

Hamilton Township Board of Education



**Agenda for
Regular Meeting
June 21, 2017**

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<https://goo.gl/OuUCkv>

**HAMILTON TOWNSHIP SCHOOL DISTRICT
DISTRICT GOALS
2016-2017**

1. "Student Growth"

Using all Available district resources and data points, each child will demonstrate measureable growth for the 2016-2017 school year.

2. "Safety and Security"

- A. Continue to improve the safety and security of all students and staff.
- B. Implement a research based mental health initiative district-wide.

3. "Communication and Community"

- A. Establish effective models of communication between staff, parents/guardians, community and administration.
- B. Engage in a Strategic Planning initiative.

**Hamilton Township Public Schools
Mays Landing, New Jersey**

**Agenda for Regular Meeting
June 21, 2017**

Location: Davies School Library

Time: 5:30 p.m. (Executive Session) 7:00 p.m. (Regular Session)

- | | |
|---|--------------------|
| I. Call to Order – Anne-Marie Fala, Business Administrator | <u>Page</u> |
| II. Roll Call | |
| III. Executive Session | |

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:

- Personnel/CSA Evaluation**
- HIB**

Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.

Further resolved the Board may take action on items discussed in executive session. Further resolved that the Board will be in executive session for approximately _____ minutes.

Motion_____Second_____Vote_____

- IV. Flag Salute**

V. Notice of Advertisement of Meeting

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City, the Atlantic County Record, The Current of Mays Landing and notices posted at the Township Clerk's Office, Mays Landing Post Office, Atlantic County Library, as well as all the schools of the district. A mechanical device is being used to record this meeting and this meeting is also being video-taped.

There are two opportunities to address the members of the Board. The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, is when residents may address the Board on any school-related issue. Each speaker is asked to limit their comments to three minutes and you are not permitted to yield your time to another. The public comments portion of the meeting, during both sessions, will not exceed 30 minutes. Upon being recognized, persons wishing to speak should stand and identify themselves by name and address.

VI. Moment of silence for private reflection

VII. Approval of Minutes

Action	1. Motion to approve the regular and executive session minutes of the meeting of May 23, 2017 (attachment Minutes-1).	20
	Motion _____ Second _____ Vote _____	

VIII. Correspondence

XI. Receive comments from the public on tonight's agenda items in accordance with the Board's policy on participation at Board meeting

X. Board Member Comments

XI. Superintendent/Staff Reports

A. Information Items

1. Dates to Remember

- **July 4, 2017 – School Closed - Holiday**
- **July 21, 2017 – Board of Education Meeting – 6:00 p.m. (Executive Session) – 7:00 p.m. (Public Session)**

FYI **B. Student Discipline Reports for the month of May, 2017 (attachment XI-B)** **49**

FYI **C. Report on Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Abuse:** **71**

*Presented By: Russell Clark, Affirmative Action Office
and Anti-Bullying Coordinator*
(Attachment C)

FYI **D. Presentation:**
Members of the Egg Harbor Township PAL Sea Perch Team
(Hamilton Twp. And GEHRHSD students)

- **James Nilsen**
- **Gaetan Perrone**
- **Brandon Kusnirik**

E. Other

XII. Committees and Recommendations

A. Instruction Committee (Curriculum and Policy):
Chairperson: Mrs. Melton

Action **1. Motion to approve the Grade Level, Department and House Chairpersons, Lead Nurse and Content Coordinators for the 2017-2018 School Year. (attachment – Curriculum-1)** **73**
Motion _____ Second _____ Vote _____

Action **2. Motion to approve staff members to complete Curriculum Instruction & Program Development at the hourly rate of \$39.00 during the summer (July & August 2017) (attachment-Curriculum-2)** **74**
Motion _____ Second _____ Vote _____

Action

3. **Motion to approve staff members to participate in Professional Development Workshops during the Summer of 2017 (not to exceed 20 hours each) and to be paid at the hourly rate of \$24.51. (attachment – Curriculum-3)**

76

Motion _____ Second _____ Vote _____

Action

4. **Motion to approve the following staff to participate in Professional Development NCI Training on July 5, 6 and 7, 2017 (not to exceed 6 hours each) and to be paid at the hourly rate as indicated in the 2016-2020 Agreement between the Hamilton Township BOE and the HTEA.**

Marla Kanevsky
Michelle Mick
Annette Palmeri
Jeanne Petrillo
Jen Quatararo
Amanda Stanco
Lois Townsend

Motion _____ Second _____ Vote _____

Action

5. **Motion to approve the following staff members to participate in Professional Development (Administrative Retreat) on July 13, 2017 (not to exceed 8 hours) and to be paid at their hourly rate.**

Carole Wright
Melanie Cradock
Laurie Duffy

Motion _____ Second _____ Vote _____

Action

6. **Motion to approve the following staff members to participate in Professional Development on August 17, 2017 relative to the KEA (Kindergarten Entrance Assessment) (not to exceed 5 hours each) and to be paid at the hourly rate of \$24.51/hour.**

**Kathryn McEvoy
Debra Carmody
Pamela Pierson
Jenna Kyle**

Motion_____Second_____Vote_____

Action

7. **Motion to approve the following staff members to participate in Professional Development Workshop on August 16, 2017 relative to the requirements of the GNJK (Grow New Jersey Kids) rating process (not to exceed 7 hours each) and to be paid at the hourly rate of \$24.51/hour.**

**Natalie James
Jennifer Christiano
Andrea Russomanno
Julie Morris
Kim Russomanno
Amanda Stanco
Karen Sauerbrey
Michele Nilan
Kristen Marr**

Motion_____Second_____Vote_____

Action

8. **Motion to approve the following staff members to participate in Professional Development Workshop relative to the GNJK (Grow New Jersey Kids) rating process on August 16, 2017 (not to exceed 4 hours each) and to be paid at the hourly rate as indicated in the 2016-2020 Agreement between the Hamilton Township BOE and the HTEA.**

**Nissi Peram
Donna Maulone
Rita Cohen
Jessica Lewis
Allison Baggstrom
Ashley Pfaff
Evenly Dodd
Nikitha Kolli**

Motion_____Second_____Vote_____

Action

9. **Motion to approve Laurie Derringer to provide Professional Development relative to the KEA (Kindergarten Entrance Assessment) on August 17, 2017 and the GNJK (Grow New Jersey Kids) rating process on August 16, 2017 (not to exceed 18 hours) and to be paid at the hourly rate of \$25.00/hour.**

Motion_____Second_____Vote_____

Action

10. **Motion to approve Barbara Graf, Shaner School Nurse, to provide Professional Development on Special Diets and Allergies on August 16, 2017 (not to exceed 4 hours) and to be paid at the hourly rate of \$26.00/hour.**

Motion_____Second_____Vote_____

Action

11. **Motion to approve Laurie Derringer to complete Master Teacher responsibilities relative to the KEA and Preschool Expansion Grant during the Summer of 2017 (not to exceed 15 days) and to be paid at her per diem rate as indicated in the 2016-2020 Agreement between the Hamilton Township BOE and the HTEA.**

Motion_____Second_____Vote_____

Action

- 12. Motion to approve the following staff members to make home visits, as per the Preschool Expansion Grant requirements during the Summer of 2017 (not to exceed 6 hours each) and to be paid the Curriculum Development rate of \$39.00/hour.

Laurie Derringer
 Ann Bucknam
 Natalie James
 Jennifer Christiano
 Andrea Russomanno

Motion _____ Second _____ Vote _____

FYI

- 13. The following teachers have been selected to participate in the Math and Science Partnership Grant through Stockton University to Support K-8 Schools in the Implementation of Next Generation Science Standards (NGSS). The funding period for this grant is July 1, 2016 through June 30, 2018.

<u>Grade</u>	<u>Name</u>
K & 1	Sue Burnetta
2 & 3	Jennifer McCrary
4 & 5	Dominic Carpani
6	Michele Giardino
7	Sheila Fleischer
8	Annetta Zaremba
8	Megan Hooper-Jackson

B. Finance Committee - Chairperson: Mr. Haye

Action

- 1. Motion to approve budget transfers in the amount of \$166,335.00 (attachment Finance-1) and to do all account transfers that may be needed to close the fiscal year with Board confirmation at the next regular meeting.

77

Motion _____ Second _____ Vote _____

	<u>Public Funds</u>	<u>Non-Public Funds</u>	<u>Total Funds</u>
IDEA-Basic	\$737,801	\$30,511.00	\$768,312.00
	.00		
IDEA-Preschool	\$31,703.	\$0.00	\$31,703.00
	.00		
	\$769,504	\$30,511.00	\$800,015.00
	.00		

Motion _____ Second _____ Vote _____

Action 8. Motion to approve and submit the FY2018 (School Year 2017-2018) IDEA Grant Budget Application, as per attachment Finance-8. 116

Motion _____ Second _____ Vote _____

Action 9. Motion to approve a resolution for Travel and Related Expense Reimbursement for the 2016-2017 school year. (attachment Finance-9). 117

Motion _____ Second _____ Vote _____

Action 10. Motion to approve a tuition contract between the Pleasantville Board of Education (sending district) and the Hamilton Township Board of Education (receiving district) for one homeless student for the 2016-2017 school year beginning April 19, 2017 through June 30, 2017 for a total cost of \$2,506.24 (prorated), plus transportation costs of \$34.60/day for 41 days totaling \$1,418.50.

Motion _____ Second _____ Vote _____

Action 11. Motion to approve a contract with Dr. Stuart Goldman, School Physician for the 2017-2018 school year in the total annual amount of \$19,200.00 (attachment Finance-11). 118

Motion _____ Second _____ Vote _____

Action 12. Motion to approve a Contract Agreement with Duff and Phelps, LLC in the amount of \$1,225.00 to update fixed asset ledger for accounting and financial reporting as of June 30, 2017. (attachment Finance-12) 121

Motion _____ Second _____ Vote _____

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|---------------|---|------------|
| Action | <p>13. Motion to approve an Itinerant Services Agreement between the Hamilton Township Board of Education and the Cape May County Special Services School District for the 2017-2018 school year (attachment Finance - 13)</p> <p>Motion _____ Second _____ Vote _____</p> | 126 |
| Action | <p>14. Motion to approve participation in the Middlesex Regional Educational Services Commission's Cooperative Pricing System for the 2017-2018 school year.</p> <p>Motion _____ Second _____ Vote _____</p> | |
| Action | <p>15. Motion to approve participation in the Atlantic County Cooperative Purchasing Program for the 2017-2018 school year.</p> <p>Motion _____ Second _____ Vote _____</p> | |
| Action | <p>16. Motion to approve participation in the Hunterdon County Educational Services Commission's Cooperative Purchasing Program for the 2017-2018 school year.</p> <p>Motion _____ Second _____ Vote _____</p> | |
| Action | <p>17. Motion to approve participation in the Camden County Educational Services Commission's Cooperative Purchasing Program for the 2017-2018 school year. (attachment - Finance - 17)</p> <p>Motion _____ Second _____ Vote _____</p> | 129 |
| Action | <p>18. Motion to approve to recycle equipment by a New Jersey authorized recycling firm that has become damaged, broken, or of no value to the district. (attachment - Finance - 18)</p> <p>Motion _____ Second _____ Vote _____</p> | 133 |
| Action | <p>19. Motion to accept a donation of books from the National Sorority of Phi Delta Kappa, Delta Lambda Chapter for the Hess School.</p> | |

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|--------|---|-----|
| Action | 4. Motion to approve unpaid leave of absence for Rachel Robinson, Davies Teacher for May 12, 2017 and May 22, 2017 (attachment Administration-4)
Motion_____Second_____Vote_____ | 142 |
| Action | 5. Motion to approve unpaid leave of absence for Leslie Kayes, Hess Teacher for May 26, 2017 (attachment Administration-5).
Motion_____Second_____Vote_____ | 143 |
| Action | 6. Motion to approve unpaid leave of absence for Lisa King, Hess Paraprofessional for May 19, 2017.
Motion_____Second_____Vote_____ | |
| Action | 7. Motion to approve revisions to employees' salaries (attachment Administration-7)
Motion_____Second_____Vote_____ | 144 |
| Action | 8. Motion to accept a resignation notice from Lauren Carney, Hess School Paraprofessional effective June 9, 2017 with a last day of employment of June 30, 2017 (attachment Administration-8)
Motion_____Second_____Vote_____ | 145 |
| Action | 9. Motion to accept a resignation notice from Heather Andros, Hess School Paraprofessional effective June 13, 2017 with a last day of employment of June 30, 2017 (attachment Administration-9)
Motion_____Second_____Vote_____ | 146 |
| Action | 10. Motion to accept a maternity leave request from Kimberly Smith, Hess School Teacher. Mrs. Smith is requesting to use sick time from September 5, 2017 to October 20, 2017 and New Jersey Family Leave from October 21, 2017 to January 3, 2018 with a return to work date of January 4, 2018 (attachment Administration -10)
Motion_____Second_____Vote_____ | 147 |
| Action | 11. Motion to approve Job Description for Behavior Analyst (attachment Administration -11).
Motion_____Second_____Vote_____ | 148 |
| Action | 12. Motion to approve Job Description for Supervisor of Special Projects (attachment Administration -12).
Motion_____Second_____Vote_____ | 149 |

Action 13. Motion to approve Yenismaili Ayers for the ELL portion of the Shaner Summer Reading and Writing Camp.
Motion _____ Second _____ Vote _____

Action 14. Motion to approve a building transfer of World Language position from Davies School to the Hess School.
Motion _____ Second _____ Vote _____

Action 15. Motion to rescind offer of employment for Samuel Gallagher as part-time custodian.
Motion _____ Second _____ Vote _____

Action 16. Motion to approve Custodian Summer Help for 25 hour per week for eight weeks at the rate of \$10.00/hour starting July 1, 2017.
Harry Maxwell
Leidy Marin-Vargas
Erick Sanchez
Kenya Long
Valerie Styer
Motion _____ Second _____ Vote _____

Action 17. Motion to approve summer hours for Mary Romagnino, Food Service Clerk, not to exceed 50 hours over a six week period with an estimated cost of \$1000.00 (attachment Administration-17) 151
Motion _____ Second _____ Vote _____

Action 18. Motion to approve summer hours for Guidance Counselors @\$49.60/hour.
Lynn Evangelist Hess/Davies 120 hours
Dorothy Schoenstein Shaner 25 hours
Michael Diorio Davies 15 hours
Wendy McKensie Davies 15 hours
Motion _____ Second _____ Vote _____

Action 19. Motion to approve summer hours for Dawn Duelly, Davies IMC @\$31.15/hour for 16 hours.
Motion _____ Second _____ Vote _____

Action 20. Motion to approve summer hours for School Nurses @ \$49.60/hour:

Barbara Graf	Shaner	20 hours
Tracy Torres	Davies	15 hours
Helen Macchiavelli	Hess	22.5 hours
Jane Barrett	Hess	22.5 hours
Motion_____	Second_____	Vote_____

Action

21. Motion to approve Black Seal License Stipend for the following for the 2016-2017 school year at the rate of \$750.00.

Lawrence Davidson
 Brian Burton
 James Ryan
 Matthew Montelpare
 Kurtis VonHess
 Thomas Renzulli
 Larry Good
 Marie Cowley
 Thelia McKiver
 Van Pearson

Michael Hruska
 Christa Larson
 Josie Martin
 Motion_____Second_____Vote_____

Action

22. Motion to approve Certified Pool Operator License Stipend for the following for the 2016-2017 school year at the rate of \$750.00:

Ian Nelson
 Matthew Montelpare
 Brian Burton
 Lawrence Davidson

Motion_____Second_____Vote_____

Action

23. Motion to approve Food Service Summer Hours for the 2017 ESY Program for six hours per day for the period July 5, 2017 to August 15, 2017 based on their hourly rate:

Colleen Csaszar
 Adella Gigliotti
 Valerie Styer – sub
 Brook North – sub

Motion_____Second_____Vote_____

Motion_____Second_____Vote_____

Action

32. Motion to approve the creation of the following new position for the 2017-2018 school year:

Part Time Custodian 10.04.15 BNM
Part Time Custodian 10.04.15 BNN
Full Time SRAO 08.09.43 BGY
Full Time Administrative
Secretary for
PreK/Registration 19.01.29 BNO

Motion_____Second_____Vote_____

Action

33. Motion to approve Michael Hannel as Davies Teacher for the 2017-2018 school year at the total annual rate of \$54,820, MA Step 3. (attachment Administration-33) 155
Motion_____Second_____Vote_____

Action

34. Motion to approve Rebecca Metzger as Shaner Teacher for the 2017-2018 school year at the total annual rate of \$53,166, BA+30, Step 1 (attachment-Administration-34) 158
Motion_____Second_____Vote_____

Action

35. Motion to approve Manuel Paiva Rivera as part time 12 month 29.5 hour/week Custodian for the 2017-2018 school year at the total annual rate of \$23,633, Custodian B, Step 1 (attachment Administration-35) 161
Motion_____Second_____Vote_____

Action

36. Motion to approve Derrick Mixson as part time 12 month 29.5 hour/week Custodian for the 2017-2018 school year at the total annual rate of \$23,947, Custodian B, Step 2 (attachment Administration-36) 162
Motion_____Second_____Vote_____

Action

37. Motion to accept a maternity leave request for Kelly Van Laeys, Hess School Teacher. Mrs. Van Laeys is requesting to use sick time from September 11, 2017 to November 27, 2017, NJ Family Leave from November 28, 2017 to March 1, 2018, Child Rearing Leave from March 2, 2018 through June 30, 2018 with a return to work date of September 1, 2018. (attachment - Administration - 37) 163

Action 38. Motion to approve Heather Andros as temporary Hess School Teacher for the 2017-2018 school year at the total annual rate of \$50,950, BA, Step 1. (attachment Administration-38) 164

Ms. Andros is maternity leave replacement for Kelly VanLaeys.

Motion _____ Second _____ Vote _____

Action 39. Motion to approve a stipend for Cheryl Porreca in the amount of \$1,000.00 for the 2017-2018 school year for responsibilities assumed following the elimination of the Treasurer of School Monies position.

Motion _____ Second _____ Vote _____

Action 40. Motion to approve employment contract of Anne-Marie Fala, School Business Administrator for the period July 1, 2017 to June 30, 2018 at the total annual salary of \$113,850. (Attachment - Administration 40) 168

Motion _____ Second _____ Vote _____

Action 41. Motion to approve the revised Job Descriptions for the following stipend positions: 169

- English Language Arts Building Coordinator
- Science and/or Social Studies Building Coordinator
- Mathematics Building Coordinator
- ELL District Coordinator
- Basic Skills Instruction Building Coordinator

(Attachment - Administration 41)

Motion _____ Second _____ Vote _____

Action 42. Motion to approve Arthur Faden as full time SRAO for the period of August 28, 2017 through June 30, 2018 at the total annual salary of \$51,448.00, SRAO, Step 4. (attachment-Administration 42) 174

Motion _____ Second _____ Vote _____

Action 43. Motion to approve Gayle Luderitz as full time Administrative Secretary for the period July 1, 2017 through June 30, 2018 at a total annual salary of \$32,744.00, Administrative Secretary, Step 3. (attachment-Administration 43) 175

Motion _____ Second _____ Vote _____

Action 44. Motion to accept the resignation of Lewis Improta, Data Specialist effective June 14, 2017 with his last day of employment to be July 14, 2017. (attachment-Administration-44) 176
Motion_____ Second_____ Vote_____

Action 45. Motion to approve Jeffrey Wellington as Supervisor of Special Projects for the period of July 1, 2017 through June 30, 2018 at a total annual salary of \$99,500. (Attachment – Administration-45) 177
Salary subject to change at the conclusion of the present HTAA negotiations.
Motion_____ Second_____ Vote_____

Action 46. Motion to approve Science Counselors for Camp Blue Star at the rate of \$20.00/hour from August 17, 2017 to August 28, 2017 from 9:00 a.m. to 3:00 p.m.

Sarah Platt
Jennifer McCrary
Malika Green

Motion_____ Second_____ Vote_____

Action 47. Motion to authorize the appointments for professional development, services, curriculum writing and hiring based upon the recommendation of the Chief School Administrator, in consultation with the Board President, being confirmed at the next regular meeting for the months of July and August:
Motion_____ Second_____ Vote_____

D. Operations Committee (Facilities and Transportation):
Chairperson: Mr. Higbee

Action 1. Motion to approve the installation of a new hot water heater at the Hess School. Demolition, parts and labor not to exceed \$100,000.00.
Motion_____ Second_____ Vote_____

FYI 2. Referendum Project List/FVHD

XIII. Resolutions

XIV. Solicitor's Report

XV. Unfinished Business

XVI. New Business (consideration of additional items that may be properly presented to the Board of Education at this time)

XVII. Receive comments from the public in accordance with the Board's policy on participation at Board meeting

XVIII. Adjournment

Mays Landing, NJ
May 23, 2017

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF EDUCATION
HELD ON MAY 23, 2017**

HAMILTON TOWNSHIP PUBLIC SCHOOLS
Mays Landing, New Jersey
William Davies Middle School Library

The Regular Meeting of the Hamilton Township Board of Education was called to order at 5:38 p.m. in the Michael H. Duberson Memorial Library at the Wm. Davies Middle School by Mr. Eric Aiken, Board President.

**Call
To
Order**

ROLL CALL

The following members answered roll call: Ms. Margaret Erickson, Mrs. Amy Hassa, Mrs. Barbara Kupp, Mrs. Kim Melton, and Mr. Eric Aiken.

**Roll
Call**

Absent: Mrs. Nanci Barr, Mr. Greg Ciambrone, Mr. Derek Haye, and Mr. James Higbee

Also present were: Mr. Frank Vogel, Superintendent
Mrs. Anne-Marie Fala, School Business Administrator/Board Secretary
Mr. Eric Goldstein, Solicitor
Andrew Brown, Labor Relations Consultant

EXECUTIVE SESSION

Motion by Mr. Aiken, seconded by Mrs. Melton, to enter into executive session.

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:

- HIB
- HTEA Contract

Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.

Further resolved the Board may take action on

Mays Landing, NJ
May 23, 2017

items discussed in executive session. Further resolved that the Board will be in executive session for approximately 90 minutes.

Voice Vote: All in favor: (5-0-0)

The Board entered into Executive session at 5:38 p.m.

The Board resumed the regular meeting at 7:11 p.m.

Eric Aiken led the Pledge of Allegiance.

Pledge of Allegiance

ROLL CALL

The following members answered roll call: Mrs. Nanci Barr, Mr. Greg Ciambrone, Ms. Margaret Erickson, Mrs. Amy Hassa, Mr. Derek Haye, Mr. James Higbee, Mrs. Barbara Kupp, Mrs. Kim Melton, and Mr. Eric Aiken. (9-0-0)

Notice of Advertisement of Meeting

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and the Atlantic County Record and a notice posted with the Township Clerk on the Bulletin Board at the following locations: Mizpah Post Office, Mays Landing Post Office, Atlantic County Library, as well as all the schools of the district. A mechanical device is being used to record this meeting and this meeting is also being video-taped.

There are two opportunities to address the members of the Board. The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, is when residents may address the Board on any school-related issue. Each speaker is asked to limit their comments to three minutes and you are not permitted to yield your time to another. The public comments portion of the meeting, during both sessions, will not exceed 30 minutes. Upon being recognized, persons wishing to speak should stand and identify themselves by name and address.

Moment of silence for private reflection.

VII. APPOINTMENTS

Motion by Mr. Aiken, seconded by Mrs. Melton, to approve the following appointments for the period July 1, 2017 through June 30, 2018:

A.

Mays Landing, NJ
May 23, 2017

1. Solicitor Law Firm of Nehmad, Perillo & Davis, PC
2. Bond Counsel McManimon & Scotland, LLC
3. Affirmative Action Officer Russell Clark
4. Emergency Management Team Davies School Principal
Hess School Principal
Shaner School Principal
5. Section 504 Compliance Officer Marylynn Stecher
6. ADA Compliance Officer Dana Kozak
7. Public Agency Compliance Officer School Business Administrator
8. Qualified Purchasing Agent School Business Administrator
9. Architect Fraytak Veisz Hopkins and Duthie, PC
10. Auditor Ford, Scott & Associates, LLC
11. Financial and Investment Advisors Acacia Financial Group
12. Labor Relations Consultant Schwartz Simon Edelstein & Celso, LLC
13. Safety Coordinator Supervisor of Facilities
14. Executive Safety Committee Supervisor of Facilities, Custodial Supervisor, Business Administrator
15. Integrated Pest Management Coordinator Supervisor of Facilities
16. Broker of Record Health Insurances (Medical, Dental and Vision) Brown & Brown Benefit Advisors
17. AHERA Compliance Supervisor of Facilities
18. Title IX Coordinator Frank Vogel or Designee
19. Anti-Bullying Coordinator Russell Clark

Mays Landing, NJ
May 23, 2017

- | | | |
|-----|--|-------------------------|
| 20. | Homeless Liaison | Colleen Bretones |
| 21. | Student Assistance Coordinator | Barbara Graf |
| 22. | Indoor Air Quality Coordinator | Ian Nelson |
| 23. | Right to Know Coordinator | Ian Nelson |
| 24. | Stability Liaison and Children in Court Advisory Contact (CICAC) | Dana Kozak |

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

Motion by Mr. Aiken, seconded by Mr. Haye, to approve the following motion, as presented:

B. Official Publication

To approve the following official newspapers for the insertion of legal advertisements and notices of the Hamilton Township Board of Education: the Press of Atlantic City, the Current and the Atlantic County Record and its affiliates.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

Motion by Mr. Aiken, seconded by Mr. Haye, to approve the following motion, as presented:

C. Official Depositories

To designate the following banks as legal depositories for the Hamilton Township School District: Ocean First Bank, Sun Bank, Wells Fargo, Hudson United Bank, TD Bank, Bank of New York, Bank of America, PNC Bank, Beneficial Bank, New Jersey Cash Management Fund, MBIA, and NJARM.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs.

Mays Landing, NJ
May 23, 2017

Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

Motion by Mr. Aiken, seconded by Mr. Haye, to approve the following motion, as presented:

D. Tax Shelter Annuities

To designate the following companies as legal Tax Shelter Annuity Companies serving the Hamilton Township School District: AXA Equitable, Lincoln Investment Planning, Siracusa Benefits Program, and ING.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

Motion by Mr. Aiken, seconded by Mrs. Melton, to approve the following motion, as presented:

E. Signatories

To approve the following signatories for the following accounts in Ocean First Bank for Hamilton Township School District:

<u>Account</u>	<u>Signatories</u>
General Account	President, Superintendent, Board Secretary, (3 of 3 signantures)
Payroll Account	Superintendent and Board Secretary (2 of 2 signatures)
Agency Account	Board Secretary and Superintendent (2 of 2 signatures)
Shaner Activity Account	Principal, Superintendent, Board Secretary and Supervisor of Instruction (2 of 3 signatures)
Davies Activity Account	Principal, 3 Vice Principals, Board Secretary (2 of 5 signatures)
Hess Activity Account	Principal, 2 Vice Principals, Board Secretary (2 of 4 signatures)

Mays Landing, NJ
May 23, 2017

Lunch Program Account	Food Service Supervisor, Board Secretary, Superintendent (2 of 3 signatures)
Unemployment Account	Board Secretary, Superintendent and Board Designee (2 of 3 signatures)
Kids Corner Account	Superintendent, Board Secretary, Community Education Director (2 of 3 signatures)
Community Education Account	Superintendent, Board Secretary, Community Education Director (2 of 3 signatures)
Camp Blue Star Account	Superintendent, Board Secretary, Community Education Director (2 of 3 signatures)
Capital Reserve Account	Superintendent, Board Secretary (2 signatures)

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

Motion by Mr. Aiken, seconded by Mr. Haye, to approve the following motion, as presented:

F. Wire Transfers

That the Business Administrator have approval to wire transfer between official depositories for investment purposes.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

Motion by Mr. Aiken, seconded by Mrs. Melton, to approve the following motion, as presented:

G. Petty Cash Refunds

To establish Petty Cash Funds for the 2017-2018 school year as follows:

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- a. Hess School - \$100.00
- b. Shaner School - \$100.00
- c. Davies School - \$100.00
- d. Central Administration Office - \$150.00
- e. Child Study Team - \$50.00
- f. Food Services - \$250.00

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken.
(9-0-0)

Motion by Mr. Aiken, seconded by Mr. Haye, to approve the following motion, as presented:

H. Pupil Records

To approve as authorized by Board of Education Policy 8330, Pupil Records, to certify school personnel to collect and maintain the following pupil records: personal descriptive data, daily attendance records, progress reports, and physical health records; records required for disabled pupils; and all other records required by the State Board of Education.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken.
(9-0-0)

Motion by Mr. Aiken, seconded by Mrs. Barr, to approve the following motion, as presented:

I. Adoption of Curriculum

To adopt the attached curriculum for all three schools, as per attachment VII-I.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken.
(9-0-0)

Motion by Mr. Aiken, seconded by Mrs. Melton, to approve the following motion, as presented:

J. Official Bargaining Units

To approve the following bargaining units:

- a. Hamilton Township Education Association
- b. Hamilton Township Administrator's Association
- c. Hamilton Township Supervisors', Coordinators' and Directors'

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Association

Roll Call Vote: Six in favor: Mrs. Barr, Ms. Erickson, Mrs. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. Abstained: Mr. Ciambrone, Mr. Haye, and Mr. Higbee. (6-0-3)

Motion by Mr. Aiken, seconded by Mrs. Melton, to approve the following motion, as presented:

K. District Policies

To approve all district Policies and Regulations in accordance with New Jersey Administrative Code c (N.J.A.C.) and New Jersey Statutes Annotated (N.J.S.A.).

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

Motion by Mr. Aiken, seconded by Mrs. Kupp, to approve the following motion, as presented:

L. District Procedures

To approve all District Standard Operating Procedures

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

Motion by Mr. Aiken, seconded by Mrs. Kupp, to approve the following motion, as presented:

M. Use of Facilities

To approve the Fee Schedule for Use of Facilities, as per attachment VII-M.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

Motion by Mr. Aiken, seconded by Mrs. Kupp, to approve the following motion, as presented:

N. Special Education Programs

To approve to apply to the County Superintendent for the elimination an autism class at the Shaner School.

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Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken.
(9-0-0)

Motion by Mr. Aiken, seconded by Mrs. Barr, to approve the following motion, as presented:

- O. To approve the District Organizational Chart, as per attachment VII-O.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken.
(9-0-0)

Motion by Mr. Aiken, seconded by Mrs. Kupp, to approve the following motion, as presented:

- P. To approve the District Job Descriptions.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken.
(9-0-0)

Motion by Mr. Aiken, seconded by Mr. Haye, to approve the following motion, as presented:

- Q. Contracts for 2017-2018

Pursuant to PL 2015, Chapter 47, the Hamilton Township Board of Education intends to renew, award or permit to expire all contracts previously awarded by the Board of Education in the 2016-2017 fiscal year ending June 30, 2017. Each of the contracts awarded are, have been and will continue to be in full compliance with all state and federal statutes and regulations, in particular, New Jersey Title 18A:18, et seq, NJAC Chapter 23 and Federal Uniform Administrative Requirements 2VFR, Part 200. A listing of all contracts is not attached as all Purchase Orders issued by the district are considered contracts thus all purchase orders issued during 2017-2018 fall under this certification.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken.
(9-0-0)

- VIII. Approval of Minutes

Motion by Mr. Aiken, seconded by Mrs. Barr, to approve the regular and executive session minutes of the meeting of April 24, 2017, as per attachment Minutes-1.

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Roll Call Vote: Eight in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. Abstained: Mrs. Melton. (8-0-1)

Motion by Mr. Aiken, seconded by Mr. Haye, to approve the regular session minutes of the Special meeting of April 27, 2017, as per attachment- Minutes-2.

Roll Call Vote: Six in favor: Mrs. Barr, Mrs. Hassa, Mr. Haye, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. Abstained: Mr. Ciambrone, Ms. Erickson, and Mr. Higbee. (6-0-3)

CORRESPONDENCE

None

PUBLIC COMMENTS

None

BOARD MEMBER COMMENTS

Mrs. Hassa encouraged everyone to attend Space Night. Last year's event was a great opportunity for all who attended. She also wanted to note how amazing the recent Davies' Concert was. She stated that the Art Show and Science Fair was handled extremely well. She thanked everyone who put these events together.

Mrs. Hassa recently attended the Delegate Assembly and gave an update of the information she received.

Ms. Erickson noted the Student Achievement Workshop which will be coming up on June 30, as well as Legislative Day. She feels these are very valuable workshops to attend.

Ms. Erickson attended the Cumberland County Meeting to see how things differed from attending the Atlantic County Meeting. It is interesting to see how surrounding districts are navigating things.

She recognized Mrs. Hassa who was awarded the New Board Member Award at the recent Atlantic County Board Meeting.

Ms. Erickson also thanked all of the teachers for their hard work. She also encouraged everyone to attend the upcoming Hess Concert.

Mrs. Hassa then also noted that Ms. Erickson will also be receiving the New Board Member recognition at the next county meeting.

Mrs. Kupp congratulated Mrs. Berchtold and Mr. Siegel for another great Davies Spring Concert. She also noted that Mr. Vogel was able to participate in this concert and it was a very enjoyable evening.

Mrs. Kupp noted that Mrs. Lamanteer recently performed in Sister Act at the Levoy Theater. She had the pleasure to go to the performance and it was "wonderful."

Mr. Aiken wanted to congratulate the Board for receiving Board Recertification at the recent Atlantic County Meeting.

Mrs. Kupp then noted Laurie Derringer and Colleen Bretones for what they have accomplished in the PreSchool Grant Program. She also wanted to include Gayle Luderitz.

Mr. Vogel then stated that the district may have to go to a referendum in order to continue with the PreK Program. This program is the key to success for our future.

SUPERINTENDENT/STAFF REPORTS

A. Information Items

1. Dates to Remember

- a. May 29, 2017 – Schools Closed – Memorial Day
- b. June 5, 2017 – Special Meeting of the Board of Education – 5:00 p.m.
- c. May 31, 2017 – Grade Eight Awards Night – Davies Cafeteria – 7:00 – 8:30 p.m.
- d. June 13, 2017 – Grade Eight Celebration Ceremony – Oakcrest High School – 4:00 p.m.
- e. June 15, 2017 – Last Day of School
- f. June 26, 2017 – Board of Education Meeting – 6:00 p.m. (Executive Session) – 7:00 p.m. (Public Session)

Mr. Vogel noted that the final analysis of Strategic Planning is available on line.

He also recognized the students who attended the Academic Excellence Awards Program. He then recognized the 7th grader honored as the winner of Atlantic County Healthy Schools

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Poster Contest.

Mr. Vogel noted the Boys Eighth Grade BBQ will be held on Friday.

- B. Registration/Transfers for April, 2017, as per attachment XII-B.
- C. Enrollment for the month of April, 2017, as per attachment XII-C.
- D. Harassment, Intimidation and Bullying Incident Log, as per attachment XII-D.
- E. Student Discipline Reports for the month of April, 2017, as per attachment XII-E.
- F. Superintendent's/Principal's List for the 3rd Marking Period, as per attachment XII-F.

Presentation:

Region Honors Ensemble Students
Given by: The Davies and Hess Music Departments

Presentation:

New Jersey School Boards Association 8th Grade Dialogue
Student Recognition – Shelby Spica
Given by: Stephen Santilli, Davies School Principal and
Hamilton Township Board of Education Members

Presentation:

In Recognition of Elizabeth Frank for her
Commitment in Helping Needy Students
Given by: Melanie Lamanteer, Hess School Principal

Presentation:

In Recognition of the 2017 Hamilton Township District Retirees

Shaner

	<u>Years of Service</u>
Beth Connor	17
Christa Larson	29

Hess

Barbara Bayconich	24
Nancy Echevarria	27
David Evangelist	25
Colleen McKeivith	10

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Cathleen Palmeri	28
Gail Siegelman	28

	<u>Davies</u>
Dorothy Armitage	25
Tina Bannon	10
Donna Marie-Berchtold	36
Laurann Cacioppo	18
Priscilla Laubert	16
Sherry Mirakian	31
Paula Perfetto-Pagano	28
Karen Santora	27

	<u>Board Office</u>
Mary Ellen Tantum	28

	<u>Maintenance</u>
Lawrence Davidson	34

Mr. Vogel thanked the retirees for their years of service.

Ms. Erickson thanked those teachers who taught her when she attended the Davies School.
Mrs. Hassa also thanked those teachers who helped her own children through their classes.
Mrs. Kupp wished all of the retirees well in the future.

Presentation:

In Recognition of the 2017 Teacher of the Year	
Elizabeth Steelman	Shaner School
Johanna Scannell	Hess School
Charlotte Hopkins	Davies School

Presentation:

In Recognition of the 2017 Education Service Professional of the Year	
Kelly Crowder	Shaner School
Tammy Welsey	Hess School

Presentation:

In Recognition of the 2017 Paraprofessionals of the Year	
Tara VanSeters	Shaner School
Amy Flagg	Hess School
Margi Siscone	Davies School

There was a five minute recess beginning at 8:25 p.m. to 8:30 p.m.

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Committees and Recommendations:

Instruction Committee (Curriculum and Policy):
Chairperson: Mrs. Melton

Motion by Mr. Haye, seconded by Mrs. Kupp, to approve the following motion, as presented:

25. To approve a Resolution approving the Memorandum of Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association (H.T.E.A.) for the period July 1, 2016 through June 30, 2020, as per attachment Finance-25.

Roll Call Vote: Five in favor: Ms. Erickson; Mrs. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. Abstained: Mrs. Barr, Mr. Ciambrone, Mr. Haye, and Mr. Higbee. (5-0-4)

Presentation:

Mental Health Presentation
Given by: Marylynn Stecher and Jeff Wellington

Presentation:

Review of Chief School Administrator's Evaluation Process
Given by: Maryann Friedman, NJ School Boards Representative

COMMITTEES AND RECOMMENDATIONS

- A. Instruction Committee (Curriculum and Policy):
Chairperson: Mrs. Melton

Motion by Mrs. Melton, seconded by Mrs. Kupp, to approve the following motions, as presented:

1. To approve the designation of the Superintendent as Chief School Administrator for the Title I program in the Hamilton Township School District for the FY 2017-2018.
2. To approve the designation of Mrs. Lisa Dagit as Project Director for the Title I program in the Hamilton Township School District for the FY 2017-

2018.

3. To approve the following basic skills improvement program staff members to participate in the Parent Engagement Workshop on Thursday, 6/1/17 at the hourly rate of \$31 (not to exceed 2 hours each) as provided for in the 2015-2016 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through ESEA Title One Funds.

<u>Staff Member</u>	<u>School</u>
Rachel Scott	Davies
Rachel Fifer	Davies
Dawn Smith	Davies
Beth Connor	Shaner
Tara Sutton	Shaner
Kelly Petrucci	Shaner
Cory Meisenhelter	Hess
Nancy Barrall	Hess
Maureen Bruner	Hess
Lisa Goodwin	Hess
Stephanie Wilson	Hess
Diane Brunetti	Hess

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

Motion by Mrs. Melton, seconded by Mrs. Kupp, to approve the following motions, as presented:

4. To approve Policy #0000.01 – Instruction on first reading, as per attachment Instruction-4.
5. To approve Policy #0000.02 – Instruction on first reading, as per attachment Instruction-5.
6. To approve Policy #0000.03 – Instruction on first

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- reading, as per attachment Instruction-6.
7. To abolish Policy #2320 – Independent Study Programs on first reading, as per attachment Instruction-7.
 8. To approve Policy #2415.06 – Unsafe School Choice Option on first reading, as per attachment Instruction-8.
 9. To approve Policy #2464 – Gifted and Talented Students on first reading, as per attachment Instruction-9.
 10. To approve Policy #2622 – Student Assessment on first reading, as per attachment Instruction-10.
 11. To approve Policy and Regulation #3160 – Physical Examination – Teaching Staff Members on first reading, as per attachment Instruction – 11.
 12. To approve Policy and Regulation #4160 – Physical Examination – Support Staff Members on first reading, as per attachment Instruction - 12.
 13. To approve Policy and Regulation #5116 – Education of Homeless Children on first reading, as per attachment Instruction – 13.
 14. To approve Policy #7446 – School Security Program on first reading, as per attachment Instruction-14.
 15. To approve Policy #8350 – Records Retention on first reading, as per attachment Instruction-15.
 16. To approve Policy #3216 – Dress and Grooming on first reading, as per attachment Instruction-16.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciabrone, Ms. Erickson, Mrs. Hassa, Mr.

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Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and
Mr. Aiken. (9-0-0)

FINANCE COMMITTEE – Chairperson – Mr. Haye

Motion by Mr. Haye, seconded by Mrs. Kupp, to approve the following motions, as presented:

1. To approve the Report of Receipts and Expenditures in accordance with 18A:17-8 and 18A:17-9 for the months of March, 2017 and April, 2017. The Report of Receipts and Expenditures and the Secretary's Report are in agreement for the months of March and April, 2017, as per attachment Finance-1.
2. Board Secretary's Reports for the periods ending March 31, 2017 and April 30, 2017. Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Hamilton Township Board of Education certifies that as of March 31, 2017 and April 30, 2017, and after review of the Secretary's Monthly Financial appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, as per attachment Finance-2.
3. Interest Income for the months of March and April, 2017, as per attachment Finance-3.
4. Receipts for the months of March and April, 2017 as per attachment Finance-4.
5. Refunds for the months of March and April, 2017, as per attachment Finance-5.
6. Capital Reserve Interest for the months of March and April, 2017, as per attachment Finance-6.
7. Rental Income for the months of March and

April, 2017, as per attachment Finance-7

8. Miscellaneous Revenue for the months of March and April, 2017, as per attachment Finance-8.
9. The monthly Budget Summary Reports for March and April, 2017, has been filed by the Board Secretary with the Hamilton Township Board of Education, as per attachment Finance-9.
10. To approve budget transfers in the amount of \$72,679.55, as per attachment Finance-10.
11. To accept the Superintendent's and Board Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received.
12. Purchase orders issued for services, supplies and equipment in the amount of \$807,813.78, as per attachment Finance-12.
13. To approve the following bills and payroll in the total amount of \$4,742,914.89, as per attachment Finance-13:

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
10	General Fund	\$16,074.00
10	General Fund/Payroll	205,958.12
11	Current Expense	2,066,166.28
11	Current Expense/Payroll	2,113,266.30
20	Special Revenue	88,838.52
20	Special Revenue/Payroll	89,341.36
50	Cafeteria	127,388.49
50	Kids' Corner	22,372.85
50	Community Education	13,242.90
50	Camp Blue Star	\$266.07

14. To approve staff attendance at seminars,

workshops and conferences, including costs related to applicable reimbursable expenses, during the 2016-2017 school year, as per attachment Finance-14.

15. To approve a Contract between the Hamilton Township School District and Stockton University Speech and Hearing Clinic to provide speech-language services to the District on an as needed basis, as per attachment Finance-15.
16. To approve two Agreements between the Hamilton Township School District and Bayada Home Health Care, Inc., to provide nursing services for two (2) students for the 2017-2018 school year including Extended School Year, for the period July 1, 2017 through June 30, 2018 at a cost of \$55.00/hour for RN services and \$45.00/hour for LPN services.
17. To approve a Tuition Contract between the Hamilton Township Board of Education (sending District) and Cape May County Special Services School District (receiving District) for one educationally handicapped student for the 2017-2018 school year at a cost of \$39,000.00, plus an additional \$11,000.00 non-resident fee.
18. To approve a Tuition Contract between the Hamilton Township Board of Education (sending District) and Cape May County Special Services School District (receiving District) for one (1) student for the 2017-2018 Extended School Year at a total cost of \$2,600.00, plus an additional \$1,900.00 for a one-on-one Aide, if needed.
19. Motion duplicated. See #25.
20. To approve an extension to the Agreement with Monmouth Ocean Educational Services Commission (MOESC) to provide 192/193 services to non-public students for the 2017-2018 school year.

21. To approve an Instructional Services Agreement with Monmouth-Ocean Educational Services Commission for Proportionate Share of IDEA-B Funds for non-public students with disabilities for the 2017-2018 school year, as per attachment Finance-21.
22. To approve an Agreement with Monmouth-Ocean Educational Services Commission to provide Chapter 226 nursing services to non-public students for the 2017-2018 school year in an amount not to exceed state funding for fiscal year 2017, as per attachment Finance-22.
23. To approve Resolution #114 approving free meals for YALE School for the 2017-2018 school year, as per attachment Finance-23.
24. To approve the Solicitor's Agreement with Nehmad Perillo & Davies, P.C. for the 2016-2017 school year at the rate of \$130.00/hour attachment Finance-24.

Motion #25 made at beginning of meeting.
26. To approve a Resolution authorizing the Hamilton Township Board of Education to participate in the State Health Benefits Program, as per attachment Finance-26.
27. To approve a Resolution authorizing the Hamilton Township Board of Education to participate in the State Health Benefits Program for prescription drug coverage, as per attachment Finance-27.
28. To approve an Agreement with Flett Exchange for the sale of 456 Solar Renewable Energy Credits (SRECs) at a price of \$215/each for a total of \$98,040.00.
29. To approve an Agreement with Flett Exchange for the sale of Solar Renewable Energy Credits (SRECs) generated between June, 2016 and May, 2017 at market price.

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Roll Call Vote: Eight in favor #1 to 24 and #28 and #29: Mrs. Barr, Mr. Ciambrone, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. Abstain: Ms. Erickson, (8-0-1)

Five in favor #26 and #27: Ms. Erickson, Mrs. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. Abstained: Mrs. Barr, Mr. Ciambrone, Mr. Haye, and Mr. Higbee. (5-0-4)

C. Administration Committee (Personnel and Discipline)

Chairperson: Mrs. Hassa

All personnel actions are being taken by the recommendation of the Superintendent.

Motion by Mrs. Hassa, seconded by Mrs. Barr, to approve the following motions, as presented:

1. To approve substitutes for the 2016-2017 school year, as per attachment Administration-1.
2. To approve Homebound Instruction for the 2016-2017 school year, as per attachment Administration-2.
3. To approve a fieldwork placement for the Spring, 2017 Semester and 2017-2018 school year, as per attachment Administration-3.
4. To approve a leave without pay for Kelley Davenport, Shaner School paraprofessional for the period May 8, 2017 through May 10, 2017, as per attachment Administration-4.
5. To approve a Federal Family Medical Leave of Absence for Kelley Graham, Shaner School teacher for the period April 24, 2017 through the end of the school year, as per attachment Administration-5.
6. To approve a leave without pay for Arthur Faden, School Resource Attendance Officer for the period May 1, 2017 through May 5, 2017.

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7. To accept a retirement notice from Sherry Mirakian, Davies School teacher effective June 30, 2017, as per attachment Administration-7.
 8. To accept a retirement notice from Laurann Cacioppo, Davies School teacher effective June 30, 2017, as per attachment Administration – 8.
 9. To accept a retirement notice from Lawrence Davidson, Shaner School Maintenance worker effective July 31, 2017, as per attachment Administration – 9.
 10. To accept a retirement notice from Donna Marie Berchtold, Davies School teacher effective June 30, 2017, as per attachment Administration – 10.
-
11. To accept a retirement notice from Karen Santora, Davies School teacher effective June 30, 2017, as per attachment Administration – 11.
 12. To accept a retirement notice from Lori Garrity, Davies School Food Service worker effective February 28, 2018, as per attachment Administration -12.
 13. To accept a retirement notice from Beth Connor, Shaner Reading Specialist effective June 30, 2017, as per attachment Administration-13.
 14. To accept a retirement notice from Tina Bannon, Davies School Nurse effective June 30, 2017, as per attachment Administration-14.

Roll Call Vote: All in favor # 1 to #9 and #11 to #14: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

Eight in favor #10: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mr. Haye, Mr. Higbee, Mrs. Kupp,

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Mrs. Melton, and Mr. Aiken. Nay: Mrs. Hassa
(8-1-0)

Motion by Mrs. Hassa, seconded by Mrs. Melton, to approve the following motions, as presented:

15. To accept a retirement notice from C. David Evangelist, Hess School teacher effective June 30, 2017, as per attachment Administration – 15.
16. To accept a retirement notice from Christa Larson, Shaner School Custodian effective July 31, 2017, as per attachment Administration -16.
17. To accept a retirement notice from Dorothy Armitage, Davies School Custodian effective August 31, 2017, as per attachment Administration -17.

18. To approve a Psychology Internship for Carly Benson, College of New Jersey effective May 24, 2017 through the Summer 2017, as per attachment Administration – 18.
19. To approve Administrative staff for the 2017-2018 school year, as per attachment Administration – 19.

Salaries subject to change at the completion of the contract negotiations.
20. To approve Board Office staff for the 2017-2018 school year, as per attachment Administration – 20.

Salaries subject to change at the completion of the contract negotiations.
21. To approve Supervisors staff for the 2017-2018 school year, as per attachment Administration – 21.

Salaries subject to change at the completion of the contract negotiations.

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22. To approve an intermittent Federal Family and Medical Leave of Absence for John Weisenstein, Hess School Food Service worker for the remainder of the 2016-2017 school year, as per attachment Administration – 22.
23. To approve the following 2017 Shaner Summer Reading and Writing Program staff at the rate of \$49.60/hour:

Teachers:

- Leslie Kayes
- Stephanie McKensie
- Kristen Meiklejohn

Subs:

- Stephanie Weisel
- Gail Marie Elliott
- Christina Warren
- Jenna Kyle

Hourly rate subject to change at the completion of the H.T.E.A. negotiations.

24. To approve the following 2017 Summer Swim and Camp Blue Star staff as follows:

Summer Swim:

- Shawnee Foglio – Instructor \$36.15/hour
Lifeguard - \$14.00/hour
- Jessica Lewis – Instructor \$31.15/hour
Lifeguard - \$14.00/hour

Camp Blue Star:

Junior Counselors:

- Vincent Leszczynski - \$11.00/hour – Year 2
- Victoria Cox - \$10.00/hour – Year 1

Counselor:

- Jose Quidachy - \$18.00/hour – Year 6

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr.

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Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton,
and Mr. Aiken. (9-0-0)

Motion by Mrs. Hassa, seconded by Mrs. Melton, to approve the following motions, as presented:

25. To approve a leave without pay for Brittany Loesch, Hess School teacher for the period June 5, 2017 through June 9, 2017, as per attachment Administration – 25.
26. To approve the following revised Job Descriptions, as per attachment Administration-26.
 - Technology Technician
 - Network Specialist
27. To approve Summer Child Study Team staff to attend IEP meetings at the rate of \$90.00/day, not to exceed hours/day, in accordance with Special Education Guidelines, as per attachment Administration – 27.
28. To approve Stockton fieldwork placement for the Fall 2017 Semester, as per attachment Administration – 28.
29. To approve Alicia Garry as a Certified Occupational Therapy Assistant for the 2017-2018 school year at the rate of \$38.00/hour.
30. To approve Special Education Extended School Year and Summer Child Study Team Services Staff, as per attachment Administration – 30.
31. To approve a Maternity Leave of Absence for Rachel Fifer, Davies School teacher. Mrs. Fifer has requested to use her sick time from September 5, 2017 through September 12, 2017 and New Jersey Family Leave from September 13, 2017 through October 4, 2017 with a return to work date of October 5, 2017, as per attachment Administration-31.

32. To approve Position Control #03-11-14 for a Behavioral Analyst position for the 2017-2018 school year.
33. To approve the following Hess School Summer Reading and Writing Camp teachers at the rate of \$49.60/hour:

Coordinator/Substitute	Gail Marie Elliot
Julie Morris	Grade 2
Stephanie Weisel	Grade 3
Brett Derringer	Grade 4
Maureen Bruner	Grade 5
Ann Andrews	ELL

Hourly rate subject to change at the completion of the H.T.E.A. negotiations.

34. To approve David Jimenez as a full-time, Shaner School Custodian for the period May 24, 2017 through June 30, 2017, Custodial Guide A, Step 3, with a total annual salary of \$36,582.00 pro-rated, as per attachment Administration-33.

Mr. Jimenez is a replacement for Alba McKenna.

Salary subject to change at the completion of the H.T.E.A. negotiations.

35. To approve Samuel Gallagher as a part-time, 29 hours/week, 10 month, Hess School Custodial for the period May 30, 2017 through June 30, 2017, Custodial Guide B, Step 1, with a total annual salary of \$16,486.00, pro-rated, as per attachment Administration-35.

Mr. Gallagher is a replacement for David Jimenez.

Salary subject to change at the completion of the H.T.E.A. negotiations.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr.

Mays Landing, NJ
May 23, 2017

Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton,
and Mr. Aiken. (9-0-0)

D. Operations Committee (Facilities and Transportation):
Chairperson: Mr. Higbee

1. To approve club/activity trips for the 2016-2017
school year, as per attachment Operations-1.

Roll Call Vote: All in favor: Mrs. Barr, Mr.
Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye,
Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr.
Aiken. (9-0-0)

RESOLUTIONS

None

SOLICITOR'S REPORT

None

UNFINISHED BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENTS

None

ADJOURNMENT

Mays Landing, NJ

May 23, 2017

Motion by Mr. Aiken, seconded by Ms. Erickson, to adjourn the meeting.

Voice Vote: All in favor: (9-0-0)

The Hamilton Township Board of Education meeting adjourned at 10:17 p.m.

Anne-Marie Fala
School Business Administrator/Board Secretary

**Coordinator & Chairpersons List
2017-2018**

Hess Chairpersons

Pre-K Chairperson - Karen Sauerbrey

House Chairpersons

A - Kristen Ciabrone

B- Lisa DeCesero

C- Kevin Marr

Related Arts Chairperson - Carla Burke

Health/PE Chairperson - Karl Kelchner

Special Education Math Chairperson - Jane Flanagan

Special Education ELA Chairperson - Kelly King

Hess Coordinators

ELA Coordinator - Tammy Welsey

Math Coordinator - Nancy Barrall

Science/Social Studies Coordinator - Jennifer McCrary

BSI Coordinator - Cory Meisenhelter

District Coordinators/Lead Person

English Language Learner (ELL) Coordinator - Megan Ferguson

Homebound Coordinator - Lynn Evangelist

Lead Nurse - Barb Graf

Student Assistance Coordinator (SAC) - Barb Graf

Shaner Coordinators & Chairpersons

Kindergarten Chairperson - Stephanie Andrus

First Grade Chairperson - Wendi Marco

Special Education Chairperson - Debbie Donio

ELA Coordinator - TBD

BSI Coordinator - Kelly Petrucci

Math Coordinator - Lauren Graff

SS/Sc Coordinator - TBD

Davies Coordinators & Chairpersons

Literacy Coordinator 6-8: Rachel Robinson

Math Coordinator 6-8: Michele Petrucci

Science Coordinator 6-8: Christy Morrison

Social Studies Coordinator 6-8: Ericka Pitman

BSI Program Coordinator 6-8: Rachel Fifer

Special Education Chairperson ELA 6-8: Amy Carter

Special Education Chairperson Math 6-8: Deanna Allen

Department Chairperson Related Arts: Beth Steinen

Department Chairperson Health/PE: Kim Mathis

Hamilton Township School District
Curriculum Development
(including each school's August School-Leadership Meeting)
2016-2017

Teacher Name	School	Content Area/Program
Amy Carter	Davies	Special Education Chairperson Literacy
Amy Gold	Hess	DEAC & ScIP
Ann Andrews	Hess	English as a Second Language
Beth Steinen	Davies	Department Chairperson: Related Arts, ScIP & PBIS
Brian Beck	Davies	Health & PE
Carla Burke	Hess	Department Chairperson: Related Arts
Christian Chin	Hess	Science
Christina Petti	Hess	Gifted Education Program
Christy Morrison	Davies	Science Coordinator and I&RS
Cory Meisenhelter	Hess	Basic Skills Improvement Program Coordinator
Dan Bryz-Gornia	Hess	Guidance
Deanna Allen	Davies	Special Education Chairperson Math
Debbie Donio	Shaner	Special Education Program Chairperson
Dominick Carpani	Hess	Science
Dorothy Gildiner	Shaner	DEAC & ScIP
Dorothy Schoenstein	Shaner	Guidance and I&RS
Ericka Pitman	Davies	Social Studies Coordinator
Gina Pernice	Davies	Instructional Technology Integration
Greg Bradley	Davies	Health & PE
Heather Berardi	Hess	Science
Jane Flanagan	Hess	Special Education Chairperson Math
Jane Flanagan	Hess	DEAC & ScIP
Jeff Gildiner	Davies	DEAC
Jennifer Conner	Davies	Mathematics
Jennifer McCrary	Hess	Social Studies/Science Coordinator
Johanna Scannell	Hess	Science
Karen Saubrey	Hess	Pre-Kindergarten Chairperson
Karl Kelchner	Hess	Department Chairperson: Health/PE
Kate Cariss	Shaner	PBIS
Katie Bosch	Shaner	PBIS
Katie McEvoy	Shaner	ScIP
Kelly Crowder	Shaner	PBIS
Kelly King	Hess	Special Education Chairperson Literacy
Kelly Petrucci	Shaner	Basic Skills Improvement Program Coordinator

Hamilton Township School District
Curriculum Development
(including each school's August School-Leadership Meeting)
2016-2017

Kevin Marr	Hess	House C Chairperson
Kimberly Mathis	Davies	Department Chairperson: Health & PE
Kimberly Mattina	Davies	Instructional Technology Integration & Coding
Kris Patron	Hess	English as a Second Language
Kristen Ciambrone	Hess	House A Chairperson & Science
Laura Hackney	Hess	Guidance and I&RS
Lauren Graff	Shaner	Mathematics Coordinator & Science
Laurie Derringer	Shaner	DEAC & SciP
Lisa DeCesero	Hess	House B Chairperson
Lynn Evangelist	Hess/Davies	Guidance
Matt Robinson	Davies	Health & PE
Meg Castellano	Shaner	Science
Megan Ferguson	Davies	English as a Second Language (ESL) Coordinator
Megan Hooper-Jackson	Davies	SciP
Michael Draper	Hess	Instructional Technology Integration
Michele Petrucci	Davies	Mathematics Coordinator, DEAC & SciP
Mike DiOrio	Davies	Guidance
Nancy Barrall	Hess	Mathematics Coordinator
Nicholas Gabriel	Hess	DEAC
Rachel Fifer	Davies	Basic Skills Improvement Program Coordinator
Rachel Robinson	Davies	Literacy Coordinator
Rachel Scott	Davies	CCR
Stephanie Andrus	Shaner	Kindergarten Chairperson
Sue Burnetta	Shaner	Science
Tammy Mulino	Hess	English as a Second Language
Tammy Welsey	Hess	Literacy Coordinator and I&RS
TBD	Shaner	Literacy Coordinator
TBD	Shaner	Social Studies/Science Coordinator
TBD	Shaner	English as a Second Language
TBD	Hess	World Languages
TBD	Davies	Behavior Program
Virginia Dzialo	Davies	English as a Second Language
Wendi Brown	Davies	Literacy
Wendi Marco	Shaner	Grade One Chairperson & DEAC
Wendy McKensie	Davies	Guidance, I&RS and PBIS
Yenis Munoz	Shaner	English as a Second Language

**Hamilton Township School District
Professional Development
Staff Participation
Summer 2017**

*CURRICULUM-3
(revised)*

Staff Member	School	Date(s)	Workshop
Kate Cariss	Shaner	July 13th & 14th	Strengthening Families
Laura Hackney	Hess	July 13th & 14th	Strengthening Families
Micheal DiOrio	Davies	July 13th & 14th	Strengthening Families
Wendy McKensie	Davies	July 13th & 14th	Strengthening Families
Kelly Crowder	Shaner	July 13th & 14th	Strengthening Families
Laurie Derringer	Shaner	July 12th	Administrative Retreat
Dorothy Gildiner	Shaner	July 12th	Administrative Retreat
Jane Flanagan	Hess	July 12th	Administrative Retreat
Nick Gabriel	Hess	July 12th	Administrative Retreat
Amy Gold	Hess	July 12th	Administrative Retreat
Jeff Gildiner	Davies	July 12th	Administrative Retreat
Michele Petrucci	Davies	July 12th	Administrative Retreat
Joan Sarno	Davies	July 10th & 11th	PLTW
Travis Davis	Davies	July 10th & 11th	PLTW
Sheila Fleischer	Davies	July 10th & 11th	PLTW
Melissa Callahan	Davies	July 10th & 11th	PLTW
Deanna Allen	Davies	July 5th, 6th & 7th	NCI Training
Karen Saubrey	Hess	July 5th, 6th & 7th	NCI Training

HAMILTON TOWNSHIP BOARD OF ED

Transfers by Transfer Number

Start date 5/1/2017

End date 6/30/2017

TR#	Transfer Description	Amount	To Account	From Account
7727	05/31/17 :trfs as of 5/31,bd mtg 6/21/1	3,500.00	11-000-261-420-09-DAV CLEAN,REPAIR & MAINT-DAVIES	11-000-262-420-09-MNT CLEANING/REPAIR/MAIN
		3,500.00	11-000-261-420-09-HES CLEAN,REPAIR & MAINT-HESS	11-000-262-420-09-MNT CLEANING/REPAIR/MAIN
		3,500.00	11-000-261-420-09-SHA CLEAN,REPAIR & MAINT-SHANER	11-000-262-420-09-MNT CLEANING/REPAIR/MAIN
7730	05/31/17 :trfs as of 5/31,bd mtg 6/21/1	1,393.00	20-241-200-500-05-TRV TRAVEL	20-241-100-600-05-000 SUPPLIES AND MATERIALS
7732	05/31/17 :trfs as of 5/31,bd mtg 6/21/1	2,000.00	11-000-261-610-09-HES SUPPLIES-HESS	11-000-261-420-09-HES CLEAN,REPAIR & MAINT-HESS
7741	05/31/17 :trfs as of 5/31,bd mtg 6/21/1	1,000.00	11-000-213-330-00-000 OTHER PROF SERVICES	- - - - -
		200.00	11-000-251-592-00-TRV TRAVEL	- - - - -
		6,500.00	11-000-262-621-03-GAS GAS-DAVIES	- - - - -
		10,500.00	11-000-262-621-04-GAS GAS-HESS	- - - - -
		10,000.00	11-000-270-511-11-000 CONTR SERV (HOME/SCH)	- - - - -
		1,000.00	11-000-270-511-11-ADM ADMINISTRATION FEES	- - - - -
		15,000.00	11-110-100-101-06-SUB SALARIES OF TEACHERS	- - - - -
		10,000.00	11-150-100-101-06-000 SALARIES OF TEACHERS	- - - - -
		10,000.00	11-190-100-106-06-SUB OTHER SALARIES FOR	- - - - -
		500.00	11-214-100-101-06-SUB SALARIES OF TEACHERS	- - - - -
		3,000.00	11-230-100-101-06-SUB SALARIES OF TEACHERS	- - - - -
		67,000.00	- - - - -	11-000-217-300-08-000 PURCH PROF/TECH SERVICES
		200.00	- - - - -	11-000-251-600-00-000 SUPPLIES AND MATERIALS
		500.00	- - - - -	11-214-100-106-06-SUB OTHER SALARIES FOR
7745	05/31/17 :trfs as of 5/31,bd mtg 6/21/1	21.00	11-000-230-890-00-000 MISCELLANEOUS EXPENDITURES	- - - - -
		3,500.00	11-000-252-340-07-TEC PURCHASED TECHNICAL	- - - - -
		1,000.00	11-000-270-503-11-000 AID IN LIEU-NONPUBLIC SCHOOL	- - - - -
		21.00	- - - - -	11-000-230-630-00-000 BOE TRAINING/MEETING SUPPLI
		3,500.00	- - - - -	11-000-252-600-07-TEC SUPPLIES AND MATERIALS
		1,000.00	- - - - -	11-000-270-600-11-000 SUPPLIES AND MATERIALS
7751	05/31/17 :trfs as of 5/31,bd mtg 6/21/1	1,000.00	11-000-261-610-09-DAV SUPPLIES-DAVIES	- - - - -
		2,000.00	11-000-261-610-09-HES SUPPLIES-HESS	- - - - -
		1,000.00	11-000-261-610-09-SHA SUPPLIES-SHANER	- - - - -
		3,000.00	- - - - -	11-000-261-420-09-DAV CLEAN,REPAIR & MAINT-DAVIES
		1,000.00	- - - - -	11-000-261-420-09-SHA CLEAN,REPAIR & MAINT-SHANER

Report Total 166,335.00

FINANCE-1

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16-17

FINANCE - 3

Purchase Order Journal Excluding contras
Start date 5/15/2017 End date 6/30/2017
Orders over \$0.00

HAMILTON TOWNSHIP BOARD OF ED
Original PO Date Range, All Ship to locations

P.O.	Date	Description	Vendor name	Amount
701410	05/15/17	BATTERIES FOR SHANER WALKIES	1222 BIRCH'S COMMUNICATIONS	\$256.00
701411	05/15/17	TUITION REIMBURSEMENT	0421 DZIALO,VIRGINIA	\$381.65
701412	05/15/17	DRY ERASE BOARD AND LABELS	2759 STAPLES BUSINESS ADVANTAGE	\$229.36
701413	05/16/17	CONFERENCE REGISTRATION	0446 NJASA	\$275.00
701414	05/16/17	CONFERENCE REGISTRATION	U687 PBIS - UCONN	\$400.00
701415	05/17/17	TUITION REIMBURSEMENT	5160 SMITH, DAWN B.	\$449.00
701416	05/17/17	BOARD MEETING CHANGE AD	0165 DAILY JOURNAL;THE	\$9.92
701417	05/18/17	AUGMENTATIVE COMMUNICATION E	5687 TECHNOLOGY FOR EDUCATION & COI	\$1,750.00
701418	05/18/17	PSYCH EVAL PARENT REQUEST	Z619 QUINTANA, JOHN	\$1,200.00
701419	05/18/17	SUMMER LITERATURE SHANER	0527 OHIO STATE UNIVERSITY / KEEP BOO	\$542.50
701420	05/19/17	CAMP BLUE STAR AD	0509 PRESS OF ATLANTIC CITY	\$763.00
701421	05/23/17	IPAD MINI STUDENT EVALUATIONS	0039 APPLE COMPUTER INC.	\$1,137.00
701422	05/23/17	ADOBE ACROBAT PRO LICENSE	1773 CDW GOVERNMENT INC.	\$772.00
701423	05/23/17	TONER CARTRIDGES DISTRICT PRIN	0148 PRINTER TECH	\$102.00
701424	05/23/17	PRINTER, VOIP TO FAX ADAPTER	1773 CDW GOVERNMENT INC.	\$1,304.75
701425	05/23/17	PSYCH EVAL MANDATED BY ADMIN	0980 HEWITT MD, PA;JAMES L.	\$550.00
701426	05/23/17	VOLUME PROGRAM CREDIT	0039 APPLE COMPUTER INC.	\$299.99
701427	05/23/17	MARCH/APRIL HOMEBOUND INSTRL	0838 ACSSSD	\$1,350.00
701428	05/23/17	16-17 TUITION - ONE ON ONE AID	1273 CAPE MAY COUNTY SPECIAL SERV.	\$4,400.00
701429	05/23/17	ACCOUNTS PAYABLE SUPPLY	2759 STAPLES BUSINESS ADVANTAGE	\$54.05
701430	05/25/17	CONFERENCE REGISTRATION BD M	1811 NJSBA	\$198.00
701431	05/26/17	PTA TO PAY FOR INSTRUMENTS	2256 MUSIC & ARTS	\$3,803.63
701432	05/26/17	COGAT BOOKLETS/SCORING LABEL	0541 RIVERSIDE PUBLISHING CO.	\$3,253.54
701433	05/26/17	JANUARY - MARCH MILEAGE REIMB	1561 DAGIT, LISA	\$74.28

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Purchase Order Journal Excluding contras
 Start date 5/15/2017 End date 6/30/2017
 Orders over \$0.00

HAMILTON TOWNSHIP BOARD OF ED
 Original PO Date Range, All Ship to locations

P.O.	Date	Description	Vendor name	Amount
701434	05/26/17	TRACK OFFICIAL VS. SOMERS PT	1265 SAFER, SHELLEY	\$63.00
701435	05/26/17	TRACK STARTER VS. SOMERS PT	6189 WARREN, RICK	\$72.00
701436	05/26/17	READ 180 SUMMER READ PROGRAM	1295 SCHOOL SPIRIT PRODUCTS INC.	\$495.00
701437	05/31/17	SCHOOL SECURITY CONFERENCE	1811 NJSBA	\$99.00
701438	05/31/17	WORKSHOP REGISTRATION	0181 NJTESOL/NJBE	\$957.00
701439	05/31/17	ERATE 16-17 SERVICES	8209 EDUCATIONAL CONSORTIUM FOR	\$7,261.95
701440	05/31/17	TRACK OFFICIAL VS. LINWOOD/VEN	V019 BROWN JR., ROBERT K.	\$63.00
701441	05/31/17	TRACK OFFICIAL VS. LINWOOD/VEN	0727 CARROCCIA, EUGENE	\$63.00
701442	06/01/17	COPY PAPER SHANER SCHOOL	9739 W.B. MASON CO. INC.	\$927.20
701443	06/01/17	INK ROLLER FOOD SERVICE SECY	2759 STAPLES BUSINESS ADVANTAGE	\$19.70
701444	06/01/17	REPLENISH SHANER ACCOUNT	0481 PETTY CASH - ANNE MARIE FALLA	\$73.00
701445	06/01/17	HOMEBOUND APRIL - MAY	0838 ACSSSD	\$1,350.00
701446	06/06/17	MAY 9 MILEAGE REIMBURSEMENT	8358 MULRANEY, KRISTEN	\$22.75
701447	06/06/17	HEALTH AND RX BENEFITS JUNE	0586 STATE OF NJ - DIV OF PENSIONS	\$731,864.52
701448	06/06/17	EYEGLOSS REIMBURSEMENT TEACI	8226 HAMILTON TWP EDUCATION ASSOCIA	\$278.00
701449	06/06/17	ST. VINCENT NON PUBLIC TEXTBOO	1644 WILLIAM H SADLIER INC	\$1,670.22
701450	06/06/17	ST. VINCENT TEXTBOOK ORDER	1644 WILLIAM H SADLIER INC	\$102.98
701451	06/06/17	LODGING AND FOOD REIMBURSEME	2360 WELLINGTON;JEFF	\$385.04
701452	06/06/17	LODGING AND MEALS REIMBURSEM	1527 BOSCH, KAITLIN	\$382.48
701453	06/06/17	LODGING AND MEALS REIMBURSEM	0351 CARTWRIGHT;DAN	\$571.95
701454	06/06/17	AID IN LIEU TRANSPORTATION REI	0733 POPA, PAULA	\$442.00
701455	06/06/17	SPRING NON PUBLIC TRANSP PAYM	0048 ACSSSD - TRANSPORTATION DEPT	\$1,405.60
701456	06/07/17	PLTW TRAINING REGISTRATION	1319 UNIVERSITY OF MARYLAND FOUNDAT	\$750.00
701457	06/09/17	SERVICE QUOTE REPAIR PROJECTC	4923 TOTAL VIDEO PRODUCTS INC.	\$3,500.00

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Purchase Order Journal Excluding contras
Start date 5/15/2017 End date 6/30/2017
Orders over \$0.00

HAMILTON TOWNSHIP BOARD OF ED
Original PO Date Range, All Ship to locations

P.O.	Date	Description	Vendor name	Amount
701458	06/09/17	BUS PASS MAILERS	1294 MGL FORMS SYSTEMS LLC	\$1,044.00
701459	06/09/17	SWIM SHORTS HESS POOL	0481 PETTY CASH - ANNE MARIE FALA	\$51.96
701460	06/09/17	FOOD FOR PARENT WORKSHOP	0267 HAMILTON TOWNSHIP FOOD SERVICE	\$225.00
701461	06/09/17	BOOKS FOR STUDENTS WORKSHO	1561 DAGIT, LISA	\$107.74
701462	06/09/17	VOLUME PROGRAM CREDITS	0039 APPLE COMPUTER INC.	\$599.98
701463	06/12/17	PAYROLL CHECKS	1294 MGL FORMS SYSTEMS LLC	\$1,393.00
701464	06/12/17	MARZANO OBSERVER ACADEMY	1530 GLOUCESTER TWP PUBLIC SCHOOLS	\$349.00
701465	06/12/17	IMOM/ALL PRO DAD BREAKFAST	0267 HAMILTON TOWNSHIP FOOD SERVICE	\$600.00
701466	06/12/17	MEAL REIMBURSEMENT WORKSHO	D312 MCKENSIE, WENDY	\$35.86
701467	06/13/17	AID IN LIEU TRANSPORTATION REI	1529 LOPEZ, SINTIERE	\$442.00
701468	06/13/17	HESS ACCOUNT	0481 PETTY CASH - ANNE MARIE FALA	\$56.17
701469	06/13/17	SEPTEMBER - JUNE 5 MILEAGE REI	0452 DERRINGER, LAURIE	\$335.53
701470	06/13/17	JUNE 5-6 MILEAGE REIMBURSEMEN	1469 CARMODY, DEBRA	\$39.68
701471	06/13/17	WORKSHOP INCIDENTALS/LODGING	1534 CARISS, KATE	\$517.57
701472	06/13/17	APRIL MEDICAL HOMEBOUND	1452 CHILDRENS HOSPITAL OF PHILADELP	\$161.52
701473	06/13/17	ADDITIONAL AID IN LIEU SPRING	0048 ACSSSD - TRANSPORTATION DEPT	\$1,405.60
701474	06/13/17	15-16 AUDITED TUITION	0490 PINELAND LEARNING CENTER, INC	\$2,402.00
701475	06/13/17	MEALS REIMB CONNECTICUT CONF	0544 WRONIUK, STEPHANIE	\$50.70
701476	06/13/17	REIMBURSEMENT CONF CONNECTI	I1163 STEINEN, BETH	\$624.03
701477	06/13/17	MAY MILEAGE REIMBURSEMENT	0937 DEBERARDINIS, GINA	\$14.38
708381	05/18/17	HVAC SUPPLIES - REPAIR K5 SHAN	6923 D ELECTRIC MOTORS, INC.	\$967.70
708382	05/17/17	HVAC SUPPLIES- DAVIES LIBRARY	1003 JOHNSTONE SUPPLY -CHERRY HILL	\$1,693.77
708383	05/19/17	ELEVATOR REPAIR SERVICE-HESS	1914 SCHINDLER ELEVATOR CORPORATIOI	\$929.39
708384	05/19/17	GROUNDS EQUIPMENT REPAIR	1634 CODY'S POWER EQUIPMENT CO.	\$26.19

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HAMILTON TOWNSHIP BOARD OF ED

Purchase Order Journal Excluding contras

Original PO Date Range, All Ship to locations

Start date 5/15/2017 End date 6/30/2017

Orders over \$0.00

P.O.	Date	Description	Vendor name	Amount
708386	05/24/17	HVAC SUPPLIES -REFRIGERANT	1003 JOHNSTONE SUPPLY -CHERRY HILL	\$519.83
708387	05/31/17	HVAC PART REPAIR SERVICE-K11	6923 D ELECTRIC MOTORS, INC.	\$967.70
708388	05/26/17	CUSTODIAL SUPPLIES - TRASH BAG 0708	HILLYARD INC.	\$3,974.50
708389	05/30/17	GROUPS SUPPLIES-EQUIP.PART	1634 CODY'S POWER EQUIPMENT CO.	\$55.64
708390	06/05/17	GROUPS SUPPLIES-IRRIGATION	0019 ATLANTIC IRRIGATION SPECIALTIES, I	\$95.87
708391	06/05/17	GROUPS SUPPLIES - DAVIES	1462 HOME DEPOT	\$118.99
708393	06/08/17	HVAC SUPPLIES - HESS COMPRESSI	1003 JOHNSTONE SUPPLY -CHERRY HILL	\$1,779.17
708394	06/09/17	HVAC SUPPLIES - PM SUPP- HESS	1003 JOHNSTONE SUPPLY -CHERRY HILL	\$334.98
Report totals				\$798,294.51

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HAMILTON TOWNSHIP BOARD OF ED
Original PO Date Range, All Ship to locations

Purchase Order Journal Excluding contras
Start date 7/1/2017 End date 6/30/2018
Orders over \$0.00

P.O.	Date	Description	Vendor name	Amount
800002	07/01/17	TUITION REIMBURSEMENT	1211 VERZI-ALESZCZYK, LAURA	\$1,950.00
800003	07/01/17	TUITION REIMBURSEMENT	3341 DUELLY, DAWN	\$1,796.00
800004	07/01/17	TUITION REIMBURSEMENT	0421 DZIALO,VIRGINIA	\$1,347.00
800005	07/01/17	TUITION REIMBURSEMENT	1124 GIARDINO,MICHELE	\$898.00
800006	07/01/17	TUITION REIMBURSEMENT	1009 MATTINA, KIM	\$1,347.00
800007	07/01/17	TUITION REIMBURSEMENT	0859 MCCRARY, JENNIFER	\$1,950.00
800008	07/01/17	TUITION REIMBURSEMENT	5160 SMITH, DAWN B.	\$449.00
800009	07/01/17	ANNUAL SUBSCRIPTION RENEWAL	1276 FRONTLINE TECHNOLOGIES GROUP I	\$15,061.48
800010	07/01/17	FOOD SERVICE OFFICE SUPPLY	2759 STAPLES BUSINESS ADVANTAGE	\$181.69
800011	07/01/17	CONFERENCE REGISTRATION	B477 NASSP CONFERENCE	\$390.00
800012	07/01/17	5-PART PURCHASE ORDER FORMS	1601 PTM DOCUMENT SYSTEMS	\$1,302.25
800013	07/01/17	SUBSCRIPTION RENEWAL	3777 CALIFON CONSULTANTS OF NJ, LLC	\$200.00
800014	07/01/17	PAYROLL CHECKS REORDER	1294 MGL FORMS SYSTEMS LLC	\$1,393.00
800015	07/01/17	ANNUAL ONLINE POLICY RENEWAL	0605 STRAUSS ESMAY ASSOCIATES LLP	\$4,680.00
800016	07/01/17	FALL CONFERENCE REGISTRATION	1349 FOUNDATION FOR EDUCATIONAL ADN	\$285.00
800017	07/01/17	FALL CONFERENCE REGISTRATION	1349 FOUNDATION FOR EDUCATIONAL ADN	\$285.00
800018	07/01/17	ONE ON ONE NURSING SERVICES	1369 EPIC HEALTH SERVICES INC.	\$80,000.00

Report totals \$113,515.42

**BILLS AND PAYMENTS
6/21/17**

TOTAL PAYROLL	\$	2,443,296.82
TOTAL ACCOUNTS PAYABLE BILLS	\$	1,472,187.90
TOTAL CAFETERIA BILLS	\$	180,458.45
TOTAL KID'S CORNER	\$	-
TOTAL COMMUNITY EDUCATION	\$	-
TOTAL CAMP BLUE STAR	\$	-
GRAND TOTAL	\$	<u>4,095,943.17</u>

June 21, 2017

<u>Fund</u>	<u>Title</u>		<u>Amount</u>
10	General Fund	\$	-
10	General Fund - Payroll	\$	205,094.85
11	Current Expense	\$	1,413,074.43
11	Current Expense - Payroll	\$	2,148,330.63
12	Capital Outlay	\$	-
13	Special Schools	\$	-
13	Special Schools - Payroll	\$	-
18	Education Jobs - Payroll	\$	-
20	Special Revenue	\$	59,113.47
20	Special Revenue - Payroll	\$	89,871.34
30	Building Projects	\$	-
40	Debt Service	\$	-
		\$	3,915,484.72

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Starting date 5/12/2017 Ending date 6/30/2017

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
900824 H	05/12/17		PAY	PAYROLL VENDOR - PAYROLL PO ONLY	\$1,219,644.98
700000	07/01/16		Payroll 2016 - 2017		\$1,219,644.98
	10-133-X - - -		*7PR409	05/12/17	\$27,121.16
	10-133-X - - -		*7PR409	05/12/17	\$2,074.77
	10-134-X - - -		*7PR409	05/12/17	\$8,610.51
	10-134-X - - -		*7PR409	05/12/17	\$658.70
	10-135-X - - -		*7PR409	05/12/17	\$2,474.30
	10-135-X - - -		*7PR409	05/12/17	\$189.29
	10-141-X - - -		*7PR409	05/12/17	\$60,997.41
	11-000-211-100-06-000		*7PR409	05/12/17	\$4,744.75
	11-000-211-100-06-SUB		*7PR409	05/12/17	\$600.00
	11-000-213-100-06-000		*7PR409	05/12/17	\$14,478.73
	11-000-213-100-06-SUB		*7PR409	05/12/17	\$600.00
	11-000-216-100-06-000		*7PR409	05/12/17	\$26,309.49
	11-000-217-100-06-000		*7PR409	05/12/17	\$9,669.77
	11-000-217-100-06-SUB		*7PR409	05/12/17	\$337.50
	11-000-218-104-06-000		*7PR409	05/12/17	\$19,165.34
	11-000-219-104-06-000		*7PR409	05/12/17	\$30,505.75
	11-000-219-105-06-000		*7PR409	05/12/17	\$4,533.07
	11-000-221-102-06-000		*7PR409	05/12/17	\$5,096.15
	11-000-221-104-06-000		*7PR409	05/12/17	\$6,901.10
	11-000-221-105-06-000		*7PR409	05/12/17	\$915.85
	11-000-222-100-06-000		*7PR409	05/12/17	\$13,771.61
	11-000-222-100-06-SUB		*7PR409	05/12/17	\$80.00
	11-000-222-177-06-TEC		*7PR409	05/12/17	\$4,486.31
	11-000-230-100-06-000		*7PR409	05/12/17	\$10,684.07
	11-000-240-103-06-000		*7PR409	05/12/17	\$31,931.18
	11-000-240-104-06-000		*7PR409	05/12/17	\$4,268.35
	11-000-240-105-06-000		*7PR409	05/12/17	\$16,933.16
	11-000-240-105-06-SUB		*7PR409	05/12/17	\$337.50
	11-000-251-100-06-000		*7PR409	05/12/17	\$12,588.76
	11-000-252-100-06-000		*7PR409	05/12/17	\$10,434.56
	11-000-252-100-06-OVR		*7PR409	05/12/17	\$267.19
	11-000-261-100-06-MNT		*7PR409	05/12/17	\$11,368.95
	11-000-262-100-06-CUS		*7PR409	05/12/17	\$35,874.37
	11-000-262-100-06-MNT		*7PR409	05/12/17	\$894.45
	11-000-262-100-06-OVR		*7PR409	05/12/17	\$1,090.89
	11-000-262-100-06-SEC		*7PR409	05/12/17	\$1,785.54
	11-000-262-100-06-SUB		*7PR409	05/12/17	\$2,485.00
	11-000-262-100-06-SUV		*7PR409	05/12/17	\$5,033.84
	11-000-263-100-06-000		*7PR409	05/12/17	\$2,510.31
	11-000-270-160-06-SPC		*7PR409	05/12/17	\$1,557.69
	11-000-291-220-00-000		*7PR409	05/12/17	\$17,251.58
	11-000-291-290-00-000		*7PR409	05/12/17	\$316.29
	11-105-100-101-06-000		*7PR409	05/12/17	\$1,888.18
	11-105-100-101-06-SUB		*7PR409	05/12/17	\$500.00
	11-110-100-101-06-000		*7PR409	05/12/17	\$34,178.66
	11-110-100-101-06-SUB		*7PR409	05/12/17	\$7,435.00
	11-120-100-101-06-000		*7PR409	05/12/17	\$247,149.29
	11-120-100-101-06-SUB		*7PR409	05/12/17	\$4,680.00
	11-130-100-101-06-000		*7PR409	05/12/17	\$171,087.27
	11-130-100-101-06-SUB		*7PR409	05/12/17	\$2,430.00
	11-150-100-101-06-000		*7PR409	05/12/17	\$5,034.40

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Rec and Unrec checks

Hand and Machine checks

05/19/17 11:30

Starting date 5/12/2017

Ending date 6/30/2017

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
900824 H	05/12/17		PAY	PAYROLL VENDOR - PAYROLL PO ONLY	\$1,219,644.98
700000	07/01/16		Payroll 2016 - 2017		\$1,219,644.98
	11-190-100-106-06-000		*7PR409	05/12/17	\$13,996.70
	11-190-100-106-06-SUB		*7PR409	05/12/17	\$3,510.00
	11-212-100-101-06-000		*7PR409	05/12/17	\$37,924.42
	11-212-100-101-06-SUB		*7PR409	05/12/17	\$327.50
	11-212-100-106-06-000		*7PR409	05/12/17	\$20,703.82
	11-212-100-106-06-SUB		*7PR409	05/12/17	\$607.50
	11-213-100-101-06-000		*7PR409	05/12/17	\$113,026.61
	11-213-100-101-06-SUB		*7PR409	05/12/17	\$2,150.00
	11-213-100-106-06-000		*7PR409	05/12/17	\$8,493.95
	11-213-100-106-06-SUB		*7PR409	05/12/17	\$1,417.50
	11-214-100-101-06-000		*7PR409	05/12/17	\$4,572.73
	11-214-100-101-06-SUB		*7PR409	05/12/17	\$180.00
	11-214-100-106-06-000		*7PR409	05/12/17	\$5,918.32
	11-214-100-106-06-SUB		*7PR409	05/12/17	\$135.00
	11-215-100-101-06-000		*7PR409	05/12/17	\$8,394.31
	11-215-100-101-06-SUB		*7PR409	05/12/17	\$180.00
	11-215-100-106-06-000		*7PR409	05/12/17	\$5,141.40
	11-219-100-101-06-000		*7PR409	05/12/17	\$2,504.80
	11-230-100-101-06-000		*7PR409	05/12/17	\$38,957.14
	11-230-100-101-06-SUB		*7PR409	05/12/17	\$1,550.00
	11-240-100-101-06-000		*7PR409	05/12/17	\$19,232.48
	11-240-100-101-06-SUB		*7PR409	05/12/17	\$260.00
	11-401-100-100-06-DAV		*7PR409	05/12/17	\$263.11
	20-220-100-101-06-PRE		*7PR409	05/12/17	\$7,190.32
	20-220-100-106-06-PRE		*7PR409	05/12/17	\$3,724.98
	20-220-200-103-06-PRE		*7PR409	05/12/17	\$4,191.92
	20-220-200-104-06-PRE		*7PR409	05/12/17	\$398.88
	20-220-200-105-06-PRE		*7PR409	05/12/17	\$954.16
	20-220-200-110-06-PRE		*7PR409	05/12/17	\$1,811.65
	20-220-200-176-06-PRE		*7PR409	05/12/17	\$4,038.86
	20-220-200-200-00-PRE		*7PR409	05/12/17	\$522.76
	20-223-100-101-06-PRE		*7PR409	05/12/17	\$4,395.23
	20-223-100-106-06-PRE		*7PR409	05/12/17	\$2,474.54
	20-223-200-200-00-PRE		*7PR409	05/12/17	\$189.30
	20-231-100-100-06-DAV		*7PR409	05/12/17	\$5,152.50
	20-231-100-100-06-HES		*7PR409	05/12/17	\$5,048.14
	20-231-100-100-06-SHA		*7PR409	05/12/17	\$2,027.32
	20-241-100-100-06-000		*7PR409	05/12/17	\$304.18
	20-270-100-100-06-000		*7PR409	05/12/17	\$1,454.91

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Starting date 5/12/2017

Ending date 6/30/2017

Fund Totals

10	GENERAL FUND	\$102,126.14
11	GENERAL CURRENT EXPENSE	\$1,073,639.19
20	SPECIAL REVENUE FUNDS	\$43,879.65
	Total for all checks listed	\$1,219,644.98

Prepared and submitted by: _____

Board Secretary

_____ Date

Rec and Unrec checks

Hand and Machine checks

05/30/17 12:37

Starting date 5/26/2017

Ending date 6/30/2017

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
900825 H	05/26/17		PAY	PAYROLL VENDOR - PAYROLL PO ONLY	\$1,223,651.84
700000	07/01/16		Payroll 2016 - 2017		\$1,223,651.84
	10-133-X - - -		*7PR410	05/26/17	\$2,176.86
	10-133-X - - -		*7PR410	05/26/17	\$28,455.70
	10-134-X - - -		*7PR410	05/26/17	\$633.25
	10-134-X - - -		*7PR410	05/26/17	\$8,277.76
	10-135-X - - -		*7PR410	05/26/17	\$164.50
	10-135-X - - -		*7PR410	05/26/17	\$2,150.41
	10-141-X - - -		*7PR410	05/26/17	\$61,110.23
	11-000-211-100-06-000		*7PR410	05/26/17	\$4,926.29
	11-000-211-100-06-SUB		*7PR410	05/26/17	\$450.00
	11-000-213-100-06-000		*7PR410	05/26/17	\$14,478.73
	11-000-213-100-06-SUB		*7PR410	05/26/17	\$1,050.00
	11-000-216-100-06-000		*7PR410	05/26/17	\$26,309.49
	11-000-217-100-06-000		*7PR410	05/26/17	\$9,963.26
	11-000-217-100-06-SUB		*7PR410	05/26/17	\$742.50
	11-000-218-104-06-000		*7PR410	05/26/17	\$19,165.34
	11-000-219-104-06-000		*7PR410	05/26/17	\$30,505.75
	11-000-219-105-06-000		*7PR410	05/26/17	\$4,533.07
	11-000-219-110-06-000		*7PR410	05/26/17	\$300.00
	11-000-221-102-06-000		*7PR410	05/26/17	\$5,096.15
	11-000-221-104-06-000		*7PR410	05/26/17	\$6,901.10
	11-000-221-104-06-SUM		*7PR410	05/26/17	\$249.19
	11-000-221-105-06-000		*7PR410	05/26/17	\$915.85
	11-000-222-100-06-000		*7PR410	05/26/17	\$13,771.61
	11-000-222-100-06-SUB		*7PR410	05/26/17	\$175.00
	11-000-222-177-06-TEC		*7PR410	05/26/17	\$4,486.31
	11-000-230-100-06-000		*7PR410	05/26/17	\$10,767.41
	11-000-240-103-06-000		*7PR410	05/26/17	\$31,931.18
	11-000-240-104-06-000		*7PR410	05/26/17	\$4,268.35
	11-000-240-105-06-000		*7PR410	05/26/17	\$16,933.16
	11-000-240-105-06-SUB		*7PR410	05/26/17	\$202.50
	11-000-251-100-06-000		*7PR410	05/26/17	\$12,588.76
	11-000-252-100-06-000		*7PR410	05/26/17	\$10,434.56
	11-000-261-100-06-MNT		*7PR410	05/26/17	\$11,368.95
	11-000-262-100-06-CUS		*7PR410	05/26/17	\$35,874.37
	11-000-262-100-06-MNT		*7PR410	05/26/17	\$894.45
	11-000-262-100-06-OVR		*7PR410	05/26/17	\$373.36
	11-000-262-100-06-SEC		*7PR410	05/26/17	\$1,785.54
	11-000-262-100-06-SUB		*7PR410	05/26/17	\$3,075.00
	11-000-262-100-06-SUV		*7PR410	05/26/17	\$5,033.84
	11-000-263-100-06-000		*7PR410	05/26/17	\$2,510.31
	11-000-270-160-06-SPC		*7PR410	05/26/17	\$1,557.69
	11-000-291-220-00-000		*7PR410	05/26/17	\$17,297.40
	11-000-291-290-00-000		*7PR410	05/26/17	\$316.29
	11-105-100-101-06-000		*7PR410	05/26/17	\$1,888.18
	11-105-100-101-06-SUB		*7PR410	05/26/17	\$275.00
	11-110-100-101-06-000		*7PR410	05/26/17	\$34,178.66
	11-110-100-101-06-SUB		*7PR410	05/26/17	\$7,525.00
	11-120-100-101-06-000		*7PR410	05/26/17	\$247,306.28
	11-120-100-101-06-SUB		*7PR410	05/26/17	\$5,525.00
	11-130-100-101-06-000		*7PR410	05/26/17	\$170,396.15
	11-130-100-101-06-SUB		*7PR410	05/26/17	\$2,240.00

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Rec and Unrec checks

Hand and Machine checks

05/30/17 12:37

Starting date 5/26/2017

Ending date 6/30/2017

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
900825 H	05/26/17		PAY	PAYROLL VENDOR - PAYROLL PO ONLY	\$1,223,651.84
700000	07/01/16		Payroll 2016 - 2017		\$1,223,651.84
	11-150-100-101-06-000		*7PR410	05/26/17	\$2,765.20
	11-190-100-106-06-000		*7PR410	05/26/17	\$13,996.70
	11-190-100-106-06-SUB		*7PR410	05/26/17	\$4,893.75
	11-212-100-101-06-000		*7PR410	05/26/17	\$35,981.48
	11-212-100-101-06-SUB		*7PR410	05/26/17	\$690.00
	11-212-100-106-06-000		*7PR410	05/26/17	\$21,215.22
	11-212-100-106-06-SUB		*7PR410	05/26/17	\$573.75
	11-213-100-101-06-000		*7PR410	05/26/17	\$112,538.00
	11-213-100-101-06-SUB		*7PR410	05/26/17	\$1,645.00
	11-213-100-106-06-000		*7PR410	05/26/17	\$8,973.43
	11-213-100-106-06-SUB		*7PR410	05/26/17	\$1,485.00
	11-214-100-101-06-000		*7PR410	05/26/17	\$4,572.73
	11-214-100-101-06-SUB		*7PR410	05/26/17	\$45.00
	11-214-100-106-06-000		*7PR410	05/26/17	\$5,918.32
	11-214-100-106-06-SUB		*7PR410	05/26/17	\$135.00
	11-215-100-101-06-000		*7PR410	05/26/17	\$8,394.31
	11-215-100-101-06-SUB		*7PR410	05/26/17	\$440.00
	11-215-100-106-06-000		*7PR410	05/26/17	\$5,141.40
	11-219-100-101-06-000		*7PR410	05/26/17	\$3,459.60
	11-230-100-101-06-000		*7PR410	05/26/17	\$40,683.04
	11-230-100-101-06-SUB		*7PR410	05/26/17	\$1,265.00
	11-240-100-101-06-000		*7PR410	05/26/17	\$19,232.48
	11-240-100-101-06-SUB		*7PR410	05/26/17	\$80.00
	20-220-100-101-06-PRE		*7PR410	05/26/17	\$7,190.32
	20-220-100-106-06-PRE		*7PR410	05/26/17	\$3,724.98
	20-220-200-103-06-PRE		*7PR410	05/26/17	\$4,191.92
	20-220-200-104-06-PRE		*7PR410	05/26/17	\$180.83
	20-220-200-105-06-PRE		*7PR410	05/26/17	\$954.16
	20-220-200-110-06-PRE		*7PR410	05/26/17	\$1,811.65
	20-220-200-173-06-PRE		*7PR410	05/26/17	\$868.00
	20-220-200-176-06-PRE		*7PR410	05/26/17	\$3,914.26
	20-220-200-200-00-PRE		*7PR410	05/26/17	\$562.95
	20-223-100-101-06-PRE		*7PR410	05/26/17	\$4,395.23
	20-223-100-106-06-PRE		*7PR410	05/26/17	\$2,474.54
	20-223-200-200-00-PRE		*7PR410	05/26/17	\$189.30
	20-231-100-100-06-DAV		*7PR410	05/26/17	\$5,152.50
	20-231-100-100-06-HES		*7PR410	05/26/17	\$5,048.14
	20-231-100-100-06-SHA		*7PR410	05/26/17	\$3,573.82
	20-241-100-100-06-000		*7PR410	05/26/17	\$304.18
	20-270-100-100-06-000		*7PR410	05/26/17	\$1,454.91

Starting date 5/26/2017 Ending date 6/30/2017

Fund Totals

10	GENERAL FUND	\$102,968.71
11	GENERAL CURRENT EXPENSE	\$1,074,691.44
20	SPECIAL REVENUE FUNDS	\$45,991.69
	Total for all checks listed	\$1,223,651.84

Prepared and submitted by: _____
Board Secretary

_____ Date

Starting date 5/17/2017 Ending date 5/17/2017

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
030946	05/17/17		0006	ACASA	\$234.00
701387	05/04/17			ACADEMIC EXCELLENCE LUNCHEON	\$234.00
	11-000-230-890-00-000			LUNCHEON	05/17/17 \$234.00

Fund Totals

11 GENERAL CURRENT EXPENSE \$234.00
Total for all checks listed \$234.00

Prepared and submitted by: Ann Marie Fiala _____
Board Secretary Date

Check Journal
Rec and Unrec checks

HAMILTON TOWNSHIP BOARD OF ED
Hand and Machine checks

Page 1 of 1
05/25/17 08:09

Starting date 5/25/2017 Ending date 6/30/2017

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
991363 H	05/25/17		2536	HORIZON HEALTHCARE	\$30.00
700308	07/08/16			FSA MONTHLY FEE 16-17	\$30.00
	11-000-251-330-00-000			May Wire	05/25/17 \$30.00

Fund Totals

11 GENERAL CURRENT EXPENSE \$30.00
Total for all checks listed \$30.00

Prepared and submitted by:

Ann Manfala

Board Secretary

Date

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Check Journal
Rec and Unrec checks

HAMILTON TOWNSHIP BOARD OF ED
Hand and Machine checks

Page 1 of 1
05/25/17 08:51

Starting date 5/26/2017 Ending date 6/30/2017

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
991364 H	05/26/17		9458	HAMILTON TOWNSHIP AGENCY ACCOUNT	\$1,417.85
700306	07/08/16			EMPLOYERS SHARE DCRP-PAYROLL	\$1,417.85
	11-000-291-241-00-000			payroll 5/26	05/26/17 \$1,417.85

Fund Totals

11 GENERAL CURRENT EXPENSE \$1,417.85
Total for all checks listed \$1,417.85

Prepared and submitted by: *Ann Marie Fala* _____
Board Secretary Date

Check Journal

HAMILTON TOWNSHIP BOARD OF ED

Page 1 of 1

Rec and Unrec checks

Hand and Machine checks

06/02/17 10:13

Starting date 6/2/2017

Ending date 6/30/2017

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
991365 H	06/02/17		9458	HAMILTON TOWNSHIP AGENCY ACCOUNT	\$992.42
	700303	07/08/16		EMPLOYERS SHARE DCRP-INSURANCE	\$992.42
	11-000-291-241-00-000		May	06/02/17	\$992.42

Fund Totals

11	GENERAL CURRENT EXPENSE	\$992.42
	Total for all checks listed	\$992.42

Prepared and submitted by: *Ann Marie Fala*
 Board Secretary

6-2-17
 Date

Check Journal
Rec and Unrec checks

HAMILTON TOWNSHIP BOARD OF ED
Hand and Machine checks

Page 1 of 1
06/09/17 10:15

Starting date 6/14/2017 Ending date 6/30/2017

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
991366 H	06/14/17		0586	STATE OF NJ -DIV OF PENSIONS	\$731,864.52
701447	06/06/17			HEALTH AND RX BENEFITS JUNE	\$731,864.52
	11-000-291-270-00-000			wire	\$720,538.81
	20-220-200-200-00-PRE			wire	\$11,325.71

Fund Totals

11	GENERAL CURRENT EXPENSE	\$720,538.81
20	SPECIAL REVENUE FUNDS	\$11,325.71
	Total for all checks listed	\$731,864.52

Prepared and submitted by:

Ann Marie Fata

Board Secretary

6-12-17

Date

Check Journal

HAMILTON TOWNSHIP BOARD OF ED

Page 1 of 1

Rec and Unrec checks

Hand and Machine checks

06/09/17 10:19

Starting date 6/9/2017

Ending date 6/9/2017

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
991367 H	06/09/17		9458	HAMILTON TOWNSHIP AGENCY ACCOUNT	\$1,386.66
700306	07/08/16			EMPLOYERS SHARE DCRP-PAYROLL	\$1,386.66
	11-000-291-241-00-000			payroll 6/9	06/09/17 \$1,386.66
991368 H	06/09/17		9458	HAMILTON TOWNSHIP AGENCY ACCOUNT	\$36.44
700307	07/08/16			RETIRED CIVIL UNION FICA/MEDI	\$36.44
	11-000-291-241-00-000			June-Retiree F/M Civ	06/09/17 \$36.44

Fund Totals

11	GENERAL CURRENT EXPENSE	\$1,423.10
	Total for all checks listed	\$1,423.10

Prepared and submitted by:

Anne Marie Fella

Board Secretary

6-12-17

Date

Check Journal
Rec and Unrec checks

HAMILTON TOWNSHIP BOARD OF ED
Hand and Machine checks

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06/13/17 09:16

Starting date 6/15/2017 Ending date 6/30/2017

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
991369 H	06/15/17		9458	HAMILTON TOWNSHIP AGENCY ACCOUNT	\$1,173.78
700306	07/08/16			EMPLOYERS SHARE DCRP-PAYROLL	\$1,173.78
	11-000-291-241-00-000			payroll 6/15/17	06/15/17 \$1,173.78

Fund Totals

11 GENERAL CURRENT EXPENSE	\$1,173.78
Total for all checks listed	\$1,173.78

Prepared and submitted by: _____
Board Secretary Date

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Starting date 6/21/2017 Ending date 6/21/2017

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
030947	06/21/17		0009	AC MOORE, INC.	\$53.16
700804	10/04/16			PRESCHOOL SUPPLIES FOR CELEBRA	\$53.16
	20-221-100-600-00-PRE		350671		06/21/17 \$53.16
030948	06/21/17		0838	ACSSSD	\$27,067.04
700640	08/11/16			PERSONAL AIDE AGREEMENT 16-17	\$23,766.00
	11-000-100-565-08-000		17-00914	MAY JUNE	06/21/17 \$23,766.00
701283	03/22/17			INDEPENDENT EVALUATIONS STUDEN	\$325.00
	11-000-219-390-08-000		17-00796		06/21/17 \$325.00
701405	05/12/17			OCCUPATIONAL THERAPY MARCH	\$276.04
	11-000-219-390-08-000		17-00885	APRIL	06/21/17 \$276.04
701427	05/23/17			MARCH/APRIL HOMEBOUND INSTRUCT	\$1,350.00
	11-219-100-320-08-000		17-00796		06/21/17 \$1,350.00
701445	06/01/17			HOMEBOUND APRIL - MAY	\$1,350.00
	11-219-100-320-08-000		17-00902		06/21/17 \$1,350.00
030949	06/21/17		0048	ACSSSD - TRANSPORTATION DEPT	\$32,151.08
701101	01/17/17			NON PUBLIC AIDE IN LIEU TRANSP	\$29,048.20
	11-000-270-503-11-000			FINAL PAY	06/21/17 \$29,048.20
701166	02/02/17			STUDENT TRANSPORTATION ROUTES	\$1,697.28
	11-000-270-513-11-000			JUNE PAYMENT	06/21/17 \$1,591.20
	11-000-270-513-11-ADM			JUNE PAYMENT	06/21/17 \$106.08
701285	03/22/17			NON PUBLIC AID IN LIEU TRANSP	\$1,405.60
	11-000-270-503-11-000		17-00642		06/21/17 \$1,326.00
	11-000-270-512-11-ADM		17-00642		06/21/17 \$79.60
030950	06/21/17		1126	AMAZING TRANSFORMATIONS LLC	\$4,430.00
700923	11/09/16			BEHAVIORAL SUPPORT SYSTEM	\$4,430.00
	11-000-219-390-08-000		3289	MAY	06/21/17 \$4,430.00
030951	06/21/17		0039	APPLE COMPUTER INC.	\$299.99
701426	05/23/17			VOLUME PROGRAM CREDIT	\$299.99
	11-000-217-600-08-000		4441343484		06/21/17 \$299.99
030952	06/21/17		0185	ARMSTRONG;CARRIE	\$1,908.25
700003	07/01/16			TUITION REIMBURSEMENT	\$1,908.25
	11-000-291-280-00-000			LEVEL UP	06/21/17 \$381.65
	11-000-291-280-00-000			STRESS REDUCTION	06/21/17 \$381.65
	11-000-291-280-00-000			BULLIES	06/21/17 \$381.65
	11-000-291-280-00-000			ACHIEVING BALANCE	06/21/17 \$381.65
	11-000-291-280-00-000			KINDNESS	06/21/17 \$381.65
030953	06/21/17		1807	ATLANTIC CITY ELECTRIC	\$79,530.33
700032	07/01/16			2016-2017 ELECTRIC BILLING	\$79,530.33
	11-000-262-622-00-ELE		55010263766	JUNE	06/21/17 \$41.71
	11-000-262-622-00-ELE		55000346035	MAY	06/21/17 \$67.55
	11-000-262-622-01-ELE		55001334352	JUNE	06/21/17 \$9,554.71
	11-000-262-622-02-ELE		55000346480	JUNE	06/21/17 \$513.68
	11-000-262-622-03-ELE		55008793246	JUNE	06/21/17 \$28,206.01
	11-000-262-622-04-ELE		55010361495	MAY	06/21/17 \$41,146.67
030954	06/21/17		0346	ATLANTIC COUNTY DEPT OF PUBLIC WORKS	\$439.97
700360	07/14/16			16-17 ESTIMATED FUEL/GASOLINE	\$439.97
	11-000-262-610-00-VEH			MAY	06/21/17 \$439.97

Starting date 6/21/2017 Ending date 6/21/2017

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
030955	06/21/17		9699	ATLANTICARE PHYSICIAN GROUP	\$249.00
700015	07/01/16	16-17	NEW EMPLOYEE DRUG TESTIN		\$249.00
	11-000-213-330-00-000		20752 MAY	06/21/17	\$249.00
030956	06/21/17		1379	BALFOUR	\$1,222.80
700672	08/22/16	GR. 8	CEREMONY CERTIFICATES		\$1,222.80
	11-000-240-610-03-000		5/31 INV	06/21/17	\$1,222.80
030957	06/21/17		0995	BARBETTO, CHRISTINA	\$442.00
701079	01/13/17	CHOICE	STUDENT TRANSP REIMB		\$442.00
	11-000-270-505-11-000		FINAL PAY R.B.	06/21/17	\$442.00
030958	06/21/17		2397	BAYADA NURSES	\$3,416.00
700614	08/08/16	NURSING	SERVICES 16-17 YEAR		\$3,416.00
	11-000-217-300-08-000		12497834	06/21/17	\$736.00
	11-000-217-300-08-000		12458273	06/21/17	\$440.00
	11-000-217-300-08-000		12478161	06/21/17	\$1,160.00
	11-000-217-300-08-000		12517408 may 22-26	06/21/17	\$1,080.00
030959	06/21/17		1222	BIRCH'S COMMUNICATIONS	\$256.00
701410	05/15/17	BATTERIES	FOR SHANER WALKIES		\$256.00
	11-000-230-610-00-ERT		870899	06/21/17	\$256.00
030960	06/21/17		1527	BOSCH, KAITLIN	\$382.48
701452	06/06/17	LODGING	AND MEALS REIMBURSEMEN		\$382.48
	20-231-200-500-01-TRV		UCONN REIMB	06/21/17	\$382.48
030961	06/21/17		1399	BRETONES, COLLEEN	\$37.20
700707	08/31/16	Mileage	for Workshop		\$37.20
	11-000-230-590-00-TRV		OCT MILEAGE	06/21/17	\$37.20
030962	06/21/17		V019	BROWN JR., ROBERT K.	\$63.00
701440	05/31/17	TRACK	OFFICIAL VS. LINWOOD/VEN		\$63.00
	11-402-100-500-03-000		MAY 24 TRACK	06/21/17	\$63.00
030963	06/21/17		1456	BUENA BOARD OF EDUCATION	\$7,185.91
701253	03/02/17	HOMELESS/IN	TRANSITION STUDENT		\$7,185.91
	11-000-100-561-00-000		17-00118 NOV	06/21/17	\$1,070.10
	11-000-100-561-00-000		MAY 17-00332	06/21/17	\$1,608.86
	11-000-100-561-00-000		17-00175 DEC	06/21/17	\$1,212.78
	11-000-100-561-00-000		JAN 17-00217	06/21/17	\$1,426.80
	11-000-100-561-00-000		17-00386 JUNE	06/21/17	\$511.91
	11-000-100-561-00-000		17-00241 FEB	06/21/17	\$1,355.46
030964	06/21/17		1273	CAPE MAY COUNTY SPECIAL SERV.	\$7,350.00
700946	11/21/16	OUT OF	COUNTY FEE/NON RESIDENT		\$2,950.00
	11-000-100-565-08-000		17-00945 MAY	06/21/17	\$1,100.00
	11-000-100-565-08-000		17-00975 MAY	06/21/17	\$1,850.00
701428	05/23/17	16-17	TUITION - ONE ON ONE AID		\$4,400.00
	11-000-100-565-08-000		17-00012	06/21/17	\$4,400.00
030965	06/21/17		0734	CAREY, CHRISTOPHER AND MARIA	\$442.00
701080	01/13/17	CHOICE	TRANSP REIMBURSEMENT		\$442.00
	11-000-270-505-11-000		FINAL PAY C.C.	06/21/17	\$442.00
030966	06/21/17		1534	CARISS, KATE	\$517.57
701471	06/13/17	WORKSHOP	INCIDENTALS/LODGING		\$517.57
	20-231-200-500-04-TRV		LODGING/MEALS COI	06/21/17	\$517.57

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Cknum	Date	Rec date	Vcode	Vendor name	Check amount
030967	06/21/17		1469	CARMODY, DEBRA	\$39.68
701470	06/13/17		JUNE 5-6 MILEAGE REIMBURSEMENT		\$39.68
	20-220-200-580-00-TRV		JUNE 5-6 MILEAGE	06/21/17	\$39.68
030968	06/21/17		0727	CARROCCIA, EUGENE	\$63.00
701441	05/31/17		TRACK OFFICIAL VS. LINWOOD/VEN		\$63.00
	11-402-100-500-03-000		MAY 24 TRACK	06/21/17	\$63.00
030969	06/21/17		0351	CARTWRIGHT,DAN	\$571.95
701453	06/06/17		LODGING AND MEALS REIMBURSEMEN		\$571.95
	20-231-200-500-01-TRV		UCONN REIMB	06/21/17	\$571.95
030970	06/21/17		1773	CDW GOVERNMENT INC.	\$3,369.75
701365	04/28/17		HESS CLASSROOM PROJECTORS		\$3,243.19
	11-190-100-610-07-TEC		HVG9417	06/21/17	\$3,222.00
	11-190-100-610-07-TEC		HVH9170	06/21/17	\$21.19
701367	04/28/17		ELECTRONIC HOOK SWITCH ADAPTER		\$126.56
	11-000-252-600-07-TEC		HVG2252	06/21/17	\$126.56
030971	06/21/17		1452	CHILDRENS HOSPITAL OF PHILADELPHIA	\$161.52
701472	06/13/17		APRIL MEDICAL HOMEBOUND		\$161.52
	11-150-100-320-00-000		1952	06/21/17	\$161.52
030972	06/21/17		1449	CIAMBRONE, KRISTEN	\$1,950.00
700004	07/01/16		TUITION REIMBURSEMENT		\$1,950.00
	11-000-291-280-00-000		TUITION REIMBURSE	06/21/17	\$1,950.00
030973	06/21/17		0584	CM3 BUILDING SOLUTIONS INC.	\$5,492.00
708013	07/07/16		HVAC BUILDING CONTROLS-CONTR.		\$4,832.00
	11-000-261-420-09-DAV		MAY	06/21/17	\$1,833.00
	11-000-261-420-09-HES		MAY	06/21/17	\$1,453.00
	11-000-261-420-09-SHA		MAY	06/21/17	\$1,546.00
708367	05/01/17		HVAC SUPPLIES - SHANER		\$660.00
	11-000-261-610-09-SHA		16-602	06/12/17	\$660.00
030974	06/21/17		0339	COASTAL ENVIRONMENTAL	\$425.00
708140	09/15/16		SHANER ASBESTOS 6 MO. INSPECT.		\$425.00
	11-000-262-420-09-MNT		C-2672	06/12/17	\$425.00
030975	06/21/17		1634	CODY'S POWER EQUIPMENT CO.	\$81.83
708384	05/19/17		GROUNDS EQUIPMENT REPAIR		\$26.19
	11-000-263-610-00-GND		51538	06/21/17	\$26.19
708389	05/30/17		GROUNDS SUPPLIES-EQUIP.PART		\$55.64
	11-000-263-610-00-GND		51708	06/21/17	\$55.64
030976	06/21/17		0489	COMCAST	\$6,596.01
700033	07/01/16		16-17 ETHERNET/INTERNET CHARGE		\$6,596.01
	11-190-100-500-07-TEC		june 53668933	06/21/17	\$6,596.01
030977	06/21/17		0449	COMCAST CABLE	\$285.72
700034	07/01/16		16-17 TV/INTERNET HIGH SPEED		\$285.72
	11-190-100-500-07-TEC		june	06/21/17	\$285.72
030978	06/21/17		1496	COOPER-MUFFERI, SHELLEY	\$442.00
701086	01/13/17		CHOICE TRANSPORT REIMBURSEMENT		\$442.00
	11-000-270-505-11-000		2ND PAY R.M.	06/21/17	\$442.00

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Cknum	Date	Rec date	Vcode	Vendor name	Check amount
030979	06/21/17		0088	COSTELLO;KELLI	\$381.65
701381	05/04/17			TUITION REIMBURSEMENT	\$381.65
	11-000-291-280-00-000			BULLIES TUITION REI 06/12/17	\$381.65
030980	06/21/17		1494	CRESSEY, JONATHAN	\$442.00
701081	01/13/17			CHOICE TRANSPORT REIMBURSEMENT	\$442.00
	11-000-270-505-11-000			2ND PAY K.C. 06/21/17	\$442.00
030981	06/21/17		0341	CUSTOM WRISTBAND INC.	\$169.89
700783	09/28/16			HESS WRISTBAND INCENTIVES	\$169.89
	11-000-240-610-04-000			INV 8797 06/21/17	\$169.89
030982	06/21/17		6923	D ELECTRIC MOTORS, INC.	\$577.21
708371	05/03/17			HVAC SUPPLIES - HESS B109	\$577.21
	11-000-261-610-09-HES			22547 06/12/17	\$577.21
030983	06/21/17		1561	DAGIT, LISA	\$182.02
701433	05/26/17			JANUARY - MARCH MILEAGE REIMB	\$74.28
	11-000-221-500-05-TRV			JAN-MARCH 06/21/17	\$74.28
701461	06/09/17			BOOKS FOR STUDENTS WORKSHOP	\$107.74
	20-234-200-600-05-DPI			REIM BOOKS 06/21/17	\$38.39
	20-234-200-600-05-HPI			REIM BOOKS 06/21/17	\$38.39
	20-234-200-600-05-SPI			REIM BOOKS 06/21/17	\$30.96
030984	06/21/17		0165	DAILY JOURNAL;THE	\$9.92
701416	05/17/17			BOARD MEETING CHANGE AD	\$9.92
	11-000-230-590-00-000			2132186 06/21/17	\$9.92
030985	06/21/17		0937	DEBERARDINIS, GINA	\$14.38
701477	06/13/17			MAY MILEAGE REIMBURSEMENT	\$14.38
	11-000-219-592-08-TRV			MAY MILEAGE 06/21/17	\$14.38
030986	06/21/17		0717	DELEON, RICHARD AND LYNNE	\$884.00
701092	01/13/17			CHOICE STUDENT TRANSP REIMB	\$884.00
	11-000-270-503-11-000			2ND PAY C.D. W.D. 06/21/17	\$470.00
	11-000-270-505-11-000			2ND PAY C.D. W.D. 06/21/17	\$414.00
030987	06/21/17		0639	DELL COMPUTERS	\$2,713.87
701339	04/12/17			EQUALLOGIC SERVICE CONTRACT	\$2,713.87
	11-190-100-340-07-TEC			10161193394 06/21/17	\$2,713.87
030988	06/21/17		0452	DERRINGER;LAURIE	\$2,285.53
700005	07/01/16			TUITION REIMBURSEMENT	\$1,950.00
	11-000-291-280-00-000			TUITION REIMBURSE 06/21/17	\$1,950.00
701469	06/13/17			SEPTEMBER - JUNE 5 MILEAGE REI	\$335.53
	20-220-200-580-00-TRV			SEPT - JUNE 5 MILEA 06/21/17	\$335.53
030989	06/21/17		5131	DITTUS, WILLIAM & BRANDI	\$884.00
701082	01/13/17			CHOICE TRANSPORT REIMBURSEMENT	\$884.00
	11-000-270-505-11-000			2ND PAY G.D. Z.D. 06/21/17	\$884.00
030990	06/21/17		3341	DUELLY, DAWN	\$381.65
701382	05/04/17			TUITION REIMBURSEMENT	\$381.65
	11-000-291-280-00-000			BULLIES TUITION REI 06/21/17	\$381.65
030991	06/21/17		8209	EDUCATIONAL CONSORTIUM FOR	\$7,261.95
701439	05/31/17			ERATE 16-17 SERVICES	\$7,261.95
	11-000-230-530-00-ERA			195-123402 06/21/17	\$7,261.95

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Cknum	Date	Rec date	Vcode	Vendor name	Check amount
030992	06/21/17		0951	EGG HARBOR TWP SCHOOL DISTRICT	\$1,650.00
701338	04/11/17			PECS TRAINING FOR STAFF MEMBER	\$1,650.00
	11-000-219-592-08-TRV		7V0158		\$1,375.00
	20-220-200-580-00-TRV		7V0158		\$275.00
030993	06/21/17		2874	EINWECHTER, LAUREN	\$442.00
701083	01/13/17			CHOICE TRANSPORT REIMBURSEMENT	\$442.00
	11-000-270-505-11-000			2ND PAY L.E.	\$442.00
030994	06/21/17		V585	FEHR, MARIA EUGENIA	\$320.00
701350	04/19/17			SPANISH INTERPRETER IEP MEETIN	\$320.00
	11-000-219-390-08-000			INTERPRETER	\$320.00
030995	06/21/17		1246	FERGUSON ENTERPRISES	\$397.16
708369	05/02/17			PLUMBING SUPPLIES - DAVIES	\$397.16
	11-000-261-610-09-DAV		7988151		\$198.58
	11-000-261-610-09-DAV		7992421		\$198.58
030996	06/21/17		1125	FIDELITY SECURITY LIFE INSURANCE/EYEMED	\$3,282.14
700250	07/05/16			Eyemed Billing / Cobra 16-17	\$3,282.14
	11-000-291-270-00-000			163177035 JUNE	\$25.98
	11-000-291-270-00-000			163176642 JUNE	\$3,256.16
030997	06/21/17		1495	FORNATARO, STACEY	\$442.00
701084	01/13/17			CHOICE TRANSPORT REIMBURSEMENT	\$442.00
	11-000-270-505-11-000			2ND PAY M.F.	\$442.00
030998	06/21/17		1413	FOSTER, CASEY	\$442.00
701085	01/13/17			CHOICE TRANSPORT REIMBURSEMENT	\$442.00
	11-000-270-505-11-000			2ND PAY A.F.	\$442.00
030999 V	06/21/17	06/21/17		00.0 \$ Multi Stub Void	
031000 V	06/21/17	06/21/17		00.0 \$ Multi Stub Void	
031001	06/21/17		0259	GEHRHSD	\$305,363.64
700854	10/19/16			2016-2017 TRANSPORTATION CONTR	\$206,701.55
	11-000-270-515-11-000		7V0153	JUNE	\$196,858.62
	11-000-270-515-11-ADM		7V0153	JUNE	\$9,842.93
700857	10/20/16			TRANSPORTATION CONTRACTS	\$10,659.60
	11-000-270-515-11-000		7V0564	APRIL	\$3,948.00
	11-000-270-515-11-000		7V0630	MAY	\$6,204.00
	11-000-270-515-11-ADM		7V0564	APRIL	\$197.40
	11-000-270-515-11-ADM		7V0630	MAY	\$310.20
700858	10/20/16			TRANSPORTATION CONTRACTS	\$6,885.90
	11-000-270-511-11-000		7V0625	APRIL/MAY	\$6,558.00
	11-000-270-512-11-ADM		7V0625	APRIL/MAY	\$327.90
700931	11/17/16			TRANSPORTATION CONTRACTS	\$6,611.21
	11-000-270-512-03-ACT		7V0568/7V0597		\$4,068.24
	11-000-270-512-03-CLS		7V0568/7V0597		\$2,228.15
	11-000-270-512-11-ADM		7V0568/7V0597		\$314.82
700958	11/30/16			TRANSPORTATION CONTRACTS	\$57,721.15
	11-000-270-511-11-000		7V0543 / 7V0577		\$8,579.98

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Cknum	Date	Rec date	Vcode	Vendor name	Check amount
031001	06/21/17		0259	GEHRHSD	\$305,363.64
700958	11/30/16			TRANSPORTATION CONTRACTS	\$57,721.15
	11-000-270-511-11-ADM		7V0543 / 7V0577	06/21/17	\$429.00
	11-000-270-515-11-000		7V0543 / 7V0577	06/21/17	\$46,392.55
	11-000-270-515-11-ADM		7V0543 / 7V0577	06/21/17	\$2,319.62
701138	01/31/17			OHS HOMELESS TRANSP CONTRACT	\$897.75
	11-000-270-511-11-000		7V0627 MAY	06/13/17	\$855.00
	11-000-270-511-11-ADM		7V0627 MAY	06/13/17	\$42.75
701252	03/02/17			AC HOMELESS TRANSP ROUTE	\$1,243.91
	11-000-270-511-11-000		7V0464 JUNE	06/21/17	\$1,184.68
	11-000-270-512-11-ADM		7V0464 JUNE	06/21/17	\$59.23
701288	03/22/17			PRESCHOOL TRANSPORTATION	\$7,156.80
	11-000-270-515-11-000		7V0568 APRIL	06/21/17	\$6,816.00
	11-000-270-515-11-ADM		7V0568 APRIL	06/21/17	\$340.80
701305	03/28/17			AC/GALLOWAY HOMELESS TRANSP	\$4,867.80
	11-000-270-511-11-000		7V0570 APRIL	06/21/17	\$2,049.60
	11-000-270-511-11-000		7V0624 MAY	06/21/17	\$2,818.20
701373	05/02/17			HOMELESS TRANSP ROUTE	\$2,617.97
	11-000-270-511-11-000		7V0568 APRIL	06/21/17	\$2,493.30
	11-000-270-511-11-ADM		7V0568 APRIL	06/21/17	\$124.67
031002	06/21/17		0067	GILLESPIE, JESSICA	\$1,950.00
700006	07/01/16			TUITION REIMBURSEMENT	\$1,950.00
	11-000-291-280-00-000			TUITION REIMBURSE 06/21/17	\$1,950.00
031003	06/21/17		0590	GLOUCESTER CTY SPECIAL SVCS SCHOOL	\$366.52
701068	01/10/17			NON RESIDENT FEE/TEACH ASSISTA	\$366.52
	11-000-100-565-08-000		c3349-17 may	06/21/17	\$366.52
031004	06/21/17		0255	HAMILTON PEDIATRICS	\$1,400.00
700026	07/01/16			SCHOOL PHYSICIAN 16-17 SERVICE	\$1,400.00
	11-000-213-330-00-000		JUNE	06/21/17	\$1,400.00
031005	06/21/17		0267	HAMILTON TOWNSHIP FOOD SERVICE	\$900.00
700806	10/04/16			FOOD/BEVERAGES FOR BD MEETINGS	\$75.00
	11-000-230-610-00-000		8080 MAY	06/21/17	\$75.00
701460	06/09/17			FOOD FOR PARENT WORKSHOP	\$225.00
	20-231-200-600-05-SPI		8085	06/21/17	\$12.36
	20-231-200-600-20-NPI		8085	06/21/17	\$23.00
	20-234-200-600-05-DPI		8085	06/21/17	\$58.50
	20-234-200-600-05-HPI		8085	06/21/17	\$56.50
	20-234-200-600-05-NDI		8085	06/21/17	\$5.00
	20-234-200-600-05-NHI		8085	06/21/17	\$7.00
	20-234-200-600-05-NSI		8085	06/21/17	\$4.00
	20-234-200-600-05-SPI		8085	06/21/17	\$58.64
701465	06/12/17			IMOM/ALL PRO DAD BREAKFAST	\$600.00
	20-231-200-600-05-SPI		8090	06/21/17	\$600.00
031006	06/21/17		8226	HAMILTON TWP EDUCATION ASSOCIATION	\$278.00
701448	06/06/17			EYEGLASS REIMBURSEMENT TEACHER	\$278.00
	11-000-230-890-00-000		D.CANTZ GLASSES	06/21/17	\$278.00
031007	06/21/17		0268	HAMILTON TWP MUA	\$8,095.74
700035	07/01/16			16-17 WATER AND SEWER ESTIMATE	\$8,095.74
	11-000-262-490-01-000		JUNE	06/12/17	\$790.39

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Cknum	Date	Rec date	Vcode	Vendor name	Check amount
031007	06/21/17		0268	HAMILTON TWP MUA	\$8,095.74
700035	07/01/16			16-17 WATER AND SEWER ESTIMATE	\$8,095.74
	11-000-262-490-02-000			JUNE	06/12/17 \$514.25
	11-000-262-490-03-000			JUNE	06/12/17 \$966.00
	11-000-262-490-04-000			JUNE	06/12/17 \$5,825.10
031008	06/21/17		0980	HEWITT MD, PA;JAMES L.	\$1,875.00
701300	03/27/17			PSYCHIATRIC EVALUATIONS SHANER	\$1,325.00
	11-000-219-390-08-000			31637	06/21/17 \$1,325.00
701425	05/23/17			PSYCH EVAL MANDATED BY ADMIN	\$550.00
	11-000-219-390-08-000			31786	06/21/17 \$550.00
031009	06/21/17		0708	HILLYARD INC.	\$3,169.20
708370	05/03/17			CUSTODIAL SUPPLIES -DISTRICT	\$3,169.20
	11-000-262-610-09-CUS			602530398	06/12/17 \$1,560.60
	11-000-262-610-09-CUS			602539481	06/12/17 \$1,608.60
031010	06/21/17		1462	HOME DEPOT	\$236.99
701321	04/04/17			REFRIGERATOR FOR GRADE K	\$118.00
	11-190-100-610-01-KIN			6035322501175149	06/21/17 \$118.00
708391	06/05/17			GROUNDS SUPPLIES - DAVIES	\$118.99
	11-000-263-610-00-GND			6035322501175149	06/21/17 \$118.99
031011	06/21/17		0084	HORIZON BLUE CROSS BLUE SHIELD	\$26,883.40
700018	07/01/16			DENTAL BILLING 16-17 YEAR	\$26,883.40
	11-000-291-270-00-000			286485056 JUNE	06/21/17 \$228.66
	11-000-291-270-00-000			286395496 JUNE	06/21/17 \$26,654.74
031012	06/21/17		2568	INR	\$84.00
701319	04/04/17			NURSING CONFERENCE REGISTRATIO	\$84.00
	11-000-213-500-00-TRV			T. BANNON	06/21/17 \$84.00
031013	06/21/17		0689	INSECT LORE	\$47.75
701364	04/28/17			LIVE BUTTERFLIES/LADYBUGS	\$47.75
	11-190-100-610-04-SSS			INV56536	06/21/17 \$47.75
031014	06/21/17		1205	J-DOGS AMUSEMENTS, LLC	\$701.25
700615	08/09/16			FIELD DAY RENTALS GR. 8	\$701.25
	11-000-240-500-03-000			5314	06/21/17 \$265.00
	11-000-240-500-03-000			2414	06/21/17 \$436.25
031015	06/21/17		1003	JOHNSTONE SUPPLY -CHERRY HILL	\$2,548.58
708382	05/17/17			HVAC SUPPLIES- DAVIES LIBRARY	\$1,693.77
	11-000-261-610-09-DAV			3004466	06/21/17 \$1,602.59
	11-000-261-610-09-DAV			3004511	06/21/17 \$91.18
708386	05/24/17			HVAC SUPPLIES -REFRIGERANT	\$519.83
	11-000-261-610-09-HES			3004667	06/21/17 \$519.83
708394	06/09/17			HVAC SUPPLIES - PM SUPP- HESS	\$334.98
	11-000-261-610-09-HES			3005074	06/21/17 \$334.98
031016	06/21/17		1897	JONES SCHOOL SUPPLY CO., INC.	\$50.00
701394	05/05/17			ACADEMIC EXCELLENCE PINS	\$50.00
	11-000-240-610-03-000			1506322	06/21/17 \$50.00
031017	06/21/17		2139	KREIFUS, LAUREN	\$381.65
701383	05/04/17			TUITION REIMBURSEMENT	\$381.65
	11-000-291-280-00-000			BULLIES TUIT REIMB	06/21/17 \$381.65

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031018	06/21/17		1529	LOPEZ, SINTIERE	\$442.00
701467	06/13/17			AID IN LIEU TRANSPORTATION REI	\$442.00
	11-000-270-503-11-000			TRANSP REIMB T.T.	06/21/17 \$442.00
031019	06/21/17		1418	LOVE-TRADER, VALERIE	\$442.00
701162	02/02/17			AID IN LIEU TRANSP REIMBURSEME	\$442.00
	11-000-270-503-11-000			2nd pay a.t.	06/21/17 \$442.00
031020	06/21/17		0375	MARQUEZ PIANOS	\$300.00
700575	08/03/16			PIANO TUNINGS HESS SCHOOL	\$300.00
	11-190-100-340-04-000			7099	06/21/17 \$300.00
031021	06/21/17		1419	MARTIN, SHAMMARA	\$442.00
701074	01/13/17			CHARTER SCHOOL TRANSP REIMB	\$442.00
	11-000-270-504-11-000			2ND PAY N.M.	06/21/17 \$442.00
031022	06/21/17		1009	MATTINA, KIM	\$840.35
701337	04/11/17			SOCIAL MARKETING CERTIFICATION	\$99.50
	11-000-240-500-03-TRV			HOOTSUITE CERT	06/21/17 \$99.50
701380	05/04/17			TUITION REIMBURSEMENT	\$740.85
	11-000-291-280-00-000			BULLIES	06/21/17 \$381.65
	11-000-291-280-00-000			USING TABLETS	06/21/17 \$359.20
031023	06/21/17		0859	MCCRARY, JENNIFER	\$450.00
700061	07/01/16			TUITION REIMBURSEMENT	\$450.00
	11-000-291-280-00-000			TUITION REIMBURSE	06/21/17 \$450.00
031024	06/21/17		D312	MCKENSIE, WENDY	\$35.86
701466	06/12/17			MEAL REIMBURSEMENT WORKSHOP	\$35.86
	20-231-200-500-03-TRV			MEAL REIMB	06/21/17 \$35.86
031025	06/21/17		0645	MONMOUTH OCEAN EDUCATIONAL SERVICES	\$16,830.77
700753	09/20/16			2016-2017 CHAP 192/193 NONPUBL	\$13,062.00
	20-502-100-330-20-000			JUNE 17-02374	06/21/17 \$7,783.00
	20-503-100-330-20-000			JUNE 17-02374	06/21/17 \$365.00
	20-506-100-330-20-000			JUNE 17-02374	06/21/17 \$1,215.00
	20-507-100-330-20-000			JUNE 17-02374	06/21/17 \$1,756.00
	20-508-100-330-20-000			JUNE 17-02374	06/21/17 \$1,943.00
700841	10/17/16			IDEA-B FUNDS NON PUBLIC STUDEN	\$3,768.77
	20-251-200-300-20-NP.			17-02557 MAY	06/21/17 \$3,768.77
031026	06/21/17		1315	MRA INTERNATIONAL INC.	\$45,432.00
701258	03/06/17			CHROMEBOOKS/SAFE/LICENSE	\$13,470.00
	20-231-100-600-05-DAV			15211	06/21/17 \$13,470.00
701263	03/07/17			PARCC Testing computers-Davies	\$17,160.00
	11-190-100-610-07-TEC			15518	06/21/17 \$17,160.00
701273	03/15/17			CHROMEBOOKS FOR PARCC	\$14,802.00
	11-190-100-610-07-TEC			15506	06/21/17 \$2,732.09
	20-231-100-600-05-HES			15506	06/21/17 \$12,069.91
031027	06/21/17		8358	MULRANEY, KRISTEN	\$22.75
701446	06/06/17			MAY 9 MILEAGE REIMBURSEMENT	\$22.75
	11-000-223-500-04-TRV			MAY 9 MILEAGE	06/21/17 \$22.75
031028	06/21/17		9401	MULTI-LANGUAGE KIDS INC.	\$750.00
701277	03/15/17			SPANISH SPEECH EVALUATIONS	\$750.00
	11-000-219-390-08-000			3-21-17 EVAL	06/12/17 \$750.00

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031029	06/21/17		0446	NJASA	\$275.00
701413	05/16/17			CONFERENCE REGISTRATION	\$275.00
	11-000-230-590-00-TRV			F. VOGEL	06/21/17 \$275.00
031030	06/21/17		0731	NJASBO	\$550.00
701316	03/30/17			ANNUAL CONFERENCE REGISTRATION	\$275.00
	11-000-251-592-00-TRV			5877	06/21/17 \$275.00
701344	04/19/17			ANNUAL CONFERENCE REGISTRATION	\$275.00
	11-000-251-592-00-TRV			3170	06/21/17 \$275.00
031031	06/21/17		1811	NJSBA	\$297.00
701430	05/25/17			CONFERENCE REGISTRATION BD MEM	\$198.00
	11-000-251-592-00-TRV			219623	06/21/17 \$198.00
701437	05/31/17			SCHOOL SECURITY CONFERENCE	\$99.00
	11-000-230-590-00-TRV			219739	06/21/17 \$99.00
031032	06/21/17		1497	PANTALIONE, CHRISTINE	\$442.00
701087	01/13/17			CHOICE STUDENT TRANS REIMB	\$442.00
	11-000-270-505-11-000			2ND PAY D.P.	06/21/17 \$442.00
031033	06/21/17		U687	PBIS - UCONN	\$1,600.00
701246	03/02/17			CONFERENCE REGISTRATION	\$200.00
	20-231-200-500-01-TRV			1854629-100033236	06/21/17 \$200.00
701278	03/15/17			CONFERENCE REGISTRATION	\$200.00
	20-231-200-500-01-TRV			1854629-100639120	06/21/17 \$200.00
701279	03/15/17			CONFERENCE REGISTRATION	\$200.00
	20-231-200-500-01-TRV			100745840	06/12/17 \$200.00
701280	03/15/17			CONFERENCE REGISTRATION	\$600.00
	20-231-200-500-03-TRV			102081656	06/21/17 \$200.00
	20-231-200-500-03-TRV			102081722	06/21/17 \$200.00
	20-231-200-500-03-TRV			102081757	06/21/17 \$200.00
701414	05/16/17			CONFERENCE REGISTRATION	\$400.00
	11-000-223-500-04-TRV			102081801	06/21/17 \$200.00
	11-000-223-500-04-TRV			102081874	06/21/17 \$200.00
031034	06/21/17		0481	PETTY CASH - ANNE MARIE FALA	\$181.13
701444	06/01/17			REPLENISH SHANER ACCOUNT	\$73.00
	11-000-240-610-01-000			SHANER REPLENISH	06/21/17 \$73.00
701459	06/09/17			SWIM SHORTS HESS POOL	\$51.96
	11-190-100-610-04-SWM			HESS REPLENISH	06/21/17 \$51.96
701468	06/13/17			HESS ACCOUNT	\$56.17
	11-000-240-610-04-000			HESS PETTY CASH	06/21/17 \$56.17
031035	06/21/17		0490	PINELAND LEARNING CENTER, INC	\$23,618.28
700431	07/28/16			16-17 TUITION/EXTRAORDINARY SV	\$5,230.06
	11-000-100-566-08-000			JUNE J.M.	06/21/17 \$5,230.06
701395	05/08/17			TUITION CONTRACT MARCH-JUNE	\$15,986.22
	11-000-100-566-08-000			A.P. TUITION	06/21/17 \$15,986.22
701474	06/13/17			15-16 AUDITED TUITION	\$2,402.00
	11-000-100-566-08-000			15-16 ADJ TUITION	06/21/17 \$2,402.00
031036	06/21/17		N728	PLATT, SARAH	\$1,950.00
700720	09/12/16			TUITION REIMBURSEMENT	\$1,950.00
	11-000-291-280-00-000			TUITION REIMBURSE	06/21/17 \$1,950.00

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031037	06/21/17		0733	POPA, PAULA	\$1,326.00
701088	01/13/17			CHOICE STUDENT TRANSP REIMB	\$884.00
	11-000-270-505-11-000			2ND PAY E.P. J.P.	06/21/17 \$884.00
701454	06/06/17			AID IN LIEU TRANSPORTATION REI	\$442.00
	11-000-270-503-11-000			S.P. TRANS REIMB	06/21/17 \$442.00
031038	06/21/17		0509	PRESS OF ATLANTIC CITY	\$784.42
700786	09/30/16			Board Meeting Ads	\$21.42
	11-000-230-590-00-000			32757-0508	06/12/17 \$10.08
	11-000-230-590-00-000			34611-0517	06/12/17 \$11.34
701420	05/19/17			CAMP BLUE STAR AD	\$763.00
	11-000-230-590-00-000			35461-0521	06/12/17 \$763.00
031039	06/21/17		0148	PRINTER TECH	\$3,446.88
701369	04/28/17			TONERS FOR PRINTERS	\$1,747.00
	11-190-100-610-07-TEC			INV-1505	06/21/17 \$705.00
	11-190-100-610-07-TEC			INV-1510	06/21/17 \$462.00
	11-190-100-610-07-TEC			INV-1511	06/21/17 \$580.00
701377	05/03/17			TONER CARTRIDGES FOR DISTRICT	\$1,247.88
	11-190-100-610-07-TEC			INV-1506	06/21/17 \$1,247.88
701389	05/05/17			HESS PRINTER REPAIR/PARTS	\$245.00
	11-190-100-340-07-TEC			INV-1522	06/21/17 \$75.00
	11-190-100-610-07-TEC			INV-1522	06/21/17 \$170.00
701390	05/05/17			SHANER PRINTER REPAIRS	\$207.00
	11-190-100-610-07-TEC			INV-1523	06/21/17 \$207.00
031040	06/21/17		5468	PROMEDIA TECHNOLOGY SERVICES INC.	\$1,400.00
700240	07/01/16			project engineering	\$1,400.00
	11-190-100-340-07-TEC			41970	06/21/17 \$1,400.00
031041	06/21/17		1420	RESCINITI, JENNIFER	\$442.00
701093	01/13/17			CHOICE STUDENT TRANSP REIMB	\$442.00
	11-000-270-503-11-000			2ND PAY R.R.	06/21/17 \$442.00
031042	06/21/17		1189	RICHARD STOCKTON COLLEGE OF NJ	\$600.00
700772	09/23/16			CAPD EVALUATION DAVIES STUDENT	\$200.00
	11-000-219-390-08-000			000371	06/21/17 \$200.00
700905	11/04/16			CAPD EVALUATION	\$200.00
	11-000-219-390-08-000			000353	06/21/17 \$200.00
701112	01/20/17			CAP EVALUATION HESS STUDENT	\$200.00
	11-000-219-390-08-000			000373	06/21/17 \$200.00
031043	06/21/17		4196	RICHARD STOCKTON COLLEGE OF NJ	\$75.00
701282	03/22/17			CONFERENCE REGISTRATION	\$75.00
	11-000-219-592-08-TRV			FLEXREG1957	06/21/17 \$75.00
031044	06/21/17		0998	RICOH USA, INC.	\$5,956.84
700039	07/01/16			ANNUAL COPIER LEASES 16-17	\$5,956.84
	11-000-211-500-00-000			98914457 june	06/21/17 \$178.07
	11-000-219-592-08-RNT			98835772 MAY	06/21/17 \$544.89
	11-000-230-590-00-RNT			98914467 JUNE	06/21/17 \$375.30
	11-000-230-610-00-000			98914467 JUNE	06/21/17 \$168.56
	11-000-240-500-01-RNT			98847586 MAY	06/21/17 \$178.64
	11-000-240-500-03-RNT			98835772 MAY	06/21/17 \$1,537.68
	11-000-240-500-04-RNT			98847586 MAY	06/21/17 \$918.72

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031044	06/21/17		0998	RICOH USA, INC.	\$5,956.84
700039	07/01/16			ANNUAL COPIER LEASES 16-17	\$5,956.84
	11-190-100-500-01-RNT			98914461 JUNE	\$600.34
	11-190-100-500-04-RNT			98847586 MAY	\$1,454.64
031045	06/21/17		0699	ROBERTS OXYGEN	\$132.58
708100	08/23/16			OXYGEN SERVICE 2016-2017 YEAR	\$132.58
	11-000-262-420-09-MNT			424072 MAY	\$132.58
031046	06/21/17		0233	RUTGERS STATE UNIV. BUSCH CAMPUS CENTER	\$69.00
701308	03/28/17			WORKSHOP REGISTRATION	\$69.00
	11-000-219-592-08-TRV			40057	\$69.00
031047	06/21/17		1265	SAFER, SHELLEY	\$63.00
701434	05/26/17			TRACK OFFICIAL VS. SOMERS PT	\$63.00
	11-402-100-500-03-000			MAY 17 TRACK	\$63.00
031048	06/21/17		1914	SCHINDLER ELEVATOR CORPORATION	\$929.39
708383	05/19/17			ELEVATOR REPAIR SERVICE-HESS	\$929.39
	11-000-261-420-09-HES			7152533207	\$929.39
031049	06/21/17		1008	SCHWARTZ SIMON EDELSTEIN & CELSO, LLC	\$6,816.00
700016	07/01/16			16-17 RETAINER AGREEMENT	\$6,816.00
	11-000-230-339-00-000			153581 MAY	\$6,816.00
031050	06/21/17		1195	SCULL, THOMAS	\$442.00
701077	01/13/17			CHARTER SCHOOL TRANS REIMB	\$442.00
	11-000-270-504-11-000			2ND PAY T.S.	\$442.00
031051	06/21/17		1674	SIMPLEX GRINNELL	\$1,422.88
708331	03/16/17			FIRE SYSTEM HYDROTEST-DAVIES	\$1,422.88
	11-000-261-420-09-DAV			83614086	\$1,422.88
031052	06/21/17		1511	SKAGGS, JOSEPH	\$442.00
701165	02/02/17			CHOICE SCHOOL TRANSP REIMBURSE	\$442.00
	11-000-270-505-11-000			2ND PAY A.S.	\$442.00
031053	06/21/17		331	SOUTH JERSEY LAUNDRY CO	\$1,998.20
700619	08/09/16			STORE,CLEAN,DELIVER GRAD GOWNS	\$1,998.20
	11-000-240-500-03-000			88945	\$1,998.20
031054	06/21/17		1492	SPENCE, DANAY	\$442.00
701078	01/13/17			CHARTER TRANSP REIMBURSE	\$442.00
	11-000-270-504-11-000			2ND PAY A.S.	\$442.00
031055	06/21/17		1049	STANCO, AMANDA	\$1,950.00
700009	07/01/16			TUITION REIMBURSEMENT	\$1,950.00
	11-000-291-280-00-000			TUITION REIMBURSE	\$1,950.00
031056	06/21/17		2759	STAPLES BUSINESS ADVANTAGE	\$161.90
700891	11/02/16			DAVIES MATH SUPPLY RE-ISSUE	\$79.28
	11-190-100-610-03-MTH			3321090751	\$51.65
	11-190-100-610-03-MTH			3340868115	\$27.63
701372	05/02/17			STAPLER FOR ACCT.SUPERVISOR	\$13.25
	11-000-251-600-00-000			3339850557	\$13.25
701412	05/15/17			DRY ERASE BOARD AND LABELS	\$69.37
	11-000-252-600-07-TEC			3340764217	\$69.37

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031057	06/21/17		1163	STEINEN, BETH	\$624.03
	701476	06/13/17		REIMBURSEMENT CONF CONNECTICUT	\$624.03
		20-231-200-500-03-TRV		CONN LODGING/MEA 06/21/17	\$624.03
031058	06/21/17		2733	SUPPLYWORKS	\$5,037.64
	708368	05/02/17		CUSTODIAL CLEANING SUPPLIES	\$5,037.64
		11-000-262-610-09-CUS	288521613	06/12/17	\$5,037.64
031059	06/21/17		5687	TECHNOLOGY FOR EDUCATION & COMMUNICATION	\$1,750.00
	701417	05/18/17		AUGMENTATIVE COMMUNICATION EVA	\$1,750.00
		11-000-219-390-08-000	21500	06/21/17	\$1,750.00
031060	06/21/17		L126	THE COLLEGE OF NEW JERSEY	\$1,200.00
	701330	04/11/17		AAC EVALUATION PARENT REQUEST	\$1,200.00
		11-000-219-390-08-000	577	06/21/17	\$1,200.00
031061	06/21/17		6344	THINGS REMEMBERED	\$621.00
	701346	04/19/17		RETIREMENT GIFTS	\$621.00
		11-000-230-610-00-000	10706395	06/21/17	\$552.00
		11-000-230-610-00-000	10816486	06/21/17	\$69.00
031062	06/21/17		0636	TOWNSHIP OF HAMILTON	\$3,043.64
	700057	07/01/16		2016-2017 WASTE HAULING	\$3,043.64
		11-000-262-420-09-cus	JUNE 17-0055	06/21/17	\$2,211.00
		11-000-262-420-09-cus	MARCH OVERAGE	06/21/17	\$832.64
031063	06/21/17		1348	TRI-COUNTY COMMUNITY ACTION AGENCY INC	\$222.00
	701276	03/15/17		BUS RENTAL PREK TRIPS	\$222.00
		20-220-200-516-00-PRE	100	06/21/17	\$222.00
031064	06/21/17		9606	UNIFIRST CORPORATION	\$241.25
	701227	02/21/17		ACADEMIC TEAM T-SHIRTS	\$241.25
		11-401-100-610-03-000	0737541639	06/21/17	\$241.25
031065	06/21/17		1498	VAN GILDER, GREG	\$442.00
	701089	01/13/17		CHOICE STUDENT TRANSP REIMB	\$442.00
		11-000-270-505-11-000	2ND PAY M.V.	06/21/17	\$442.00
031066	06/21/17		7363	VEISZ, LAURA	\$1,950.00
	700010	07/01/16		TUITION REIMBURSEMENT	\$1,950.00
		11-000-291-280-00-000	TUITION REIMBURSE	06/21/17	\$1,950.00
031067	06/21/17		6876	VERIZON WIRELESS	\$1,315.94
	700042	07/01/16		16-17 /INTERNET/MOBILE SVC	\$1,315.94
		11-000-230-530-00-NEX	9786290273 MAY	06/21/17	\$1,183.96
		11-000-230-530-00-TLP	9785857467	06/21/17	\$51.92
		11-000-230-530-04-TLP	9785857467	06/21/17	\$20.02
		20-220-200-590-00-PRE	9785857467	06/21/17	\$60.04
031068	06/21/17		1211	VERZI-ALESZCZYK, LAURA	\$1,950.00
	700011	07/01/16		TUITION REIMBURSEMENT	\$1,950.00
		11-000-291-280-00-000	TUITION REIMB	06/21/17	\$1,950.00
031069	06/21/17		1522	VILLAGE SUPERMARKET INC.	\$116.34
	701052	01/05/17		FULL DAY PRESCHOOL SUPPLIES	\$76.34
		20-221-100-600-00-PRE	06010277908	06/21/17	\$16.62
		20-221-100-600-00-PRE	06010383699	06/21/17	\$5.18
		20-221-100-600-00-PRE	106010152191	06/21/17	\$11.32

Starting date 6/21/2017 Ending date 6/21/2017

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
031069	06/21/17		1522	VILLAGE SUPERMARKET INC.	\$116.34
701052	01/05/17			FULL DAY PRESCHOOL SUPPLIES	\$76.34
	20-221-100-600-00-PRE		06010262566	06/21/17	\$43.22
701360	04/25/17			SPACE NIGHT REFRESHMENTS	\$40.00
	20-234-200-600-05-SPI		06010383633	06/21/17	\$30.00
	20-234-200-600-05-SPI		06010277858	06/21/17	\$10.00
031070	06/21/17		6189	WARREN, RICK	\$72.00
701435	05/26/17			TRACK STARTER VS. SOMERS PT	\$72.00
	11-402-100-500-03-000			MAY 17 TRACK STAR 06/21/17	\$72.00
031071	06/21/17		1423	WEBER, JENNIFER	\$1,326.00
701090	01/13/17			CHOICE STUDENT TRANSP REIMB	\$1,326.00
	11-000-270-505-11-000			2ND PAY C.W.C.W.P.V 06/21/17	\$1,326.00
031072	06/21/17		2360	WELLINGTON,JEFF	\$385.04
701451	06/06/17			LODGING AND FOOD REIMBURSEMENT	\$385.04
	11-000-219-610-08-000			UCONN REIMB 06/21/17	\$385.04
031073	06/21/17		1323	WILSON LANGUAGE TRAINING CORP	\$708.46
701171	02/03/17			WORD STUDY INSTRUCT MATERIALS	\$708.46
	11-212-100-610-08-000		1670900	06/21/17	\$708.46
031074	06/21/17		N381	WINSLOW TOWNSHIP BOARD OF EDUCATION	\$3,585.08
701298	03/31/17			HOMELESS STUDENT TUITION	\$3,585.08
	11-000-100-561-00-000			MAY T17-0236 06/21/17	\$2,190.86
	11-000-100-561-00-000			JUNE T17-0236 06/21/17	\$1,394.22
031075	06/21/17		0544	WRONIUK, STEPHANIE	\$50.70
701475	06/13/17			MEALS REIMB CONNECTICUT CONF	\$50.70
	20-231-200-500-03-TRV			MEALS REIMB 06/21/17	\$50.70
031076	06/21/17		2494	XTEL COMMUNICATIONS INC	\$3,751.53
700043	07/01/16			16-17 LONG DISTANCE PHONE BILL	\$3,751.53
	11-000-230-530-00-TLP			MAY BILL 06/21/17	\$285.78
	11-000-230-530-01-TLP			MAY BILL 06/21/17	\$491.20
	11-000-230-530-03-TLP			MAY BILL 06/21/17	\$1,630.78
	11-000-230-530-04-TLP			MAY BILL 06/21/17	\$1,343.77
031077	06/21/17		1834	YALE SCHOOL ATLANTIC, INC.	\$7,531.68
700585	08/04/16			2016-2017 TUITION CONTRACTS	\$7,531.68
	11-000-100-566-08-000			JUNE ZH / CH 06/21/17	\$7,531.68
031078	06/21/17		0690	YALE SCHOOL EAST, INC.	\$10,025.34
700586	08/04/16			2016-2017 TUITION CONTRACTS	\$10,025.34
	11-000-100-566-08-000			JUNE MK / JW 06/21/17	\$10,025.34
031079	06/21/17		1424	ZIPPILLI, MELISSA	\$442.00
701091	01/13/17			CHOICE STUDENT TRANS REIMB	\$442.00
	11-000-270-503-11-000			2ND PAY K.Z. 06/21/17	\$442.00
031080	06/21/17		1491	ZULU, D JENNE	\$442.00
701076	01/13/17			CHARTER TRANSP REIMBURSEMENT	\$442.00
	11-000-270-504-11-000			2ND PAY J.R. 06/21/17	\$442.00

Starting date 6/21/2017 Ending date 6/21/2017

Fund Totals

11	GENERAL CURRENT EXPENSE	\$687,264.47
20	SPECIAL REVENUE FUNDS	\$47,787.76
	Total for all checks listed	\$735,052.23

Prepared and submitted by: _____
Board Secretary

_____ Date

Hamilton Township School District 2016-2017
Dining Service Dept.

JUNE 2017 MAY & JUNE BILLS

Check #	Vendor	Salaries/ Benefits	Reimbursable Food	Non Reimburs. Food	Supplies	Non Reimburs. Supplies	Equipment	Misc.	TOTAL BILL
MAY 2017									
Bank Transfer	Hamilton Township Bd. Of Ed.	\$ 29,195.93							\$ 29,195.93
Bank Transfer	Hamilton Township Bd. Of Ed.	\$ 47,953.48							\$ 47,953.48
3338	Cream-O-Land Dairy		\$ 10,289.16						\$ 10,289.16
3339	George's Water Ice			\$ 1,286.65					\$ 1,286.65
3340	Jack & Jill Ice Cream			\$ 1,371.36					\$ 1,371.36
3341	Lucca's Bakery		\$ 1,344.90						\$ 1,344.90
3342	Paul's Commodity Hauling		\$ 489.70						\$ 489.70
3343	Penn-del Baking Dist (DBA - Rockland Bakery)		\$ 91.25	\$ 447.50					\$ 538.75
3344	Silver Springs Farm, Inc.		\$ 1,215.00						\$ 1,215.00
3345	South Jersey Paper Products				\$ 4,438.24				\$ 4,438.24
3346	Tony's Produce		\$ 5,586.34						\$ 5,586.34
3347	US Foodservice (Invoices Dated 5/1/17-5/11/17)		\$ 16,029.37	\$ 2,089.52	\$ 112.41	\$ 145.69			\$ 18,376.99
3348	US Foodservice (Invoices Dated 5/16/17-5/25/17)		\$ 11,811.86	\$ 2,922.83		\$ 74.14		\$ 24.05	\$ 14,808.83
3349	Student Refund (Janice Weber)							\$ 24.05	\$ 24.05
3350	Bimbo Foods, Inc.		\$ 347.60						\$ 347.60
JUNE 2017									
	Hamilton Township Bd. Of Ed.	\$ 29,428.55							\$ 29,428.55
	Hamilton Township Bd. Of Ed. (10 Month)								\$ -
3351	Bimbo Foods, Inc.		\$ 705.80						\$ 705.80
3352	Cream-O-Land Dairy		\$ 3,883.30						\$ 3,883.30
3353	George's Water Ice			\$ 302.50					\$ 302.50
3354	Lucca's Bakery		\$ 830.70						\$ 830.70
3355	Penn-del Baking Dist (DBA - Rockland Bakery)			\$ 35.53					\$ 35.53
3356	South Jersey Paper Products				\$ 447.49				\$ 447.49
3357	Tony's Produce		\$ 2,012.37						\$ 2,012.37
3358	US Foodservice		\$ 4,094.48	\$ 1,341.35		\$ 127.55			\$ 5,563.38
3296	VOIDED CHECK - (Student Refund - Latisha Monroe)							\$ (18.15)	\$ (18.15)

2017-2018
TRANSFER TO DEBT SERVICE
RESOLUTION #115

WHEREAS, NJSA 18A:24-54 permits a Board of Education to transfer the proceeds of a capital project when the project is completed, and such funds are no longer necessary for the original purpose or any other authorized purpose; and

WHEREAS, the aforementioned statute authorizes the Board of Education to determine whether to apply such funds to either the general fund or the debt service fund of the district; and

WHEREAS the Hamilton Township Board of Education has determined that **\$188,807.00** is available for such transfer;

Now therefore be it resolved by the Hamilton Township Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer to the debt service fund consistent with all applicable laws and regulations.



STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION

Applicant: 01 1940 HAMILTON TOWNSHIP - Atlantic
Application: IDEA Consolidated - 00-
Cycle: Original Application

Project Period: 7/1/2017 - 6/30/2018

Application Sections: IDEA Consolidated
Printer-Friendly
Click to Return to GMS Access/Select Page
Click to Return to Menu List / Sign Out

Contact Information	Refusal of Funds	Allocations	LEA Determinations	IDEA Plan	CEIS	MOE/Excess Cost	Nonpublic Certification	IDEA Assurances	Budget Summary	Submit	Application History	Special Conditions	Application Print	Amendment Explanation
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Budget Summary

Function / Object	Expenditure Category	BASIC				PRESCHOOL		
		Public Amount	CEIS	Nonpublic Amount	Total Amount	Public Amount	Nonpublic Amount	Total Amount
100	Instruction							
100-100	Personal Services - Salaries	0	0	0	0	0	0	0
100-300	Instruction Purchased Services	0	0	0	0	0	0	0
100-500	Other Purchased Services	737801	0	0	737801	31703	0	31703
100-600	Instructional Supplies	0	0	0	0	0	0	0
100-800	Instruction Other objects	0	0	0	0	0	0	0
200	Support Services							
200-100	Personal Services - Salaries	0	0	0	0	0	0	0
200-200	Employee Benefits	0	0	0	0	0	0	0
200-300	Prof & Tech Services	0	0	30511	30511	0	0	0
200-400	Purchased Property Services	0	0	0	0	0	0	0
200-500	Other Purchased Services	0	0	0	0	0	0	0
200-600	Supplies and Materials	0	0	0	0	0	0	0
200-800	Other Objects	0	0	0	0	0	0	0
200-860	Indirect Cost	0	0	0	0	0	0	0
400	Fac. Acq. and Construction Ser.							
400-720	Building / Renovation	0	0	0	0	0	0	0
400-731	Instructional Equipment	0	0	0	0	0	0	0
400-732	Non Instructional Equipment	0	0	0	0	0	0	0
520	Other							
520-930	Schoolwide	0	0	0	0	0	0	0
	Total Project Budgeted	737801	0	30511	768312	31703	0	31703
	Allocation				768312			31703
	Difference between allocation and total budget				0			0
	Nonpub proportionate share				30511			0

PRD 2.0 user ID: CPORRECA011940

New Jersey Department of Education
Send Questions to: eweghelp@doe.state.nj.us

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BOARD OF EDUCATION
RESOLUTION # 116

TRAVEL AND RELATED EXPENSE REIMBURSEMENT

WHEREAS, the Hamilton Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

WHEREAS, the Board of Education establishes, for regular district business travel only, an annual school year threshold of \$1,500.00 per staff/Board member where prior Board approval shall not be required unless this annual threshold for a staff/Board member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable are excluded from the requirements of N.J.A.C. 6A:23B-1.1 et seq.; and

THEREFORE, BE IT FURTHER RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as per noted on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form; and

BE IT FURTHER RESOLVED, the Board of Education approves the travel and related expense reimbursements as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form.

HAMILTON TOWNSHIP BOARD OF EDUCATION
2017 - 2018
CONTRACT FOR SERVICES OF SCHOOL PHYSICIAN

It is hereby agreed between Dr. Stuart J. Goldman, M.D. of Mays Landing, N.J. herein after referred to as School Physician, and the Hamilton Township Board of Education, that the following services will be provided by the School Physician beginning July 1, 2017 and ending June 30, 2018:

1. Consultation and review in the development of district policies and procedures related to health, safety and emergency medical procedures.
2. Consultation to the district board of education, administrators, and staff.
3. Consultation to the school district medical staff regarding the delivery of school health services, which includes special health care needs of technology supported and medically fragile children, including those covered by the Individuals with Disabilities Education Act, 20 U.S.C. Chapter 33.
4. Physical examinations for students who do not have a medical home; also employee physicals as requested.
5. Written standing orders to be reviewed and reissued before the beginning of the school year.
6. Establishment of standards of care for emergency situations and medically related care involving students and school staff.
7. Assistance to the certified school nurses in conducting health screenings of students and staff and assistance with the delivery of school health services.
8. Review, as needed, of reports and orders from private physicians regarding student health concerns.
9. Authorization of tuberculin testing and Epi Pen administration.
10. Review and approval of Do Not Resuscitate (DNR) orders and instruction to school staff.
11. Includes services listed on Form-2 attached.

The School Physician will be appointed annually by the Hamilton Township Board of Education. The fee for the above services will be \$19,200.00, payable in equal monthly installments.

Dr. Stuart J. Goldman

Date

Anne-Marie Fala, School Business Administrator
Hamilton Township Board of Education

Date

Eric Aiken, Board President
Hamilton Township Board of Education

Date

FORM-2

FEE STRUCTURE

Monthly Fee: \$1600 x 12 months

Includes:

- all Middle School sports physical examinations on site
 - all urine drug concern requests without physical exam
 - all required administrator and supply requests
 - all telephone consultation and orders
-

Extra fees:

- Physical exam of student in office at request of school
- All immunizations (schedule can be supplied with fees)

Lynn Forsythe
Duff & Phelps, LLC
259 Woodland Road, Wrightstown, PA 18940
T +1 215 598 9304

DUFF & PHELPS

May 24, 2017

Ms. Ann Marie Fala
Business Administrator
Hamilton Township Board of Education
1876 Dr. Dennis Foreman Drive
Mays Landing, NJ 08330

Dear Ms. Fala:

Duff & Phelps, LLC ("Duff & Phelps"), will provide Hamilton Township Board of Education the consulting services described within this agreement ("Agreement").

Purpose of the Engagement

The purpose of this engagement is to provide Hamilton Township Board of Education:

- 1) An updated fixed asset accounting ledger for accounting and financial reporting as of June 30, 2017.
- 2) An updated property insurance appraisal for Hamilton Township Board of Education's use in connection with its internal analysis of its insurance needs with respect to the identified property as of June 30, 2017. Our opinion is intended to assist Hamilton Township Board of Education in making informed business decisions; it is not a recommendation. Any decisions relating to insurance coverage shall remain Hamilton Township Board of Education's responsibility and be made solely at its discretion.

Engagement Scope

We will complete the following steps:

- 1) Compile a fixed asset accounting ledger based on information provided by Hamilton Township Board of Education for the fiscal year ending June 30, 2017.
- 2) Update the insurable values based on information provided by Hamilton Township Board of Education for the fiscal year ending June 30, 2017.

We will not inspect or inventory Hamilton Township Board of Education's fixed assets nor verify the existence or ownership. We completed our last inspection, inventory, and appraisal of Hamilton Township Board of Education's land, land improvements and buildings on December 6, 1999 and its machinery and equipment on July 28, 2006. Duff & Phelps has performed an appraisal of, or consulting services involving, the property that is the subject of this updated property insurance appraisal within the last three years.

Definition of Historical Cost and Insurable Value

Historical cost is defined by Generally Accepted Accounting Principles as the amount of cash, or its equivalent, paid to acquire an asset.

We will develop our opinion of insurable value as cost of reproduction new ("CRN"), defined as the estimated amount required to reproduce a duplicate or a replica of the entire property at one time in like kind and materials, in accordance with current market prices for materials, labor, and manufactured equipment; contractors' overhead and profit; and fees, but without provision for overtime, bonuses for

labor, or premiums for material or equipment. CRN, as defined, is synonymous with the insurance-industry term "replacement cost new."

In estimating insurable value, we will allow for national building codes; however, we will not consider any construction codes imposed by state or local municipalities, ordinances, or other legal restrictions, nor will we consider the cost of demolition in connection with reconstruction or the cost of removal of destroyed property.

Valuation Methodology

Our appraisal will rely solely on the cost approach because the market and income approaches are not applicable for the purpose of this engagement.

Scope of Work

To perform our analysis, we require the following information for each fixed asset acquisition, disposal, or transfer:

- Property
- Building
- Room
- Floor
- Asset Number
- Tag Number
- Asset Classification (Account)
- Description
- Manufacturer
- Model
- Serial Number
- Acquisition Date
- Historical Cost
- Function Code

Upon your request, we can provide an Excel reporting template and related instructions to assist you in providing us your fixed asset activity data. Fixed asset activity data must be sent to us in Excel format. Hamilton Township Board of Education acknowledges and accepts responsibility for the completeness and accuracy of its fixed asset activity data.

We anticipate the engagement will include the following:

- 1) Update the fixed asset accounting ledger, using these procedures:
 - a) Assign the appropriate useful lives
 - b) Estimate historical cost of additions using standard or normal costing techniques. (Normal costing involves estimating the historical cost of an asset by reverse trending the replacement cost new back to the date of acquisition. For standard costing, we estimate the historical cost of an asset by comparing it with the known average installed cost of an identical or similar unit at the estimated acquisition date of the subject fixed assets.)
 - c) Enter the current-year fixed asset activity data into our Electronic Property Record Asset Information System ("ePRAIS")
 - d) Calculate the accumulated depreciation for all fixed assets and depreciation expenses for the current fiscal year consistent with the methodology employed by Hamilton Township Board of Education
- 2) Update the insurable values, using these procedures:
 - a) Assign the appropriate cost index for the insurable property
 - b) Calculate the insurable values

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Terms and Conditions

This Agreement is subject to and incorporates the **Terms and Conditions** attached as **Exhibit A**.

Fee

The fee for this engagement will be \$1,225.00, and will be invoiced upon receipt of your fixed asset activity data.

This fee includes issuing the deliverables below and responding to customary questions from Hamilton Township Board of Education and its auditor, broker, or advisors. Additional fee will be required for an increase in engagement scope or involvement in subsequent reviews beyond the customary work effort. Additional fee also may be required if Hamilton Township Board of Education does not provide its fixed asset activity data in Excel format.

Hamilton Township Board of Education may cancel this engagement at any time and will only be obligated for fees and expenses incurred. Our fee is not contingent on our deliverable or any subsequent event related to it.

Timing and Deliverables

This engagement will require cooperation, access, and timely receipt of requested information from management of Hamilton Township Board of Education. After this Agreement is signed and all requested information is received, we will begin our analyses and provide our final report within four to six weeks.

The report will be provided in electronic format and will present our conclusions and related narrative discussion of the supporting analyses and assumptions, along with appropriate exhibits. Additional relevant information and analyses considered will be retained in our work files.

Upon your request, we can provide an SOC 1 Type 2 report prepared by our independent auditor, Baker Tilly, which discusses policies and procedures placed in operation and tests of operating effectiveness.

Conclusion

We appreciate the opportunity to serve Hamilton Township Board of Education. To authorize, please sign below and return the full executed copy to wrp@duffandphelps.com. This Agreement shall remain valid for signature for 30 days. Please contact me at 215 598 9304 with any questions.

Sincerely,



Lynn Forsythe
Managing Director

Client of Record: Hamilton Township Board of
Education

Signature: _____

Name: _____

Title: _____

Date: _____

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Exhibit A – Terms and Conditions

Entire Agreement – This is the entire Agreement between Duff & Phelps and Hamilton Township Board of Education and supersedes any prior oral or written agreements. This Agreement may only be modified in writing signed by both parties. Any purchase order covering this engagement is only for Hamilton Township Board of Education's internal needs and shall not modify this Agreement.

Fees – Duff & Phelps' invoices are payable upon receipt. If payment of any invoice is not received within 45 days of the invoice date, Duff & Phelps shall be entitled, without prejudice to any other rights that it may have, to suspend services until all sums due are paid in full. In the event that Duff & Phelps is required to initiate a lawsuit or hire attorneys to collect any past due amounts, in addition to any other rights and remedies available, it shall be entitled to reimbursement of attorneys' fees and other costs of collection.

Limited Use and Reliance – Hamilton Township Board of Education is the sole intended user of Duff & Phelps' report or other work product. Hamilton Township Board of Education may disclose an informational copy of the report or other work product to its audit, tax, legal, or insurance professionals acting in an advisory capacity in connection with the purpose of this engagement. No third party shall have the right of reliance on the report, and neither receipt nor possession of the report by any third party shall create any express or implied third-party beneficiary rights.

Confidentiality – Duff & Phelps shall maintain the confidentiality of Hamilton Township Board of Education's information and will not disclose or use it for any purpose other than in connection with this engagement. This excludes information (i) available to the public, (ii) already in Duff & Phelps' possession, or (iii) received from a party having no confidentiality obligation to Hamilton Township Board of Education. Duff & Phelps may include Hamilton Township Board of Education's name and logo in its client list.

Engagement Limits – Duff & Phelps' work may only be used for the specific purpose or premise of value stated in this Agreement and the work product. Hamilton Township Board of Education shall not reference Duff & Phelps or its work in any public filing or other materials distributed to actual or prospective shareholders, investors, financing parties, or similar third parties without Duff & Phelps' prior written consent.

Independent Contractor – Duff & Phelps shall perform as an independent contractor, with no authority to bind or obligate Hamilton Township Board of Education in any way.

Information Provided by Hamilton Township Board of Education – Duff & Phelps will not independently verify information provided by Hamilton Township Board of Education, its advisors, or third parties acting at Hamilton Township Board of Education's direction. Duff & Phelps will assume and rely on the accuracy and completeness of all such information.

Retention – All files, documents, and work papers received, created, or developed during the engagement will be retained for professional recordkeeping and legal/regulatory compliance purposes, all in accordance with Duff & Phelps' document retention policy. If required by applicable law to disclose any of the documents, Duff & Phelps will, unless legally prohibited, notify Hamilton Township Board of Education so it may seek a protective order at its discretion.

Indemnification – Hamilton Township Board of Education shall indemnify and hold harmless Duff & Phelps and its affiliates, including each of their respective employees, from and against any and all liabilities, losses, costs, and reasonable expenses, including, but not limited to, reasonable legal fees and expenses and billable hours of client service personnel, which are (i) incurred in responding to subpoenas, discovery, or other similar inquiries associated with or arising from the engagement or (ii) arising from or relating to third-party claims based on reliance or purported reliance on Duff & Phelps' work product or other alleged loss or damage caused to or alleged by any nonclient entity arising from

unauthorized access to or reliance upon Duff & Phelps' work product. The foregoing indemnification obligations shall not apply in the event that a court of competent jurisdiction finally determines that such claims resulted directly from the gross negligence, willful misconduct, or fraudulent acts of Duff & Phelps.

Limitation of Liability – In no event shall Duff & Phelps be liable to Hamilton Township Board of Education (or any person claiming through Hamilton Township Board of Education) under this Agreement, under any legal theory, for any amount in excess of the total professional fees paid by Hamilton Township Board of Education to Duff & Phelps in connection with this engagement, except to the extent such liability is directly caused by Duff & Phelps' gross negligence, fraud, or willful misconduct. The foregoing limitation of liability shall not apply to liabilities that arise from personal injury or property damage resulting primarily from Duff & Phelps' negligence or willful misconduct. In no event shall Duff & Phelps be liable to Hamilton Township Board of Education for any consequential, indirect, lost profit, or similar damages relating to or arising from this engagement.

Environmental Policy – Duff & Phelps will not investigate, nor assume responsibility for, the existence or impact of any contamination or hazardous substance related to property or assets associated with this engagement.

Governing Law – This Agreement is governed by and construed in accordance with the laws of the State of New York.

CAPE MAY COUNTY SPECIAL SERVICES SCHOOL DISTRICT
Ocean Academy • Cape May County High School • Cape Educational COMPACT

ITINERANT SERVICES AGREEMENT

AGREEMENT, dated this 1st day of July 2017, between the **HAMILTON TOWNSHIP** Board of Education, in the County of **ATLANTIC** and the State of New Jersey, (*hereafter referred to as the "PARTICIPATING DISTRICT"*) and the Cape May County Special Services School District Board of Education in the County of Cape May and the State of New Jersey, (*hereinafter referred to as "CMCSSSD"*).

WITNESSETH

NOW, THEREFORE, in consideration of the covenants herein contained, CMCSSSD agrees to serve as the Local Education Agency for the Provision of Itinerant Services and the PARTICIPATING DISTRICT agrees to abide by the terms and conditions as described hereinafter.

- 1. The term of this agreement shall be for the period of July 1, 2017, through June 30, 2018.
- 2.a. CMCSSSD agrees to recruit, interview and employ therapists, counselors and professionals needed to provide itinerant services.
- 2.b. Professionals will be assigned and evaluated by the CMCSSSD.
- 3. The PARTICIPATING DISTRICT agrees to abide by the following:
 - 3.a. Make payment for services to CMCSSSD on a prompt and timely basis. Invoices not paid within 90 days of the billing date will be assessed a 1% finance charge. If the District so desires a daily rate of compensation may be provided.
 - 3.b. In addition to direct student contact time, Districts shall be billed for time spent in preparation, scheduling students, consultation with teachers, documentation, therapy notes, report writing and phone calls related to student services.
 - 3.c. Submit necessary information on pupils requiring services on a timely basis, using established forms and timelines for these purposes.
 - 3.d. A minimum of one and a half hours shall be charged to districts who require direct services for less than that time, per location.
 - 3.e. Name CMCSSSD as an additional insured in all liability policies held by the PARTICIPATING DISTRICT and provide evidence of said insurance.

4.a. Charges to the PARTICIPATING DISTRICT shall be based on the following rates:

Physical Therapy/Occupational Therapy	\$70 per 30 minute session
Speech (Individual)	\$85 per 45 minute session
	\$105 per 1 hour session
Physical Therapy/Occupational Therapy/ Speech Evaluation	\$350
Learning Evaluation	\$350
Psychological Evaluation	\$350
Social History	\$350
Augmentative Evaluation	CMCSSSD cost plus 10%
Conferences:	\$100 per participant/per hour


IEP Conference	
Identification Conference	
Eligibility Conference	
Behavior Intervention Planning Conference	
Annual Review Conference	
Transition Planning Conference	
Child Study Team Case Management	\$75 per hour
Scheduling	
Case Review	
IEP Development	
Teacher/Guidance	\$40 per 30 minute session
One-to-One Nurse	
Licensed Practical Nurse (LPN)	CMCSSSD cost plus 10%
Registered Nurse (RN)	CMCSSSD cost plus 10%
Transportation To and From School (LPN)	CMCSSSD cost plus 10%
Transportation To and From School (RN)	CMCSSSD cost plus 10%
Interpreter:	
American Sign Language	
Certified (NJDDHH)	\$65 per hour
Non-Certified	\$50 per hour
Spanish	\$50 per hour
Specialty Clinics:	
Neurological	\$495
Psychiatric	\$495
Counseling:	
Social Worker	\$95 per hour
Psychologist	\$95 per hour
Special Education Administrator	\$130 per hour
Homebound Instruction	\$45 per hour
(For CMCSSSD students only)	
Inservice	\$150 per hour
Bus Driver and Aide Training	\$100 per hour
Consultation and support services for behavior, inclusion, autism	\$105 per hour

- 4.b. All additional costs generated by unique requests will be borne by the PARTICIPATING DISTRICT. No shows for neurological, and psychiatric clinics will be billed at \$125.00. No shows for all other services will be billed at the rates listed above.
- 4.c. For Districts requesting the use of the therapy pool for OT or PT services, there will be an additional fee of \$35.00 per session.
5. When services requested on the Itinerant Request form are not utilized, the District will be billed for one month's services as if the services were being utilized.

6. The PARTICIPATING DISTRICT agrees that it will not enter into nor solicit any contract or agreement with any provider as a result of this agreement under the terms of this contract for one year following termination of such relationship. The parties hereto agree that the non-competition clause contained herein is reasonable and shall abide by same.
7. It is understood that CMCSSTD shall not be held responsible for the failure of a specialist/therapist/professional or other contract/hourly individual to provide services, but will make reasonable effort to provide alternative services should such failure occur.
8. When services are requested, a qualified itinerant service provider will be assigned to provide services. Sending districts may not request specific service providers, by name.
9. The PARTICIPATING DISTRICT and CMCSSTD agree to abide by the following:
 - 9.a. Each of the parties hereto agree to take such action and execute and deliver such additional documents as may be necessary or appropriate to effectuate the terms of this Agreement.
 - 9.b. This Agreement shall be governed by, construed and interpreted under the common and statutory law of the State of New Jersey, unless superseded by any applicable Federal law or regulation, without regard to New Jersey's choice of law rules.
 - 9.c. This Agreement shall be binding upon and inure to the benefit of the parties hereto, their successors and assigns. The rights and obligations hereunder may not be assigned without prior notice.
 - 9.d. If any paragraph or portion of any paragraph or any part of this Agreement is determined to be invalid, null or void for any reason whatsoever, then remaining parts or portions of this Agreement shall continue in full force and effect and shall not be affected in any way by the parts or portions determined to be invalid.
 - 9.e. No modification, amendment, change or discharge of any term or provision of this Agreement shall be valid or binding unless same is in writing and executed by the parties hereto with the same formalities attending to the within Agreement and provides a recital of the specific intention to amend.
 - 9.f. This Agreement constitutes the entire understanding between and among the parties hereto and all prior agreements, understandings and covenants are hereby terminated.
10. The CMCSSTD will maintain in force, insurance against liability for injury or death of any person growing out of the performance of its professional duties. Such liability insurance coverage will be for not less than \$1,000,000.00 for each occurrence. Evidence of such insurance will be made available to the District by CMCSSTD.

This coverage only applies to services provided by salaried staff members. Independent service providers shall maintain in force professional, automobile and workmen's compensation insurance in compliance with established CMCSSTD requirements.

IN WITNESS WHEREOF, the parties of this agreement have hereunto set their signatures, the day and year first above written.



 CMCSSTD Business Administrator



 CMCSSTD Board President

 PARTICIPATING DISTRICT Business Administrator

 PARTICIPATING DISTRICT Board President

**RESOLUTION FOR MEMBER PARTICIPATION
IN A COOPERATIVE PRICING SYSTEM**

A RESOLUTION AUTHORIZING THE HAMILTON TOWNSHIP SCHOOL DISTRICT
TO ENTER INTO A COOPERATIVE PRICING AGREEMENT

RESOLUTION NUMBER: 117

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Camden County Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on June 21, 2017, the governing body of the Hamilton Township Board of Education, County of Atlantic, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the
Hamilton Twp School District,

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the (CHIEF EXECUTIVE OFFICER) is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

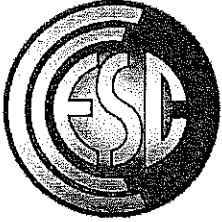
CERTIFICATION

BY:

(NAME AND TITLE)

ATTEST BY:

(NAME AND TITLE)



CAMDEN COUNTY EDUCATIONAL SERVICES COMMISSION

225 WHITE HORSE AVENUE
CLEMENTON, NEW JERSEY 08021

856-784-2100

www.camdenesc.org

Daniel Del Vecchio, Superintendent
Patrick Madden, Business Administrator/ Board Sec.
Sheila MacNeill, Purchasing & Contracts Assistant

COOPERATIVE PRICING SYSTEM AGREEMENT – 66CCEPS

THIS AGREEMENT is made and entered into this 21 day of May, 2017, by and between the Camden County Educational Services Commission, with offices located at 225 White Horse Avenue, Clementon, New Jersey 08021, (hereinafter referred to as the "Lead Agency") and various governing boards, authorities, commissions and other governmental contracting units within the State of New Jersey.

WITNESSETH

WHEREAS, the Lead Agency is conducting a voluntary Cooperative Pricing System with boards of education, municipalities, and other types of public bodies located within the State of New Jersey, utilizing the Lead Agency's administrative purchasing services and facilities in order to effect substantial economies in the purchase of work, materials and supplies; and

WHEREAS, the Cooperative Pricing System is authorized by N.J.S.A. 40A: 11-11 and has been approved by the Division of Local Government Services in the Department of community Affairs pursuant to N.J.A.C. 5:34-7.1 et seq., and

WHEREAS, all the parties hereto shall approve this Agreement by Ordinance or Resolution, as appropriate, in accordance with the aforesaid statute; and

NOW, THEREFORE, it is mutually agreed as follows:

1. The work, materials or supplies to be priced cooperatively may include computer hardware, technology supplies, office supplies, teaching supplies/materials, nursing supplies and other equipment utilized in the operation of public bodies and such other items and services as two or more participating contracting units in the system agree can be purchased on a cooperative basis.
2. Upon approval of the Cooperative Pricing System and during each July thereafter, the Lead Agency shall publish a legal ad in such format as required by the State Division of Local Government Services in a newspaper normally used for such purpose by it, to include such information required by N.J.A.C. 5:34-7.9. as may be amended from time to time, including:

- a. The name of the participating contracting unit, and
 - b. The name of the Lead Agency soliciting competitive bids or informal quotations,
 - c. The address and telephone number of Lead Agency, and
 - d. The State Identification Code for the Cooperative Pricing System, and
 - e. The expiration date of the Cooperative Pricing Agreement.
3. Each of the participating contracting units shall indicate, in writing to the Lead Agency, the items to be purchased by the contracting unit, the approximate quantities desired, the location for delivery and other such requirements necessary for the Lead Agency to prepare specifications as provided by law. Although the Lead Agency endeavors to serve the needs of all registered members of the Cooperative Pricing System, the Lead Agency may not be able to prepare specifications and/or solicit bids for all projects and makes no such guarantee.
4. The specifications shall be prepared and approved by the Lead Agency and filed as required by law. No changes to the specification shall thereafter be made except as permitted by law. Nothing herein shall be deemed to prevent changes in specifications for subsequent purchases.
5. A single advertisement for bids/proposals or the solicitation of informal quotations for the work, materials or supplies to be purchased shall be presented by the Lead Agency on behalf of all registered members desiring to purchase any item in the Cooperative Pricing System. All advertisements and solicitations shall be made in compliance with the Public School Contracts Law.
6. The Lead Agency shall receive bids or quotations on behalf of all participating contracting units. The Lead Agency shall review said bids and, on behalf of all registered members, either reject all bids, or award a contract in compliance with the Public School Contract Law and the specifications. This award shall result in the Lead Agency entering into a master contract with the successful bidder(s) providing for two categories of purchases:
- a. The quantities ordered for the Lead Agency's own needs, and
 - b. The estimated aggregate quantities to be ordered by other participating contracting units by separate contract, subject to the specifications and prices set forth in the Lead Agency's overall (master) contract.

The Lead Agency shall enter into a formal written contract(s) directly with the successful bidder(s) when required by law and, only after the Lead Agency has certified the funds available only for its own needs.

Each registered member shall: (1) certify that it has the funds available necessary for its own order(s) from the Cooperative Pricing System; (2) enter into a formal written contract directly with the successful bidder(s) when required by law and the project specifications; (3) issue purchase orders in its own name directly to the successful bidder(s) against said contract; (4) accept its own deliveries; (5) be invoiced by and receive statements from the successful bidder(s) and (6) be responsible for any tax liability. No registered member shall be responsible for payment for any items ordered or for performance generally, by or to any other registered member. Each registered member shall accordingly be liable only for its own performance and for items ordered and received by it.

The provisions of this paragraph shall be quoted or referred to and sufficiently described in all specifications for bids by the Lead Agency so that each bidder shall be on notice as to the respective responsibilities and liabilities of the registered members.

7. Nothing in this Agreement shall prevent any registered member from awarding contracts of purchase, individually and on its own behalf, with or without advertising, except that invitations for such individual bids shall not be advertised nor bids be received during the period in which the Lead Agency is advertising for and receiving bids for the same items or commodities other than, in the case of the registered member's emergency or hardship.
8. The Lead Agency reserves the right to exclude any item or commodity from within said system if, in its opinion, the pooling of purchasing requirements or needs of the participating contracting units is either not beneficial or not workable as to the Lead Agency or the registered members.
9. The Lead Agency shall appropriate sufficient funds to enable it to perform the administrative responsibilities assumed pursuant to this Agreement. It is understood that all fees for each participating contracting unit are paid to the Lead Agency by the successful bidder.
10. This agreement shall become effective upon approval of the Director of the Division of Local Government Services and shall continue in effect until any party to this Agreement shall give written notice of its intention to terminate its participation.
11. All records or documents maintained or utilized pursuant to terms of this Agreement shall be identified by the code number assigned by the Director, Division of Local Government Services and such other numbers as are assigned by the Lead Agency for purposes of identifying each contract and item awarded.
12. Additional local contracting units may from time to time, execute this Agreement by means of a Rider annexed hereto, which addition shall not invalidate this agreement with respect to other signatories. The Lead Agency is authorized to execute the Rider on behalf of the members of the System.
13. This Agreement shall be binding upon and inure to the benefit of the successors and assigns of the respective parties hereto.

SIGNATURES ON NEXT PAGE

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed and executed by their authorized representatives and their respective seals to be hereto affixed.

Hamilton Township Board of Education

BY: _____
(Authorized Signature)

NAME _____

DATE: _____

TITLE: _____

WITNESS: _____
(Signature)

NAME: _____

DATE: _____

Lead Agency

Camden County Educational Services Commission

BY: _____

W. Patrick Madden
Business Administrator & Board Secretary

DATE: _____

WITNESS: _____
(Signature)

NAME: _____

DATE: _____

APPLE	POWERMAC 5260	1147	
EPSON	COLOR SCAN 1650		PRNX052315
EPSON	STYLUS PHOTO 700		AWE1179026
EPSON	STYLUS COLOR 900	6467	
EPSON	STYLUS COLOR 900	1771	
APPLE	POWERMAC G3		XA84275YD98
HP	PRINTER 3600	7612	
VMAX	ASTRA 3450		HB1008D001171
HP	DESKJET 3820		CN28PIB22Q
DELL	OPTIPLEX 760		D27GCK1
DELL	OPTIPLEX 760		DS6KCK1
DELL	OPTIPLEX 760		DS5KCK1
PLANAR	MONITOR PT1701		
FIREBOX	MONITOR	11212	
FIREBOX	MONITOR	11209	
FIREBOX	MONITOR		
HP	PRINTER 2200DN		CNGRG81219
DELL	MONITOR		
DELL	MONITOR		
DELL	OPTIPLEX 760		DS7DCK1
DELL	OPTIPLEX 760		DS5FCK1
DELL	OPTIPLEX 760		DS5GCK1
DELL	OPTIPILEX 760		DS5HCK1
FIREBOX	MONITOR	11210	
FIREBOX	MONITOR	11203	
DELL	OPTIPLEX 760		DS6HCK1
FIREBOX	MONITOR	11204	
FIREBOX	MONITOR	11207	
DELL	INSPIRON		
FIREBOX	MONITOR	11206	
FIREBOX	MONITOR	11208	
DELL	OPTIPLEX 760		DS6DCK1
ALPHAMSART	KEYBOARD	6092	

DELL	LATITUDE 2100 SERIES	12113	
DELL	LATITUDE 2100 SERIES	13051	
DELL	LATITUDE 2100 SERIES	12042	
DELL	LATITUDE 2100 SERIES	12039	
DELL	LATITUDE 2100 SERIES	12110	
DELL	LATITUDE 2100 SERIES	12476	
DELL	LATITUDE 2100 SERIES	12053	
DELL	LATITUDE 2100 SERIES	12366	
DELL	LATITUDE 2100 SERIES	12675	
DELL	LATITUDE 2100 SERIES	13170	
DELL	LATITUDE 2100 SERIES	13146	
DELL	LATITUDE 2100 SERIES	12615	
DELL	LATITUDE 2100 SERIES	12498	
DELL	LATITUDE 2100 SERIES	12484	
DELL	LATITUDE 2100 SERIES	12978	
DELL	LATITUDE 2100 SERIES	12464	
DELL	LATITUDE 2100 SERIES	12108	
DELL	LATITUDE 2100 SERIES	12549	
DELL	LATITUDE 2100 SERIES	13192	
DELL	LATITUDE 2100 SERIES	12112	
DELL	LATITUDE 2100 SERIES	12374	
DELL	LATITUDE 2100 SERIES	12394	
DELL	LATITUDE 2100 SERIES	12636	
DELL	LATITUDE 2100 SERIES	12367	
DELL	LATITUDE 2100 SERIES	12420	
DELL	LATITUDE 2100 SERIES	12587	
DELL	LATITUDE 2100 SERIES	12034	
DELL	LATITUDE 2100 SERIES	11865	
DELL	LATITUDE 2100 SERIES	12573	
DELL	LATITUDE 2100 SERIES	12052	
DELL	LATITUDE 2100 SERIES	12036	
DELL	LATITUDE 2100 SERIES	13067	
DELL	LATITUDE 2100 SERIES	12054	
DELL	LATITUDE 2100 SERIES	12170	
DELL	LATITUDE 2100 SERIES	12991	
DELL	LATITUDE 2100 SERIES	12043	
DELL	LATITUDE 2100 SERIES		9KMFQQ1
DELL	LATITUDE 2100 SERIES	13201	
HP	COLOR3600		
HP	PRINTER 2200DN	8415	
HP	PRINTER 3600	7720	
APPLE	POWERMACH 5260	1140	
APPLE	MOBILE SCAN	1261	
APPLE	COLOR PLUS 114"		
APPLE	PERFORMA 6300CD		RM6212286BV
APPLE	COLOR SYNC DISPLAY		
APPLE	POWERMACH G3	2690	

DELL	LATITUDE 2100 SERIES	12651
DELL	LATITUDE 2100 SERIES	12038
DELL	LATITUDE 2100 SERIES	12092
DELL	LATITUDE 2100 SERIES	13197
DELL	LATITUDE 2100 SERIES	12622
DELL	LATITUDE 2100 SERIES	12044
DELL	LATITUDE 2100 SERIES	12045
DELL	LATITUDE 2100 SERIES	J9VGQQ1
DELL	LATITUDE 2100 SERIES	12362
DELL	LATITUDE 2100 SERIES	12032
DELL	LATITUDE 2100 SERIES	12046
DELL	LATITUDE 2100 SERIES	12079
DELL	LATITUDE 2100 SERIES	12385
DELL	LATITUDE 2100 SERIES	12040
DELL	LATITUDE 2100 SERIES	12041
DELL	LATITUDE 2100 SERIES	12390
DELL	LATITUDE 2100 SERIES	12434
DELL	LATITUDE 2100 SERIES	12794
DELL	LATITUDE 2100 SERIES	12049
DELL	LATITUDE 2100 SERIES	12625
DELL	LATITUDE 2100 SERIES	12971
DELL	LATITUDE 2100 SERIES	12047
DELL	LATITUDE 2100 SERIES	12051
DELL	LATITUDE 2100 SERIES	12462
DELL	LATITUDE 2100 SERIES	12696
DELL	LATITUDE 2100 SERIES	12030
DELL	LATITUDE 2100 SERIES	12678
DELL	LATITUDE 2100 SERIES	5CVGQQ1
DELL	LATITUDE 2100 SERIES	12774
DELL	LATITUDE 2100 SERIES	12050
DELL	LATITUDE 2100 SERIES	13063
DELL	LATITUDE 2100 SERIES	12358
DELL	LATITUDE 2100 SERIES	12605
DELL	LATITUDE 2100 SERIES	12033
DELL	LATITUDE 2100 SERIES	12115
DELL	LATITUDE 2100 SERIES	12616
DELL	LATITUDE 2100 SERIES	64YCQQ1
DELL	LATITUDE 2100 SERIES	12028
DELL	LATITUDE 2100 SERIES	12114
DELL	LATITUDE 2100 SERIES	12497
DELL	LATITUDE 2100 SERIES	13282
DELL	LATITUDE 2100 SERIES	12055
DELL	LATITUDE 2100 SERIES	12035
DELL	LATITUDE 2100 SERIES	12117
DELL	LATITUDE 2100 SERIES	12972
DELL	LATITUDE 2100 SERIES	12037
DELL	LATITUDE 2100 SERIES	12056

DELL	LATITUDE 2100 SERIES	D08DRN1
DELL	LATITUDE 2100 SERIES	63Y6QQ1
DELL	LATITUDE 2100 SERIES	12584
DELL	LATITUDE 2100 SERIES	JHXCQQ1
DELL	LATITUDE 2100 SERIES	12571
DELL	LATITUDE 2100 SERIES	12491
DELL	LATITUDE 2100 SERIES	9PXCQQ1
DELL	LATITUDE 2100 SERIES	D8YCQQ1
DELL	LATITUDE 2100 SERIES	12107
DELL	LATITUDE 2100 SERIES	12170
DELL	LATITUDE 2100 SERIES	12375
DELL	LATITUDE 2100 SERIES	12118
DELL	LATITUDE 2100 SERIES	12173
DELL	LATITUDE 2100 SERIES	CXXCQQ1
DELL	LATITUDE 2100 SERIES	12475
DELL	LATITUDE 2100 SERIES	12085
DELL	LATITUDE 2100 SERIES	BSMFQQ1
DELL	LATITUDE 2100 SERIES	12359
DELL	LATITUDE 2100 SERIES	12171
DELL	LATITUDE 2100 SERIES	12096
DELL	LATITUDE 2100 SERIES	12576
DELL	LATITUDE 2100 SERIES	12172
DELL	LATITUDE 2100 SERIES	12489
DELL	LATITUDE 2100 SERIES	11744
DELL	LATITUDE 2100 SERIES	12174
DELL	LATITUDE 2100 SERIES	12620
DELL	LATITUDE 2100 SERIES	DLMFQQ1
DELL	LATITUDE 2100 SERIES	12461
DELL	LATITUDE 2100 SERIES	7DTOTQ1
DELL	LATITUDE 2100 SERIES	14YCQQ1
DELL	LATITUDE 2100 SERIES	9DTSCT1
DELL	LATITUDE 2100 SERIES	12572
DELL	LATITUDE 2100 SERIES	12570
DELL	LATITUDE 2100 SERIES	12119
DELL	LATITUDE 2100 SERIES	13057
DELL	LATITUDE 2100 SERIES	12106
DELL	LATITUDE 2100 SERIES	12942
DELL	LATITUDE 2100 SERIES	12701
DELL	LATITUDE 2100 SERIES	12598
DELL	LATITUDE 2100 SERIES	12419
DELL	LATITUDE 2100 SERIES	12673
DELL	LATITUDE 2100 SERIES	12449
DELL	LATITUDE 2100 SERIES	12102
DELL	LATITUDE 2100 SERIES	12478
DELL	LATITUDE 2100 SERIES	12629
DELL	LATITUDE 2100 SERIES	12361
DELL	LATITUDE 2100 SERIES	12795

Items for asset removal
broken or completely obsolete

21-Jun-17

MFG	Desc	HTSD#	SN#
Linksys	access point		mo900h704110
cisco	access point		ftx123391wy
cisco	2600 router		jmx0637LT11
cisco	7960 phone		INM093239YS
DELL	MONITOR 1908		YX620804161864-2
DELL	DIMENSION 2400		CBD8511
3M	OVERHEAD PROJECTOR	6890	
APPLE	IPAD	12246	
APPLE	IPAD		DMPJ539CDNQR
APPLE	IPAD	13700	
GATEWAY	LAPTOP		T155C31000312
DELL	LATITUDE XT2	11107	
DELL	INSPIRON 9300		GVW8K81
LIGHTSPEED	NXT	12716	
HP	DESKJET D2430		TH79H3560M
SONY	PC		
APC	SMART UPS	1503	
DELL	OPTIPLEX GX280	8480	
DELL	OPTIPLEX GX280	8101	
DELL	OPTIPLEX GX280	8207	
DELL	OPTIPLEX GX280	8110	
DELL	OPTIPLEX GX280	8185	
ELMO	HV-110X6		124229
APPLE	POWERBOOK190		PB104
COMPAQ	PRESARIO	2536	
COMPAQ	ARMADA	1551	
WYSE	LINK MONITOR	7422	
DELL	PRECISION M6300	11092	
CISCO	MICRO SWITCH	6488	
DELL	LATITUDE 2100 SERIES	12479	
DELL	LATITUDE 2100 SERIES	12656	
DELL	LATITUDE 2100 SERIES	12424	
DELL	LATITUDE 2100 SERIES		BRMFQQ1
DELL	LATITUDE 2100 SERIES	12469	
DELL	LATITUDE 2100 SERIES	11787	
DELL	LATITUDE 2100 SERIES		3JZY7M1
DELL	LATITUDE 2100 SERIES	12460	
DELL	LATITUDE 2100 SERIES	12686	
DELL	LATITUDE 2100 SERIES	12395	
DELL	LATITUDE 2100 SERIES	13147	
DELL	LATITUDE 2100 SERIES	12169	
DELL	LATITUDE 2100 SERIES	12427	
DELL	LATITUDE 2100 SERIES	13114	

Resolution #118

Transfer of Current Year Surplus to Reserve

WHEREAS, NJAC 6A-23A-14.3 and 6A-23A-14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Hamilton Township Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Maintenance Reserve account at year end, and

WHEREAS, the Hamilton Township Board of Education has determined that an amount up to \$200,000.00 is available for such purpose of transfer.

NOW, THEREFORE, BE IT RESOLVED by the Hamilton Township Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Approved _____

Anne-Marie Fala
School Business Administrator/Board Secretary

Alliance for Competitive Telecommunications (ACT)
PARTICIPATION AGREEMENT FOR COOPERATIVE PURCHASING OF
TELECOMMUNICATION SERVICES

The Hamilton Twp. Board of Ed agrees to participate in the **Alliance for Competitive Telecommunications** with the Educational Services Commission of New Jersey (ESCNJ) Cooperative Pricing System 65MCESCCPS and the New Jersey Association of School Business Officials (NJASBO). The ESCNJ shall be the lead Agency for this program. All current and future members of the ESCNJ Cooperative Pricing system are invited to participate in the **Alliance for Competitive Telecommunications, which is intended to fulfill school districts obligation under 18A:55-3 and offer other co-op members a competitive pricing model.**

The Co-op Member shall provide the awarded vendor with accurate data, i.e. telephone line numbers, locations and any other appropriate information necessary for the provision of service.

The Co-op Member may accept the contract award to the successful vendor(s) for such services as may be needed if it is advantageous to do so. The Co-op Member shall not withdraw from this agreement if they award a contract to the named vendor(s).

The Co-op Member understands that the services to be provided under this cooperative purchasing agreement may include dial tone/local calls (where available), regional toll calls, long distance toll calls and voice over internet protocol (VOIP) when such option is chosen by the participating Co-op Member. The ACT program also includes Wide Area Network Connections, Internet Access and Hosted Phone and Fax Services.

All fees for the work of the MRESC and the expenses of NJASBO will be incorporated into the price for services as provided by the successful vendor(s). A 3% fee has been established and will be incorporated in the bid specifications.

This participation agreement was approved at a regular meeting of the Co-op Member held on 6/21, 2017 and the Co-op Member authorizes the execution of this agreement.

Name & Title _____ (Date) _____

Contact Phone No: _____

Contact Email Address: _____

2016-2017 School Year
BOARD APPROVED SUBSTITUTES
21-Jun-17

<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>Rate</u>	<u>Certification</u>	<u>Interview</u>
Ortiz	Tomas	Sub Custodian	\$10/hour	na	Yes w/ Marie
Suarez	Diana	Sub Custodian	\$10/hour	na	Yes w/ Marie
Guzman	María	Sub Custodian	\$10/hour	na	Yes w/ Marie
Aguilara	Lesbia	Sub Custodian	\$10/hour	na	Yes w/ Marie
Holak	Blanca	Sub Custodian	\$10/hour	na	Yes w/ Marie
McCoy	Dawn	Sub Para/Teacher	\$67.50/\$80/day	sub cert pending (for 17-18 SY)	former employee

Administration - 1

HAMILTON TOWNSHIP SCHOOL DISTRICT
JOB DESCRIPTION

TITLE: Behavior Analyst

QUALIFICATIONS:

- Advanced degree in psychology, educational psychology, behavior analysis, special education, or related field
- NJ Certification as a Board Certified Behavior Analyst preferred; related certification along with relevant experience also considered
- Experience with data collection, Applied Behavior Analysis and functional behavior assessments

REPORTS TO: Supervisor of Special Education and CST

JOB GOAL:

- To assist staff in developing and implementing behavioral interventions as well as successful execution of the district's ABA programs resulting in student progress in the attainment of social and emotional growth.

PERFORMANCE RESPONSIBILITIES:

- Develops and implements appropriate behavior management programs relative to students who are experiencing social and emotional difficulties.
- Trains teachers and paraprofessionals in data collection and principles of applied behavior analysis.
- Serves as a consultant to school personnel, parents, and representatives of community services or agencies, as necessary, on student behavioral issues.
- Provides training to targeted staff on various topics, such as data collection methods, behavior management strategies, etc.
- Creates written reports and maintains records on interventions in accordance with department procedures.
- Contributes to progress reports and collects data for Individualized Education Plans.
- Participates in annual reviews, I&RS meetings, parent/teacher conferences and makes parent or teacher contacts as necessary.
- Communicates with case managers regarding students' programming and progress.
- Adheres to the rules of confidentiality and code of ethics as required of all school personnel.
- Establishes effective working relationships with coworkers and administrative staff; demonstrates and maintains positive interpersonal relations.
- Possesses thorough and current knowledge within his/her field and accepts responsibility for maintaining and improving personal professional competence.
- Maintain regular attendance so as to ensure continuity of job responsibilities.
- Performs other duties within the scope of his/her employment and certifications as may be assigned by Supervisor of Special Education under the direction of the Superintendent of Schools.

TERMS OF EMPLOYMENT: Work year 10 months and salary to be determined by the Board of Education

EVALUATION:

- Performance of this position will be evaluated annually in accordance with state law and provisions of the Board's policy on evaluating certified personnel.

BOARD APPROVAL:

Administration-12
(revised)

**HAMILTON TOWNSHIP SCHOOL DISTRICT
JOB DESCRIPTION**

TITLE: SUPERVISOR OF SPECIAL PROJECTS

QUALIFICATIONS:

1. Must possess a New Jersey Supervisor, Principal or Administrator Certificate
2. Counseling experience preferred
3. Excellent written and oral communication skills
4. Knowledge of Special Education law, programs and Child Study Team operations
5. Experience working as a project leader and as part of a team

REPORTS TO: Supervisor of Special Education and Child Study Team

JOB GOAL: To provide our staff, students, families and the whole community with a variety of supports in the area of mental health.

PERFORMANCE RESPONSIBILITIES:

1. Consult with teachers, staff members, administration and parents regarding the mental health of students.
2. Train staff and administration regarding the suicide prevention program and the social emotional learning program.
3. Consult with staff and administration regarding the suicide prevention program and the social emotional learning program so that all are able to use the same skills and common vocabulary when addressing student needs and discipline issues.
4. Provide parents and community members with training regarding the suicide prevention program and the social emotional learning program.
5. Oversee instruction of students with the suicide prevention program and the social emotional learning program.
6. Maintain data about the programs and mental health issues, including discipline referrals and risk assessments.
7. Act as liaison to community Mental Health resources and collaborate with outside resources to enhance family services
8. Assess, evaluate, and refer at-risk students in collaboration with other district mental health staff as outlined in district policy/regulation.
9. Conduct/oversee counseling in conjunction with other mental health staff in the district for at-risk students as a result of risk assessments or referrals from staff for students experiencing issues with bullying, loss and grief, LGBTQ issues, depression, divorce, etc.
10. Provide grief and loss counseling for students and staff in times of district crisis, student or staff death, natural disaster, etc.
11. Provide follow-up counseling to students and staff as necessary after a crisis situation.
12. Provide minimally 18 hours training yearly to select staff in non-violent crisis intervention.
13. Organize, train and refresh Nonviolent Crisis Intervention Teams for each of the schools in the district.

14. Work closely with the district SRAOs.
15. Conduct observations/annual reviews for the Child Study Team, School Counselors, Nurses, Teachers and Paraprofessionals as assigned.
16. Participate in meetings and professional development activities as assigned.
17. Participate in committees and the sponsorship of pupil activities as assigned.
18. Work with the CE Director to enhance community awareness and involvement in District mental health programs and initiatives.
19. Maintain regular attendance so as to ensure continuity of job responsibilities.
20. Perform other duties within the scope of his/her employment as may be assigned by the CSA or his designee.

TERMS OF EMPLOYMENT: 12 month

EVALUATION:

Performance of this job will be evaluated annually in accordance with the board's policy on evaluation of certificated staff

BOARD APPROVAL DATE:

**HAMILTON TOWNSHIP SCHOOL DISTRICT
FOOD SERVICE DEPARTMENT**

Bill Trackman, Food Service Director
1876 Dr. Dennis Foreman Drive, Mays Landing, New Jersey 08330
(609)-476-6312

April 25, 2017

Mr. Vogel and Members of the Board

I Would like to ask the Board to please consider allowing Mary Romagnino, additional hours, not to exceed 50 additional hours over 6 weeks with an estimated cost to food service of \$1000.00 as the Determining Official for the foodservice department.

I also ask to consider allowing her time to help review data from the rollover, to avoid major issues. This is included in the above allowance. She currently is a 10 month associate, and will return only as needed to expedite and control the lunch form/ rollover process/determining official information.

Thank you very much for your consideration in this matter...

William M. Trackman
Director-Dining Services



Administration-28

Hamilton Township School District

Community Education Department

1876 Dr. Dennis Foreman Drive, Mays Landing, Atlantic County, New Jersey 08330

Cliff Melder
Director of Community Education
Kid's Corner Administrator

Telephone: (609) 476-6311
Fax: (609) 625-4847

For Board Approval

Summer Band Program for 2017-18

Fred Rushmore (director) 40.00/hr

Andrea Dixon 30.00/hr

Andrew Palmentieri 30.00/hr

Camp Blue Star for 2017-18

Christine Hibbert Counselor 12.00/hr

Light & Sound Tech for 2017-18

Xavier Patterson 35.00/hr



All Children Can Learn! All Children Can Succeed!

RECIPIENT OF NATIONAL BLUE RIBBON AWARD, NEW JERSEY DEPARTMENT OF EDUCATION STAR SCHOOL AND BEST PRACTICE AWARDS

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HAMILTON TOWNSHIP SCHOOL DISTRICT
JOB DESCRIPTION

BASIC SKILLS INSTRUCTION BUILDING COORDINATOR

QUALIFICATIONS:

- 1. Employed by the Hamilton Township School District
- 2. In good standing in accordance to NJAC 6A Chapter 10 (Educator Effectiveness)
- 3. Basic Skills Instructor teaching experience preferred
- 4. Tenured candidates preferred

REPORTS TO:

- 1. Building Principal
- 2. Building Vice Principal
- 3. Director of Curriculum & Instruction

RESPONSIBILITIES:

- 1. To attend annual Federal Program Meetings.
- 2. To facilitate monthly building meetings to update rosters, monitoring sheets, and relay pertinent information to the Basic Skills Department Personnel.
- ③ To meet minimally bi-monthly with District Curriculum Office and all District Basic Skill's Coordinators (these meetings may occur outside the contractual school day).
- 4. To assist with facilitating Title One Parental Engagement Workshops/Programs/Meetings.
- 5. To facilitate the Testing for Success Program for both Mathematics and English Language Arts.
- 6. To screen/assess new and referred students for appropriate placement.
- 7. To analyze test results from standardized assessments to identify students, needs and to make recommendations based on this analysis.
- 8. To attend in-services and workshops in an effort to gain valuable information to turnkey to Basic Skills Teaching Staff and Co-Teaching Staff Members.
- 9. To participate on the School Leadership Committee
- 10. To submit attendance sheets to the Curriculum Office for Title one funded staff members once a month.
- 11. To submit basic skills instructional program student enrollment breakdown to Curriculum Office once a month.
- 12. To do other duties that may be assigned from time to time

WORK YEAR: 10 months (September 1 – June 30)

SUMMATION: Reflections on the English Language Arts Coordinator's performance will be included in their evaluation of Domain 4 in iObservation, as well as noted at the end of the school year in their Annual Performance Report.

STIPEND: As indicated in the Hamilton Township Education Association Contract

Revised & BOE Approved: TBD

**HAMILTON TOWNSHIP SCHOOL DISTRICT
JOB DESCRIPTION**

ENGLISH LANGUAGE ARTS BUILDING COORDINATOR

QUALIFICATIONS:

1. Employed by the Hamilton Township School District
2. In good standing in accordance to NJAC 6A Chapter 10 (Educator Effectiveness)
3. English Language Arts teaching experience preferred
4. Tenured candidates preferred

REPORTS TO:

1. Building Principal
2. Building Vice Principal
3. Director of Curriculum & Instruction

RESPONSIBILITIES:

1. To meet with teaching staff to communicate information regarding new and existing instructional materials/methods/best practices and to solicit feedback relative to written curriculum and relative programs.
- ② To meet minimally once a month with the District Curriculum Office and the Building Principal (these meetings may occur outside the contractual school day).
3. To facilitate monthly building meetings to relay pertinent information to the English Language Arts Department Personnel.
4. To assist with the day-to-day implementation of new and existing programs.
5. To assist the building administration with analyzing test results from standardized assessments to identify students' needs and to make instructional recommendations based on the analysis.
6. To attend professional development in-services and workshops and to turnkey the information to district staff.
7. To facilitate weekly/monthly common planning meetings with teaching staff.
8. To coordinate and facilitate monthly English Language Arts Management Team Meetings.
9. To assist in developing new curriculum and enhancing existing curriculum.
10. To participate on the School Leadership Committee
11. To participate in candidate interview process, as requested
12. To do other duties that may be assigned from time to time.

WORK YEAR: 10 months (September 1 – June 30)

SUMMATION: Reflections on the English Language Arts Coordinator's performance will be included in their evaluation of Domain 4 in iObservation, as well as noted at the end of the school year in their Annual Performance Report.

STIPEND: As indicated in the Hamilton Township Education Association Contract

Revised & BOE Approved: TBD

**HAMILTON TOWNSHIP SCHOOL DISTRICT
JOB DESCRIPTION**

SCIENCE and/or SOCIAL STUDIES BUILDING COORDINATOR

QUALIFICATIONS:

1. Employed by the Hamilton Township School District
2. In good standing in accordance to NJAC 6A Chapter 10 (Educator Effectiveness)
3. Science and/or Social Studies teaching experience preferred
4. Tenured candidates preferred

REPORTS TO:

1. Building Principal
2. Building Vice Principal
3. Director of Curriculum & Instruction

RESPONSIBILITIES:

1. 1. To meet with teaching staff to communicate information regarding new and existing instructional materials/methods/best practices and to solicit feedback relative to written curriculum and relative programs.
- ② 2. To meet minimally once a month with the District Curriculum Office and the Building Principal (these meetings may occur outside the contractual school day).
3. To facilitate monthly building meetings to relay pertinent information to the Science and/or Social Studies Department Personnel.
4. To assist with the day-to-day implementation of new and existing programs.
5. To assist the building administration with analyzing test results from standardized assessments to identify student's needs and to make instructional recommendations based on the analysis.
6. To attend professional development in-services and workshops and to turnkey the information to district staff.
7. To facilitate weekly/monthly common planning meetings with teaching staff.
8. To coordinate and facilitate monthly Science and/or Social Studies Management Team Meetings.
9. To assist in developing new curriculum and enhancing existing curriculum.
10. To participate on the School Leadership Committee
11. To participate in candidate interview process, as requested
12. To do other duties that may be assigned from time to time.

WORK YEAR: 10 months (September 1 – June 30)

SUMMATION: Reflections on the Science and Social Studies Coordinator's performance will be included in their evaluation of Domain 4 in iObservation, as well as noted at the end of the school year in their Annual Performance Report.

STIPEND: As indicated in the Hamilton Township Education Association Contract

Revised & BOE Approved: TBD

**HAMILTON TOWNSHIP SCHOOL DISTRICT
JOB DESCRIPTION**

MATHEMATICS BUILDING COORDINATOR

QUALIFICATIONS:

1. Employed by the Hamilton Township School District
2. In good standing in accordance to NJAC 6A Chapter 10 (Educator Effectiveness)
3. Mathematics teaching experience preferred
4. Tenured candidates preferred

REPORTS TO:

1. Building Principal
2. Building Vice Principal
3. Director of Curriculum & Instruction

RESPONSIBILITIES:

1. To meet with teaching staff to communicate information regarding new and existing instructional materials/methods/best practices and to solicit feedback relative to written curriculum and relative programs.
- ② To meet minimally once a month with the District Curriculum Office and the Building Principal (these meetings may occur outside the contractual school day).
3. To facilitate monthly building meetings to relay pertinent information to the Mathematics Department Personnel.
4. To assist with the day-to-day implementation of new and existing programs.
5. To assist the building administration with analyzing test results from standardized assessments to identify student's needs and to make instructional recommendations based on the analysis.
6. To attend professional development in-services and workshops and to turnkey the information to district staff.
7. To facilitate weekly/monthly common planning meetings with teaching staff.
8. To coordinate and facilitate monthly Mathematics Management Team Meetings.
9. To assist in developing new curriculum and enhancing existing curriculum.
10. To participate in the School Leadership Committee
11. To participate in candidate interview process, as requested
12. To do other duties that may be assigned from time to time

WORK YEAR: 10 months (September 1 – June 30)

SUMMATION: Reflections on the Mathematics Coordinator's performance will be included in their evaluation of Domain 4 in iObservation, as well as noted at the end of the school year in their Annual Performance Report.

STIPEND: As indicated in the Hamilton Township Education Association Contract

Revised & BOE Approved: TBD

**HAMILTON TOWNSHIP SCHOOL DISTRICT
JOB DESCRIPTION**

ENGLISH LANGUAGE LEARNER (ELL) DISTRICT COORDINATOR

QUALIFICATIONS:

1. Employed by the Hamilton Township School District
2. In good standing in accordance to NJAC 6A Chapter 10 (Educator Effectiveness)
3. Bilingual &/or ESL teaching experience preferred
4. Tenured candidates preferred

REPORTS TO:

1. Building Principal
2. Building Vice Principal
3. Director of Curriculum & Instruction

RESPONSIBILITIES:

1. To attend New Jersey Department of Education (NJDOE) ELL related meetings.
- ② To meet minimally bimonthly with the District Curriculum Office (these meetings may occur outside the contractual school day).
3. To assist the curriculum office with updating student rosters (school, district & ACCESS) and relaying pertinent information to the ELL Department Personnel.
4. To assist the curriculum office with generating agendas for the District ELL staff meetings and for district-wide ELL articulations.
5. To assist with facilitating Title III/ELL Parental Engagement Workshops/Programs/Meetings.
6. To assist the curriculum office with organizing the implementation of the state mandated ACCESS test for ELLs.
7. To facilitate the Testing for Success Program.
8. To facilitate the screening process for new and referred students for possible ELL program services.
9. To facilitate staff with analyzing test results from standardized assessments to identify students, needs and to make recommendations based on this analysis.
10. To assist in developing new curriculum and enhancing existing curriculum.
11. To attend in-services and workshops in an effort to gain valuable information to turnkey to ELL Staff and Co-Teaching Staff Members.
12. To submit attendance sheets to the Curriculum Office for Title III funded staff members once a month.
13. To do other duties that may be assigned from time to time

WORK YEAR: 10 months (September 1 – June 30)

SUMMATION: Reflections on the ELL Coordinator's performance will be included in their evaluation of Domain 4 in iObservation, as well as noted at the end of the school year in their Annual Performance Report.

STIPEND: As indicated in the Hamilton Township Education Association Contract

Revised & BOE Approved: TBD